Federation of Students’ Council Agenda

Regular Meeting

SLC MPR, University of Waterloo
Chair: Michael Beauchemin  Secretary: Mansi Shah

ATTENDANCE

Please convey regrets to the Speaker of Students’ Council at speaker@wusa.ca.

Attendees:

- Beauchemin, Michael (President)
- Small, Jason (Deputy Speaker)
- Yang, Edward (Assistant Secretary)
- Velling, Seneca (VP Operations and Finance)
- Fitzpatrick, Amanda (VP Student Life)
- Gerrits, Matthew (VP Education)
- Rodney, Victoria
- Jeon, Stephanie
- Parboodial, Shelbee (President, AHSUM)
- McComiskey, Kaitlynn Angela
- Nasir, Syeda Shehnoor
- O’Meally, Taijah
- Riaz, Shazza
- Tait, Abigail
- Dack, Caroline (President, ASU)
- Town, Megan
- Ren, Andy
- Lindstrom-Humphries, Delainey (President, EngSoc A)
- McGee, Ellen (President, EngSoc B)
- Brodsky, Guy
- Mathouda, Damanpreet
- Giesbrecht, Michelle (President, ESS)
- Mehta, Navya
- Chang, Diana
- Hunte, John
- Sharma, Kanan
- Hildebrandt, Garrett
- Zumot, Samer (President, MathSoc)
- Parkyn, Colin
- Lau, Mackenzie
- Roxas, Nikka (Niks) Ysabella
- Soo, Sebastian
• El-Rayani, Mohamed (Designate, SciSoc)
• Chan, Samantha (President, RASC)
• Sedik, Marco (Designate, SoPhS)
• Lawless, Sammy (Designate, SJUSU)
• Plante, Connor (Chair of the Board)
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1 PRELIMINARIES

Adding items to the agenda requires a two-thirds vote, although new items of business can still be raised without needing that vote once the entire agenda is complete.

1.1 CALL TO ORDER

Be it resolved that the Speaker calls the meeting to order at 12:30 PM.

1.2 TERRITORIAL ACKNOWLEDGEMENT

Pursuant to Federation Policy 50, Indigenous Engagement and Inclusivity, the Federation of Students’ Council acknowledges:

The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.

1.3 RATIFICATION OF SOCIETY & Pro Tem. DESIGNATES

Pursuant to Policy 55, Society Presidents and Designates on Council, the selection of a designate or appointment of a pro tempore councillor to fill a temporary vacancy by a constituency Society must be ratified by the Students’ Council at the first regular meeting following such selection. Ratification may not be unreasonably withheld by Council.

Be it resolved that Council ratifies Marco Sedik as designate for the Society of Pharmacy Students (SoPhS) for the remainder of the governing year.

Be it further resolved that Council ratifies Zahra Hasan as designate for the Science Society (SciSoc) for the Winter 2020 term.

Be it further resolved that Council ratifies Garrett Hildebrandt as pro tem. councillor for the Mathematics constituency as selected by the MathSoc Council.

1.4 APPROVAL OF THE AGENDA

Be it resolved that Council approve the Agenda, as presented.

The Speaker assumes the motion to adopt the Agenda, as presented or amended.

2 APPROVAL OF THE MINUTES

The minutes of a meeting are the official record of what happened at that meeting, and contain the authoritative versions of the actions taken at the meeting. If there are significant reservations about the minutes, the approval may be dispensed with, and the minutes will be returned at the subsequent meeting for approval.

There are no minutes ready for approval at this time.
3 Reports

Motions arising directly out of a report, including to adopt recommendations in the report, may be considered immediately after the report without having to wait until later in the meeting. No action is required to receive a report. If Council decides to adopt or accept a report, then it is endorsing the entire report and not just the recommendations.

3.1 Executive Reports

Each executive will highlight key aspects of their written reports in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes per executive. The written reports can be found in Appendix A.

1. President (Michael Beauchemin)
2. Vice President of Operations & Finance (Seneca Velling)
3. Vice President of Education (Matthew Gerrits)
4. Vice President of Student Life (Amanda Fitzpatrick)

3.2 Board of Directors Report

The Chair of the Board (Connor Plante) will highlight key aspects of their written report in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes. Please see Appendix B for the written report.

3.3 Representative Reports

To be delivered orally or in writing by Councillors or the Constituency Caucus. Any questions relating to the report or any other matter may be asked following the oral report. Submitted reports can be found in Appendix C.

1. Applied Health Sciences Caucus
2. Arts Caucus
3. Engineering Caucus
4. Environment Caucus
5. Mathematics Caucus

3.3.1 Referendum Regarding the Control of Feds Hall

Whereas the Mathematics Society has at its most recent meeting of delegates adopted the position that the Society supports students to regain control of Federation Hall; and
Whereas at the same meeting the Society affirmed that control of Fed Hall belongs with students, and that it was unjustly taken from their control.

Be it resolved that WUSA hold a referendum on the returning of Federation Hall to student control.

Be it further resolved that the Elections and Referenda Committee shall prepare and approve the language for the referendum.

Submitted By: John Hunte, Kanan Sharma, Samer Zumot, and Garrett Hildebrandt.

6. Science Caucus
7. Cambridge
8. Kitchener
9. Stratford
10. St. Jerome’s
11. Renison

3.4 Officers of Council Reports

To be delivered orally. Any questions relating to the report or any other matter may be asked following the oral report.

1. Speaker (Michael Beauchemin)
2. Deputy Speaker (Jason Small)
3. Secretary (Mansi Shah)

Be it resolved that the regular meetings of Council for the Winter 2020 term be scheduled to occur on the following dates:

- January 19th
- February 9th
- March 8th
- April 5th

Submitted By: Michael Beauchemin and Jason Small.

3.5 Standing Committees or Commissioners Reports

To be delivered orally or in writing by the Committee chair or Commissioner. Any questions relating to the report or any other matter may be asked following the oral report.
3.5.1 REPORT OF THE POLICIES AND PROCEDURES COMMITTEE

3.5.1.1 Policy and Procedure Reviews

Speaker’s Note: A two-thirds majority vote is required for this motion.

Be it resolved that Council adopt the amendments, as recommended by PPC in Appendix D, to the following policies and procedures:

1. Procedure 20 (Federation of Students Leadership Awards)
2. Procedure 21 (Honorary Lifetime Membership)
3. Policy 5 (Parking)
4. Policy 28 (Gender Neutral Facilities)
5. Policy 41 (Political Non Partisanship)

Be it further resolved that Policies 5 and 28 be renewed as amended.

Submitted By: Michael Beauchemin and Jason Small.

3.5.1.2 Exam Scheduling and Relief Policy

For information: Pursuant to the conditional approval by Council of the Exam Scheduling and Relief Policy at its November 3rd meeting, PPC reviewed the policy at its November 19th meeting and made compliance and formatting changes as shown in Appendix E. The policy as modified went into effect as Policy 61 immediately upon the conclusion of the meeting.

3.5.2 REPORT OF THE EDUCATION ADVISORY COUNCIL

3.5.2.1 Policy on University Closures

Speaker’s Note: A two-thirds majority vote is required for this motion.

Be it resolved that the proposed advocacy policy on "University Closures due to Inclement Conditions" be adopted, as recommended by EAC in Appendix F.

Submitted By: Matthew Gerrits.

3.5.2.2 Policy on University Class G Policies

Speaker’s Note: A two-thirds majority vote is required for this motion.

Be it resolved that the proposed advocacy policy on "University Class G Policies" be adopted, as recommended by EAC in Appendix F.

Submitted By: Matthew Gerrits.
3.5.2.3 Policy on Student Pedestrian Safety

Speaker’s Note: A two-thirds majority vote is required for this motion.

Be it resolved that the proposed advocacy policy on "Student Pedestrian Safety" be adopted, as recommended by EAC in Appendix F.

Submitted By: Matthew Gerrits.

4 GENERAL ORDERS

A general order is an item of business that is ordered to be taken up at a meeting. Time limits to discussions indicate the point at which the Speaker will end the discussion unless Council directs otherwise.

4.1 ELECTION TO COMMITTEES OF COUNCIL

Be it resolved that at-large members Avery Wang and _____ be elected to the vacant seats on the Elections and Referenda Committee.

Be it further resolved that executive Seneca Velling (who shall serve as chair), councillors _____ and _____, and at-large members _____, _____, and _____ be elected to the Honorary Lifetime Membership Committee.

Submitted By: Michael Beauchemin and Jason Small.

4.2 EXTENSION OF HEALTH SERVICES BUILDING FEE

Be it resolved that Council approves an extension of the Health Services Building expansion’s fee payment schedule in order to expand an additional floor level to support increased clinical space for Health and Counselling Services for access by students, contingent on confirmation by referendum.

Note: Voting in favour of this item will not change the termly fee for construction and renovation of the Health Services Building, it will only increase the scheduled length of the fee to be in place sufficiently to build out the current expansion to include an additional floor or similar to provide for increases space needs based on counselling and health services use demands.

Submitted By: Seneca Velling.

4.3 OVERTURNING OF THE STUDENT CHOICE INITIATIVE

Discussion: Fee Review Process and General Direction
Submitted By: Michael Beauchemin and Seneca Velling.
5 New Business

Any Councillor may raise any item of concern during new business. Generally, long discussions without a specific motion before Council should be avoided, and are technically against the rules of procedure. If a Councillor has any questions about the procedure, form, or content, they should ask the Speaker.

6 Announcements

6.1 Next Meeting

The next regular meeting of Council is scheduled for January 19th, starting at 12:30PM, in the SLC MPR.

7 Adjournment

Be it resolved that the Chair adjourns the meeting no later than 5:00PM.
APPENDICES
APPENDIX A - EXECUTIVE REPORTS

President

Michael Beauchemin

1 December 2019

Waterloo Undergraduate Student Association
Formerly known as Federation of Students, University of Waterloo
1.0 Monthly Summary

In November, the fun continued with some public engagements and hiring. I have also noticed that there is at least one person running for each executive position. Several Councillor positions remain vacant, so I want all of y’all to think about succession planning – convincing people to join the cause is everyone’s job! Hiring of the CRO is happening in the week prior to the Council meeting, so I hope to be able to announce a name to y’all on Sunday.

Congratulations to Mariko Shimoda, previously the EngSoc President and a member of our Council, for winning a President’s Community Impact Award. She is the first student to do so and earned it for her outstanding commitment to students through the Faculty and the Engineering Society. In parts, her work as First Year Commissioner, Vice President Student Life (EngSoc), and with Women in Engineering and RAISE all contributed to her winning the award. She also wrote a unique guide to navigating mental illness at Waterloo, which you should all read.

I attended OUSA’s Student Advocacy Week (formerly LobbyCon) with Vice President Gerrits November 17 – 21, where we received a warm welcome from representatives and staffers of all stripes. I’ll leave it to Matt to go into more detail. On my way back on the train, I received some news about the Student Choice Initiative – Council has already received a written update, but I anticipate some people will want to talk about what this means for us at the Council meeting. We look forward to hearing the will of both Council and Board on this matter in the first week of December.

The Wellness Collaborative Advisory Committee formed an action group to investigate changes to the Smoking Policy and requested a member from WUSA. After consulting with the execs, I appointed Abigail Simpson to the group, in accordance with Council procedure. Abbie is a student in the school of Public Health and specializes in policy applications of health, so I trust that she will do a good job.

Finally, not fitting in well below but worth its own paragraph here, the event How not to get scammed: tenant rights 101 went off pretty well – big thanks to some councillors for showing up and assisting with clean up afterward. Catherine Fife, Jeff Henry, Giordano Modesto, Shawn Cruz, Skye Nip, and many other members of the Waterloo community came out to meet with students and share information to help them navigate housing issues that may arise. As a small analysis: the turnout to the event was less than I had hoped for, given the number of students complaining about housing issues on social media the past couple of months. I’m glad we got it livestreamed, and the video is available for those who wish to watch it now (https://www.facebook.com/yourWUSA/videos/3922558227769697/), but the Livestream link not working right now. I think turnout suffered somewhat from the lateness in term/distance from initial complaints, and from the weather. I do think something like this event could become something a little more annual in nature and run in collaboration with Housing and Residences. First year students need the most help and most can be reached through residences – though I’m not sure if it’s simply a training we could convince Housing to push out through the Dons. The Dos and Don’ts of rentals and tenancy. I would love to hear from councillors at our next meeting.
1.1 Senate
I missed out on the Senate meeting for Student Advocacy Week at Queen’s Park – I will provide an update on the November meeting at the next meeting of Council.

1.2 Board of Governors
There has not been a Board of Governors meeting since October 29th, on which I updated orally at the last meeting.

1.3 Societies
I have unfortunately not been able to do a lot with Societies recently – I’ve been swamped on the LRP side and with other engagements. I don’t have a further Societies MoU update either. I am hoping to have a discussion at the next COPs meeting about holding another All-Societies Assembly in the Winter term, and perhaps making it an annual affair.

1.4 Committee on Student Mental Health (CoSMH) (Feedback Form)
The Committee on Student Mental Health is continuing to work on recommendations and is right now considering what should be considered next. John Hirdes, chair of CoSMH, and some other members of the executive sub-committee would like to come to Council at our January meeting to present on the Committee’s work and receive feedback from Councillors (representing students) on the CoSMH’s progress and actions to date.

The following came to my attention so I thought I would share with you all:

**Skills for Safer Living (SfSL) – Suicide Ideation Group**
Counselling Services and CMHA Waterloo Wellington will be running a SfSL Suicide Ideation Group in the Winter 2020 semester. This is a psychosocial/psychoeducational intervention for people with persistent suicide ideation. If you are connected with students that meet the criteria (thoughts of suicide, no previous suicide attempts, enrolled in university studies and has housing) please talk to them about self-referral at 519-888-4567 ext. 31976.

1.5 Volunteer Discounts
As volunteers for WUSA, Councilors, Directors, and Society Executives are eligible for discounts at our Commercial Operations. Go to [request.feds.ca](http://request.feds.ca), click on IT Requests, and then Customer Discount. Once you fill in your information, the discount will go to me for approval and you will get 10% off at International News.

2.0 Initiatives and Objectives

2.1 Elections Review
The Elections Review is entering its second stage soon. I will be sharing large-scale updates with my staff in preparation for the winter term and the campaigning period, when it will be most important. Once the
General Election concludes, we will likely come back to Council with some changes for the Elections & Referenda Procedure.

2.2 Embed and Enable Better Mental Health and Peer Supports
This project has stalled a little bit, given other priorities and the lack of support from Campus Wellness. However, I am connecting with Vice President FitzPatrick and the MATES coordinators soon to further discuss this item.

2.3 Governance Process and Organizational Impact
No updates to make under this heading right now.

2.4 Long Range Plan
The Survey has gone live and we are conducting focus groups now! I hope to share some other updates and survey fill rates with you at the meeting. Please push the survey with your constituents if you aren’t – the more people who fill it out, the better the LRP will be! Council and Board consultations will likely happen in January, right now we’ve hit some Societies/constituencies and are looking to nail down admin, staff, and other groups.

2.5 Marketing Rebrand
No updates on the sub-branding exercises right now – I will likely update Council mid-December if anything has happened that is worth an update.

2.6 Organizational Prioritization
We are taking a second look at the organizational prioritization that we did because there has been some creep and as things pop up it’s difficult to keep track of what is still a priority. We are hoping to refocus and flesh it out a bit more with some non-operational items so that, ideally, all staff will know what they are working on or should be to advance the organization’s goals. Committees and their work haven’t been considered yet but they have a strong impact, so we will be discussing them as well.

2.7 Policy and Procedures Updates
Please see the Policies and Procedures Committee update below. Work has stalled a little bit because of reading week and the General Meeting, but I have started to work on a Board procedure for the Executive Committee in my spare time. This procedure would, among other things, actually delineate the powers of EC based on what is listed in various different areas, to avoid confusion if the question, “Can EC do this?” ever arises (again).

2.8 Satellite Campus Engagement
Nothing on this item right now.

2.9 Societies Memorandum of Understanding
Update coming at next Council meeting

2.10 University Policy Review
Nothing on this item right now. Let me know if you have suggestions!
3.0 Committee Updates

3.1 Ad-Hoc Committee on General Meeting Engagement (Joint)
Members continue to do work on their respective areas, including: modifying procedure to account for changes made at the GM, town halls, and some are waiting on connection with staff – when they have time. The group is developing personal action plans for the winter term.

3.2 Ad-Hoc Committee on Organizational Transition (Board)
This committee has not met in some time. However, it has been tasked with work by the ESRC and I have several ideas that may be implementation ready (for testing) this year.

3.3 Executive Structure Review Committee (Board)
I should start making Megan write updates for this one. The Committee completed a Student Association scan and reviewed both a potential 5-executive structure, as well as a structure in which the President provides oversight. Interviews on the previous restructure of the exec are still underway. No serious decisions have been made yet, beyond referral of out-of-scope items.

3.4 Committee of Presidents (COPs)
The Committee of Presidents met and discussed the Societies Memorandum, sub-societies, and a COPs sub-committee, among the other, more regular, items of business.

3.5 Policies and Procedures Committee
PPC continues to review policy and procedure – items that are on the Council agenda have been reviewed and approved.

3.6 Waterfowl Mascot Committee
The Committee has not met since the last update: I have appointed a committee member to be the vice-chair of the committee so that we can continue to organize meetings, because I find that it is not a priority for me and it therefore does not get met on a regular frequency. Jennifer Guillen is my appointee, and we hope to take some artwork items through this committee for approvals and decisions.

3.7 Honorary Lifetime Membership Committee
This Committee has not yet met
Vice President,  
Operations & Finance  

Seneca J. Velling  

01 December 2019
1.0 Monthly Summary

1.1 Human Resources
Re-grading from the Organizational Restructure that completed last month is nearing completion. Current questions hinge on the key employee status of the General Manager and parity to comparable roles across campus. Potential adjustments of the fee to compensation for regrading in excess of those heretofore approved may be provided by the January meeting.

1.2 Student Choice Initiative
The Student Choice Initiative was struck down. As noted by the President in his memo on the 22\textsuperscript{nd} of November, the organization is adapting and planning appropriate action to address potential forthcoming response from her Majesty’s provincial government.

The Executive Committee, acting on advice from myself in consultation with senior university administration, has elected not to request any changes to the Winter 2020 Fees statement due to operational impact, negative perception of such an action, and lack of time to plan and review current practices and true impacts of the first two terms of Student Choice Initiative. As such, fees that were determined to be optional will continue as such until further notice. In accordance with the bylaws, my Office will be recommending actions to the Executive Committee for review and preparation of a proposed plan to the Board. Any changes to the current optional vs. compulsory status of fees will be reviewed by the Board as fiduciaries of the corporation and will be recommended to the Students’ Council for final determination, in accordance with Article 4 of the bylaws and ancillary fee policy.

UW Finance is working with WUSA and the GSA to provide more data on optional fees to do better verification, data analysis, and membership management. In the meantime, the Vice Chair of the Budget & Appropriations Committee is working on actuarial analysis of fees data and plans are being prepared for handling of opt-out fluctuations as well as other predictive metrics.

In short, the Office of the Vice President Operations & Finance will be recommending fee adjustments to the Board which can be (to some extent) thought of as the “price” of a fee being optional which will help smooth out fluctuations on the opt-out rates between terms. This is being planned with the auditors and reflects practices used in other industries with similar risk models.

1.3 Budget & Appropriations Committee
The Committee is reviewing the third draft of the Ancillary Fees & Member Dues Policy which will govern all undergraduate ancillary fees which are not governed under the fees protocol agreed to by UW. This model pre-dates the Student Choice Initiative, but is consistent with its requirements in either regard.

The Committee has also approved two budget shifts in line items requested by RAISE and CRT which do no change the bottom-line, but do address changing needs.
1.4 Internal Funding Committee
The Committee has met to approve funds for conferences applying to the EOI Fund. An additional application has been received from a WUSA Service which will be considered at a meeting next Tuesday.

1.5 Planning, Student Space, and Works Committee (PSWC)
The SLC Management Advisory Committee is no more! PSWC has replaced it effective the last Board meeting when the Board executive direction required by Council for the Capital Program approved by Council. This Committee will be responsible for capital projects, planning, and oversight of student spaces, including health & safety considerations.

Councillors, Directors, Societies’ Executive/Boards, and other student groups are encouraged to participate in the Capital Improvement Plan: Solicitation of Proposals and Capital Needs Assessment ([https://forms.office.com/Pages/ResponsePage.aspx?id=685YobAEf0GogoWvMNQ5rRa8q3MbJrVPs_ZnEwB4IK1UN0hlVEZHTD12VldaUjVRgjyWUxqGThGTC4u](https://forms.office.com/Pages/ResponsePage.aspx?id=685YobAEf0GogoWvMNQ5rRa8q3MbJrVPs_ZnEwB4IK1UN0hlVEZHTD12VldaUjVRgjyWUxqGThGTC4u)) to frame the next 5-10 years of capital planning and to inform the Capital Budget development process. As a reminder, Societies will be allocated budget from the $15.00 termly capital program fee for large capital improvement, expansion, or renewal projects. Such funding will be earmarked in the budgeting process to be used at the Societies’ discretion with some oversight from PSWC if costs approach or exceed $500,000, however such allocations will be based on the Capital Improvement Plan. **Ergo, it is imperative that if your society seeks funding support for major capital projects or access to earmarked resources that those society needs get appropriately captured in the Capital Improvement Plan. Please fill out the survey for every capital project or idea your society has (even if they are 3-5-10 years out).**

1.6 Business Operations & Fair Competition
WUSA has sent a counter proposal to University, relative to their original asks, and Ryan Jacobs (Director of Print+Retail Solutions) has replied acknowledging the receipt of the proposal. WUSA’s proposal would give student groups and the University equal opportunity in business operations on-campus and equal right of refusal for certain projects. Attached is a draft copy of this agreement. As it binds all student groups on campus, the Vice President Operations & Finance anticipates discussion and review with the Committee of Presidents prior to continued negotiation.

1.8 Two-Ply Toilet Paper
WUSA and Plant Operations, Environmental Services division, have received a number of bids for washroom consumables (soap, paper products, including two-ply toilet paper) for main campus and satellite campuses. Bids are being reviewed and a short list will be drawn up within the next week. Further details are confidential.
1.9 SLC/PAC Expansion Construction
Construction is on track for the opening of the food court in the Fall term, but the project completion should not be expected before Spring (season) next year.

1.10 Formalization of the Secretary of the Corporation
The Board has directed the Chair, President, Secretary, and Office of the Vice President, Operations & Finance to explore the formalization of the Secretary of the Corporation and report back on what permanency of such a role may look like as well as other structures to ensure the corporation is well positioned to meet statutory, regulatory, and policy requirements. The current secretarial and administrative support structures are virtually non-existent and serious gaps exist in governance support.

This review is exploring other student associations and non-profits, comparable roles on campus, systematic failures and successes of the current system and other systems, financial consequences of various actions, and determination of a preferred direction.

A report will be issued to the Board for its December meeting for decision.

2.0 Contractual Affairs

2.1 Health Plan
The Health Plan Oversight Committee, a joint committee of the GSA and WUSA that is installed under the Board of Directors of WUSA, is meeting Monday the 25th to discuss and approve changes to expand the Health Plan’s coverage for Mental Health. Included in this the Committee is reviewing financial and clinical considerations for a Student Assistance Program (SAP) and has selected a proponent following an accountable RFP process. In addition, the Committee is approving expansion of the existing Health Plan’s coverage for psychological services to increase the coverage limits, number and type of practitioners covered, and remove referral from a medical doctorate as a requirement of access.

Council is encouraged to follow-up on this item at the December 1st meeting, at which time the committee’s decisions should have been finalized. Until that point, the Committee’s deliberations are confidential.

2.2 Negotiation of U-Pass Renewal
The VP Education and I have met with GRT and other Regional stakeholders for the renegotiation of U-Pass beyond FY 2020. The current agreement is set to expire next year. The group has tentatively agreed to sign a letter of intent for Mid-February 2020, with a formal renewal agreement being signed prior to fees assessment for Fall 2020 start of the next academic year.

Since the last meeting, GRT and WUSA have agreed to a potential fees framework for UPass that will preserve reasonably moderate rate increases in the UPass fee to achieve revenues targets for GRT at parity with the municipal tax levy supporting the transit service while reducing year-over-year increases for students. This may result in a one-time formative increase to the UPass fee in exchange for lower rates year-over-year. Further updates will be provided when details are agreed upon.
In addition, coverage is being reviewed to expand to Part-Time students with at least one on-campus course per the referendum requirements of Winter 2019’s General Election or to provide for officers, councilors, and directors to receive coverage for UPass on an opt-in basis in the event that they are taking online courses or reduced course loads because of their involvement in governance. The aim is to protect the rights of students to participate in student government without barriers.

Further changes include data access, marketing and advertisement space on GRT buses and the ION light rail, and a refined payment period that reflects real requirements for Accounting and for the Region’s finance office.

2.3 Societies Memorandum Legal Review

The Offices of the President and Vice President, Operations & Finance, have sought to support the Committee of Presidents with legal review on behalf of both the Corporation and the Committee. As such, the Office of the President has been divorced from the negotiation of the Societies Memorandum so that the President can act as the Committees chair without conflict. Legal counsel has been sought specifically for questions of the Committee which shall flow through the President (and on to the Committee) and be copied to the Vice President, Operations & Finance. Separately, the Office of the Vice President, Operations & Finance, will negotiate the agreement in accordance with bylaw duty on the behalf of the Corporation (i.e. the Board of Directors). Legal counsel has been sought by the Office of the Vice President, Operations & Finance for matters related to the Societies Memorandum that the President has directed not to be copied or communicated regarding to ensure the President, as the Committee’s chair, and the legal counsel to the President for the Committee is without conflict.

Some notes on this process:

- Societies are not legally incorporated entities – and may not incorporate under the rules of the Federation and UW, including the 1967 and 1968 UW-Feds agreements (in particular, any changes to the nature of the Federation, as it was structured to be a federation of societies, requires UW Board of Governors approval and a very complex process for amendment to the letters patent) – are not legal persons with corporate personhood.
- As Societies are constituencies (legally speaking divisions) of the Federation, albeit autonomous divisions, such a memorandum is in effect a special resolution or procedure of the Board of Directors. It may make more sense to structure the Memorandum of a Corporate Policy, which has more weight and power than a procedure and would therefore also serve as an interpretive tool for the bylaws and procedure, further protecting and enshrining the rights of constituency societies and ensuring the Federation, as it were, remained accountable to said constituencies through the Students’ Council.
- The role and location in the organizational chart of full-time staff is being reviewed and considered, as there is some liability associated with this and compliance concerns with existing University contracts on personnel with the Federation. The Societies so effected are being and
will continue to be extensively consulted on these matters to ensure whatever resolution that is arrived at reflects an appropriate balance of risk mitigation and autonomy of personnel management.

- Contractual affairs, business operations, and tax considerations regarding societies remain paramount to this conversation. Legal and auditors have expressed desire for changes to better ensure protections exist for the Federation and Societies to act to protect tax-exempt and not-for-profit status if it were at risk.

Further updates can be referred to the President or brought up as inquiry at Council.

3.0 Initiatives, Objectives, and Stakeholder Engagements

3.1 WatCard as a Service
The Student Services Advisory Committee (SSAC) met to consider the Watcard green-paper to fund WatCard as a student service. The Committee appreciated the consideration for the direction, but found that it was more reasonable to require the University to fund WatCard centrally as a service to students rather than levy a fee, unless it was absolutely necessary. The item has been referred to the Associate Provost, Students to discuss further with Finance.

3.2 Campus Wellness Space Planning
In 2009 Council held a referendum for an expansion to the Health Services building to be in part funded by a $10.00 fee until completion. Expansion was completed and the mortgage costs of the building are still being paid down, but the Health Services building is once again at clinical capacity. With year over year usage rates approaching nearly twice those in 2009 (at the time it was 50,000 unique appointments annually) and with increase demand for psychiatric and psychological clinical care, not just counselling, health services and counselling services (collectively part of campus wellness) is in need of more space.

Consider as well the need to reduce students’ confusion on where to turn for what purposes – i.e. when exiting SLC does a student go to Health Services or Counselling Services? – by planning long-term for a centralized campus wellness complex for all wellness services, in addition to faculty campus wellness offices as well.

These factors together paint a picture of need for Campus Wellness to have a stop gap and increase clinical space for students. The Executive – in ongoing consultation with Campus Wellness and key university stakeholders – is requesting Council vote to expand the fee schedule for the Health Services Expansion to allow continued expansion of build-out on the existing expanded complex to permit more psychological and psychiatric services space as well as more medical practice spaces. Note that this would not change the amount on the fees statement ($10.00 per term) but rather the length of time such a fee exists on the fee statement. The original referendum had no requirement for period of the payment of the fee and inquired instead for the expansion to meet the medical and other clinical needs of students on campus. In this regard, the originally planned construction fell short of its expected
resolution to this problem. Council is asked to permit the Board to negotiate an addendum to the Health Services Expansion Agreement (wusa.ca/library > Health Services Agreement) that would extend the fee schedule for the building to accommodate some additional expansion. Given the question is of importance for clinical needs of students, it is encouraged that Council adopt the motion proposed on the agenda, but do so contingent on a confirmation referendum. This allows the Board to begin to act in confidence that funds will be available, while ensuring democratic processes exist to confirm the decision... particularly given the contention of anything fees related.
Relationship Between the Waterloo Undergraduate Student Association and Ancillaries

**SHARED COMMITMENTS**

- We agree that the primary mandate/raison d’être of the ancillary operations is to serve the needs of University of Waterloo students effectively (e.g., food, course materials, housing, etc).
- We agree that the primary mandate/raison d’être of the Waterloo Undergraduate Student Association and its subsidiary constituency Societies (hereafter “WUSA”), as outlined in its Letters Patent and Supplementary Letters Patent, is to represent students, advocate on students’ behalf to ensure that their needs are being met by the University or other key stakeholders (e.g. Regional, Provincial, or Federal Government), to provide services (including but not limited to food, retail, advisory, insurance, or social) both On- and Off-Campus to fill any gap and supplement underserviced areas, and for those other purposes as undergraduate students may, from time to time, determine through their own democratic means. We endeavour to remain true to these primary mandates, and hold each other accountable to carrying them out in a manner that maximizes the benefit to the students we serve.
- We agree that it is integral to build a stronger sense of UW community, including by encouraging students to remain on campus and engaged in supporting that UW community. Keeping students on campus through our retail, hospitality, and service efforts creates more meaningful interactions within our campus. Student dollars are re-invested back into the student community as revenues go back to improving infrastructure, maintaining or increasing service-levels, and providing student job opportunities.
- We agree that students are the key stakeholders served by our respective operations and the beneficiaries of our work. Decisions about products and services must therefore always be approached holistically and collaboratively and made with students’ best interests in mind.
- We agree that students deserve products and services that provide good value at a range of price points, a diversity of offerings, and convenient access on campus with respect to time, date, and location.
- As currently structured within the portfolio of the Associate Provost, Students, the ancillary operations are guided in large part by non-financial objectives (e.g., ensuring students have access to the products and services they need, when and how they need them, even in some cases that are unjustifiable based strictly on financial grounds). The University and WUSA believe that this model positions the ancillaries to meet needs better than outsourced options that view decisions first and foremost through the lens of profitability.
- We agree that all parties should provide regular, timely, constructive feedback to each other to ultimately enhance offerings and ensure that students receive the best experience possible including, but not limited to, customer service feedback, pricing feedback, ideas for potential new offerings and service/product enhancements. It is not productive to allow concerns or questions to fester or escalate. They should be brought forward in good faith that all parties are working toward common goals and trusting that they will be addressed.
• We agree that students benefit from a strong, healthy, transparent, collegial relationship between ancillaries and the WUSA. The relationship should be viewed as an equal partnership in providing world-class products and services, guided by commitment to our respective mandates.
GUIDING PRINCIPLES FOR DECISION MAKING

We believe students are best served if we adhere to the following Guiding Principles when making decisions about products and services, which flow naturally out of the foundational Shared Commitments above:

- Students' needs will generally be determined through objective, data-driven means such as surveys, referenda, statistically representative focus groups, other objective means of validating and ranking ideas that are put forward, and the elected Students' Council which is responsible for representing the collective voice undergraduate students in all matters respecting their common interests or those of their constituencies. Research findings and meaningful data should be shared and utilized amongst all parties to better understand and service our community.

- Once there is a confirmed need for a new food or retail outlet WUSA and the appropriate ancillary unit agree to work together toward a solution as follows:
  - The Shared Commitments outlined above, and these Guiding Principles will guide the discussions.
  - WUSA will bring the need forward to the ancillary with supporting data and the business case demonstrating the retail or food opportunity.
  - There will be a meeting of representatives from WUSA, the ancillary unit, and potentially other stakeholders/representatives as appropriate (e.g., Associate Provost, Students' Society President or a designate; Graduate Students Association representatives; etc.).
  - Duplication of effort should be avoided wherever possible, to ensure efficient utilization of resources.
  - No new retail/food outlet concept brought forward by any party to this agreement will be unreasonably denied by the remaining parties.

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FOOD AND RETAIL ON CAMPUS

It is important to outline some specific ways that the Guiding Principles above will be applied in this context:

Service Improvements

- A “Joint Committee on Food, Beverage, and Retail” will be established, comprised of four student representatives and four University representatives. The committee will meet, at minimum, twice a year, and will be mandated to review and make recommendations regarding:
  - Effectively meeting student service needs for food and retail on campus;
  - Ensuring that products and services provide good value for money to students, through a set of criteria that is mutually agreeable to all parties;
  - Sustainability and waste management;
  - Signage and wayfinding, subject to any on-campus or building specific rules and regulations that may, from time to time, be established or amended.

Use of Space

- The Waterloo Undergraduate Student Association management shall not provide or permit a service to be provided within the Student Life Centre or elsewhere on campus which would reasonably be considered to be in direct competition with a service being provided by the University without the expressed written consent of the University, which will not unreasonably be withheld. This provision shall not apply to any service that is already being provided by or permitted by the Waterloo Undergraduate Student Association both on campus and within the Student Life Centre.
- The University shall not provide or permit a service to be provided within the Student Life Centre or elsewhere on campus which would reasonably be considered to be in competition with a service being provided by the Waterloo Undergraduate Student Association without the expressed written consent of the Waterloo Undergraduate Student Association, which will not unreasonably be withheld. This provision shall not apply to any service that is already being provided by the University or was previously permitted by the Waterloo Undergraduate Student Association both on campus and within the Student Life Centre.
- The University and WUSA through its operations shall have the right to sell the products and services designated below:
  - Food & Beverage
    - Prepared food and beverages
    - Convenience store
    - Food and beverages sold through vending machines.
    - Catering services
  - Retail goods
    - Computer hardware and software.
    - Cellular telephone sales and activation.
    - New course materials, including all formats (e.g., print and digital).
    - University of Waterloo and Warriors branded goods.
    - School supplies and stationery.

Commented [SV1]: We identify that our primary mode of existence and operation is to service students. Serving our staff well is a good supplementary goal, but should in no way inhibit the fair and good faith execution of our primary mandate to serve students.

By including the original provision in here about protecting staff of the University and Federation, we risk making decisions that are bad for students simply on the basis of our desire not to see job losses, which is not appropriate as it may not be what is best for students. Is a course of action great for students but results in job losses, then so be it.
Changes to Commercial Offering

- WUSA has the right to manage student spaces and the areas they occupy for commercial activities, including the right to manage this space, provided that such commercial activities are within the uses permitted under the policies and procedures of the University, the Memorandum of Understanding governing the Student Life Centre, and the Guiding Principles contained herein.

- Any changes to usage of WUSA space, including students’ requests for new concepts, shall be subject to the policies and procedures of the University, the Memorandum of Understanding governing the Student Life Centre, and the Guiding Principles contained therein. The University reserves the right to meet verified needs through their business operations. The University shall respond to any request submitted in writing within 60 days of receipt, failing which, approval shall be deemed to have been given.

- If the University seeks to open up a commercial space within the Student Life Centre or other student operated or managed spaces that is not currently within their designated space, a written proposal and rationale must be provided to the Waterloo Undergraduate Student Association Board of Directors for approval. The WUSA shall respond to any request submitted in writing within 60 days of receipt, failing which, approval shall be deemed to have been given.

Resolving Disagreements

- In the event of a difference of opinion as to the execution or interpretation of this agreement, or any actions made thereunder, the parties acting reasonably shall endeavour to resolve the conflict.

- In the event of a difference of opinion that cannot be resolved by the parties directly, the Associate Provost, Students will be engaged to mediate. If an agreement still cannot be reached, the parties will seek third party mediation.

Commented [SV2]: The University can pretty universally change these rules. WUSA would like to be consulted on all policy or procedural changes prior to them coming into force, particularly if they would change or impact this agreement in anyway.

Commented [SV3]: Same comment as above.

Commented [SV4]: Note from prior version: We have no intention to bring back any variation of the SLC Management Board, and inclusion of provisions like this is a non-starter. The SLMB was useless and led to some terrible decisions being made for the SLC.

Commented [SV5]: Even within Student Managed, Owned, or Operated Space?

Commented [SV6]: Chris is a fantastic third party! That being said, we build agreements around the role, not the person in the role.

There’s a definite conflict of interest with reporting departments. A third party is the best source for mediation or arbitration.
Matthew Gerrits
Vice President Education
Report

December 2019
0.0 Announcements
Stakeholder Relations Officer:

1.0 University & Association Committees

1.1 WUSA Committees:

Education Advisory Council
Responsibilities: To advise the Vice President Education on academic issues facing Waterloo students.
Synopsis: Has had two subsequent meetings and two e-vote authorizations since last meeting. A great deal of work has been completed within the committee, and headway is being made on a variety of our policy backlogs.

Co-op Students Council
Responsibilities: To advise the Vice President Education on co-op related issues, and to serve as an opportunity to interface with the Co-op Experience Staff.
Synopsis: I was unable to attend the most recent meeting.

1.2 University Committees:

Co-operative Education Council
Responsibilities: A forum to review and to advise Co-op at UW.
Synopsis: I was unable to attend the most recent meeting.

Senate Undergraduate Council
Responsibilities: To consider questions involving academic quality and undergraduate studies and provide recommendations to go forward to Senate
Synopsis: The most substantial topic of discussion was going over the undergraduate learning white paper created as part of the strategic planning process for the university.

CEPT2/CTAPT
Responsibilities: Investigating how course evaluations are done and how to improve them, and how to develop complementary methods.
Synopsis: I met with CTAPT, as we are putting together our final report.

Verification of Illness Forms Working Group
Responsibilities: Explore options for reform of the Verification of Illness Form and consideration process.
Synopsis: I have not attended recent meetings, and have delegated to the Academic Affairs Commissioner.

Open Scholarship Committee
Responsibilities: Promote open learning on campus.
Synopsis: Has not met since last report.

Fall Reading Week Steering Committee
Responsibilities: Discuss the implications and things that have to happen as a result of the shift in schedules to allow for a Fall Reading Week,
Synopsis: Has not had a meeting since last report.

Student Performance Evaluation Working Group
Responsibilities: Reform the SPE process on campus to promote unity and improve quality of student experience and data.
Synopsis: Was not able to attend the second meeting of this group.

2.0 External Committees

2.1 Municipal/Regional-level
Town & Gown Steering Committee, City of Waterloo
Responsibilities: I was not in attendance for the most recent meeting. Please direct questions to the Municipal Affairs Commissioner.
Unsanctioned Public Gatherings Task Force, City of Waterloo
Responsibilities: Represent UW students in ongoing discussion about large unsanctioned gatherings happening in the City of Waterloo
Synopsis: Has met since the last meeting, and is working towards its final report. Please direct questions to the Municipal Affairs Commissioner.

2.2 Provincial-level
Ontario Undergraduate Student Alliance (OUSA)
Responsibilities: Represent UW students to the provincial government through an alliance of like-minded undergraduate student associations. For more information on OUSA visit: www.ousa.ca.
Synopsis: The OUSA Annual General meeting and General Assembly were a major success, with three new policy papers passed. The bylaw changes passed.

2.3 Federal-level
UCRU
Responsibilities: To advocate on behalf of students to the Federal Government. UCRU is made up of student leaders from U15 schools across Canada.

Synopsis: I have been designated in charge of the development of UCRU’s draft bylaws, pending significant consultation. I was not able to make the most recent meeting.

3.0 Stakeholder Meetings

3.1 University-level:

Chris Read, Associate Provost, Students: Had a recent meeting to discuss changes to campus shuttle service.

Dave DiVidi, Associate Vice President, Undergraduate: Had a recent meeting to discuss priorities on the Undergraduate Operations Committee.

Catherine Newell-Kelly, University Registrar: Had a recent meeting to discuss

3.2 Municipal/Regional-level:

Grand River Transit Team: Along with Vice President Velling, attended a subsequent meeting to hash out principles

3.3 Provincial-level:

Dr. Chris Glover, Member for Spadina – Fort York & Opposition Critic for Colleges and Universities

Notes: Had a meeting about impacts of OSAP and student choice changes when he visited Waterloo Region.

In the following meetings, we shared the priorities of OUSA. Restoration and improvement of OSAP, Prevention and Response to Sexual Violence, Improving Supports for Mental Health, and Preparing Students for the Workforce.

Government Members:

Mr. Randy Pettapiece, Parliamentary Assistant to the Minister of Agriculture
Mr. Sherif Sabawy, PA to the Minister of Heritage, Sport, Tourism and Culture Industries
Mr. Rudy Cuzzetto, PA to the President of the Treasury Board
Mr. Jeremy Roberts, PA to the Minister of Community & Social Services
Ms. Belinda Karahalios, PA to the Solicitor General
Mr. Will Bouma, PA to the Premier
Hon. Stephen Lecce, Minister of Education

Opposition Members:
Ms. France Gélinas, Member for Nickel Belt (NDP)
Ms. Catherine Fife, Member for Waterloo (NDP)
Mr. Jamie West, Member for Sudbury (NDP)
Ms. Jessica Bell, Member for University-Rosedale (NDP)
Ms. Judith Monteith-Farrell, Member for Thunder Bay-Atikokan (NDP)

Other Meetings:
Kanivanan Chinniah, Hilary Cole & Jamie Cleary, Office of the President of the Treasury Board
Krista Orendorff & Dominika Flood, Council of Ontario Universities
Jonathan Ricci, Policy Advisor to the Minister of Environment, Conservation & Parks

3.4 Federal-level:
None of Note.

3.5 Other:
None of Note.

4.0 Other Activities

4.1 Correspondence:
All political letters except that to Mr. Albrecht were in congratulations on continuance or beginning of roles and general well wishes, as well as asking all to consider how they might work for students in the new Parliament. I thank the Provincial and Federal Affairs Commissioner for her assistance in crafting these.

Rt Hon. Justin Trudeau, Prime Minister
Hon. Andrew Scheer, Leader of Her Majesty’s Loyal Opposition
Mr. Jagmeet Singh, Leader of the New Democratic Party of Canada
Ms. Jo-Ann Roberts, Leader of the Green Party of Canada
Ms. Elizabeth May, Parliamentary Leader of the Green Party of Canada

Hon. Bardish Chagger, Member for Waterloo (Lib.)
Mr. Raj Saini, Member for Kitchener Centre (Lib.)
Mr. Marwan Tabbara, Member for Kitchener South – Hespeler (Lib.)
Mr. Bryan May, Member for Cambridge (Lib.)
Mr. Tim Louis, Member for Kitchener – Conestoga (Lib.)
Mr. John Nater, Member for Perth – Wellington (Con.)
Dr. Harold Albrecht, Former Member for Kitchener – Conestoga (Con.)

The following letters were sent to thank Associate Deans for their service and to welcome the new Ads to their roles. I would like to thank the Academic Affairs Commissioner for her assistance in crafting these letters.

Dr. Francis Poulin, Outgoing AD Undergraduate for Math
Dr. Benoit Charbonneau, Incoming AD Undergraduate for Math
Dr. William Chesney, Outgoing AD Undergraduate Students for Arts
Dr. Martin Cooke, Incoming AD Undergraduate Students for Arts

4.2 Research:

Research Proposal for Housing Report
Key Methods and Findings: Both the RPO and the Municipal Affairs Commissioner have been working at this report.

4.3 Writing:

OUSA Blog on my Path to Advocacy, forthcoming.

4.4 Engagement:

Instagram Takeover, communicated regarding OUSA advocacy week, with over 1300 views of the first few snaps, and approximately 50% retention to the end of the day.

4.4 Media:

None of Note.

4.5 Other:

None of note.
5.0 Upcoming Activities

5.1 University and Association Committees

None of note.

5.2 External Committees

None of note.

5.3 Stakeholder Meetings

None of note.

5.4 Other Activities

Reaction to Student Choice Initiative

Notes: I’ve communicated with council, however, there is certainly a lot of deliberation and potential action to come.
VPED UPDATE

ACHIEVEMENTS

- A new pedestrian crosswalk has been erected on University Avenue.
- The university is prepared to implement automated systems for managing name changes within the next two terms.

NOTABLE MEETINGS

- The President and myself had over 30 meetings over 4 days on funding mental health, OSAP, experiential education, and sexual violence prevention
- Continuing GRT negotiation meetings

ON THE HORIZON

- Asking the government to better support international student health and employment law for co-op students
- Doing research into housing issues in Waterloo Region
- Preparation of transition materials
- Expansion of the Centre for Academic Policy Support

HOW YOU CAN HELP WITH ADVOCACY

- Consider running for the Student Councilor or Executive positions open at wusa.ca/elections. Feel free to email me with any questions vped@wusa.ca
- Consider writing or emailing your Members of Provincial Parliament about how the cancellation of the Student Choice Initiative helps us hold universities to account.
- Follow @OUSA and @UCRU_Can on twitter!
- Visit ousa.ca

OTHER STUFF YOU SHOULD KNOW

- Nomination periods are open, so even if you don’t want to run, go to vote.wusa.ca to nominate others to!
- I got new glasses!
Vice President Student Life

Amanda Fitzpatrick

December 2019
1.0 General Update

1.1 Services
1.2 Clubs
1.3 Orientation
1.4 Miscellaneous

2.0 Committee updates

2.1 Internal Administration Committee
2.2 Campus Life Advisory Committee
1.0 General Updates

1.1 Services
- MATES is currently looking into creating a peer support centre
- We are currently looking into the future of Sustainable Campus Initiative to find more ways to make them impactful on campus
- Co-op Connection is building stronger relationships with Alumini and CECA
- Services are all in the process of or finishing up hiring coordinators and executives
- RAISE organized 101 events throughout the residences
- Glow hosted a memorial for Trans Day of Remembrance, followed by a discussion on Transmisogyny and a candle light vigil

1.2 Clubs
- We are currently finalizing the rules for clubs in terms of fees and membership. This may look a little different due to the recent SCI announcement.

1.3 Orientation
- O-Team hiring has wrapped up and the first training went amazing. Great energy!

1.4 Miscellaneous
- 16 Days of Activism Against Gender Based Violence begins on November 25th and runs through to December 10th.
- I’m finishing up creating a survey to record the experiences of trans and racialized students in Health Services. Once that survey is up I’ll be sending it out to council to share with constituents. After I’ve collected data from the survey I will be conducting in person or by phone interviews. I will pay students $20 for a 30-minute interview.
- Volunteer appreciation went well
- Don’t forget to let students know about our new Incident reporting form
  - [https://wusa.ca/incident-reporting-form](https://wusa.ca/incident-reporting-form)

2.0 Committee Updates

2.1 Internal Administration Committee
After receiving the resignation from an at-large member I am now looking for a replacement.

2.2 Campus Life Advisory Committee
I have been unable to have our first meetings as committee members keep resigning before a meeting can be organized. I have lost both at-large members so I am now looking for replacements.
APPENDIX B - CHAIR OF THE BOARD OF DIRECTORS REPORT

Chair of the Board of Directors

Connor Plante

November 23, 2019

Waterloo Undergraduate Student Association
Formerly known as Federation of Students, University of Waterloo
1.0 Meetings of the Board
Since the last meeting of Council, the Board of Directors has met on twice; Monday November 4th for a Special Meeting where the Board approved the Council passed 2019-2020 organizational budget and Friday November 8th for the November Regular Meeting. The December Regular Meeting will be occurring on Monday December 2nd.

2.0 Orientation as an Administered Fund
Pursuant to the Council passed resolution at the November 3rd meeting, the Board has reclassified the First-Year Orientation Fund to be an administered fund of WUSA. This involved an amendment to Board Procedure 13, Fee Increases, to add Orientation to the list of administered funds. The Board also made the decision that the Orientation Fund will be budgeted in the same way as all other administered fees are in the future.

3.0 Capital Program Fund
Following Council approval of a Capital Program, the Board formally directed the Vice President, Operations and Finance to create a Capital Program Fund, which will be held in a separate account from the general operating fund. The Board also reconstituted the former SLC Management Advisory Committee into a new Planning, Student Spaces and Works Committee which will work on developing the Capital Improvement Plan.

4.0 Other
Please do not hesitate to contact me with questions or concerns at any time at chair@wusa.ca or connor.plante@uwaterloo.ca.


APPENDIX C - REPRESENTATIVE REPORTS

To: Waterloo Undergraduate Student Association Students’ Council
From: Mathematics Representatives: Diana Chang, John Hunte, Navya Mehta, Kanan Sharma, Samer Zumont (ex officio), Garrett Hildebrandt (ante ratum)

Date: November 22nd, 2019
Re: Update on the Activities of the Mathematics Caucus

Dear Council,

We wish to update you on the following matters.

1) On November 21st, the Society appointed Garrett Hildebrandt as a WUSA Council Mathematics representative, following the resignation of June Xu. We seek ratification of this appointment.

2) After an upsurge in interest by students, including posts on social media, a motion was brought to the November 21st meeting of the Society. At this meeting, the Society affirmed its support for students to regain control of Federation Hall. It took first steps towards returning Federation Hall to student control, “where it belongs”. These first steps were towards holding a referendum on whether Federation Hall should be returned to student control. To this effect, we bring the following motion to WUSA Students’ Council.

   Whereas the Mathematics Society has at its most recent meeting of delegates adopted the position that the Society supports students to regain control of Federation Hall; and
   
   And whereas at the same meeting the Society affirmed that control of Fed Hall belongs with students, and that it was unjustly taken from their control; then
   
   Be it resolved that the WUSA Council requires that WUSA hold a referendum on the returning of Federation Hall to student control.

   Be it further resolved that the WUSA Elections & Referenda Committee shall prepare and approve the language for the referendum.
3) The MathSoc Mentorship Program will become a club once approved by the WUSA VPSL.

4) After the heinous kidnapping of our beloved Natural Log, the Mathematics Society has declared war on “the Engineering vandals” and promised swift justice.

Sincerely,
Chang, Hunte, Mehta, Sharma, Zumont, Hildebrandt
FEDERATION OF STUDENTS LEADERSHIP AWARDS

Every year the Federation of Students recognizes 10 student leaders at the University of Waterloo through the Federation of Students Waterloo Undergraduate Student Association (WUSA) Student Leadership Awards. Winners of the awards will have demonstrated exemplary leadership skills in various ways at the University of Waterloo, and/or in the surrounding community. Winners will be presented a cash prize and certificate recognized at the Federation of Students Student Leadership Awards Reception in March.

I. Leadership Award Applications:
   a. Any member of the Federation can nominate another individual for a Federation of Students leadership award.

II. Solicitation of Applications:
   a. The committee will solicit applications using all available means at its disposal, including: email alerts, posters, postings on the Federation of Students WUSA website, word of mouth, and any other form of communication deemed appropriate by the committee.

III. Content of Application:
   a. The application (Appendix 1) will consist of:
      i. An application form;
      ii. An information form with contact information of the nominating member and the person being nominated;
      iii. A description of how the individual falls within the scope of one or more of the eligibility criteria in s. V;
      iv. A list of any current or past involvement the individual has held with the Federation of Students, University of Waterloo. Each activity should include:
         1. Position held;
         2. Start and end dates;
         3. Details of involvement; and
         4. Reference name and contact information.
      v. And a supporting letter from the member nominating the person explaining why the person should be considered for Federation of Students WUSA Leadership Award.

IV. Deadline for Applications:
   a. All applications must be delivered to the Federation of Students WUSA office in the Student Life Centre no later than the close of business on the first Monday in March of each calendar year.

V. Eligibility:
   a. The applications will be reviewed to determine if the individual falls within the scope of one or more of the following eligibility criteria:
      i. Leadership in a WUSA or constituent Society student leadership position(s) in the Federation of Students;
      ii. Service to the undergraduate students at the University of Waterloo;
iii. Involvement and contributions to undergraduate student life within the Federation of Students and at the University of Waterloo.

b. The committee has the discretion to determine additional criteria if it so wishes.

VI. Number of Federation of Students Leadership Awards Awarded Annually:

a. A maximum of ten leadership awards shall be awarded in any one year. The number of leadership awards to be awarded in any one year shall be at the discretion of the committee, up to a maximum of ten.
I. Honourary Membership Applications:
   a. Any member of the Federation can nominate another individual to become a
      honourary lifetime member of the Federation.

II. Content of Application:
   a. The application (Appendix 1) will consist of:
      i. An application form; and
      ii. An information form with contact information of the
         nominating member and the person being nominated
      iii. A description of how the individual falls within the scope of one or more of the
         following eligibility criteria in s. IV
      iv. A list of any current or past involvement the individual has held with the
         Federation of Students, University of Waterloo. Each activity should include the:
            1. Position held;
            2. Start and end dates;
            3. Details of involvement; and
            4. Reference name and contact information.
      v. A supporting letter from the member nominating the person explaining why
         the person should be considered for honourary lifetime membership.
      vi. Any supporting references that may assist in the committee’s deliberations.

III. Deadline for Applications:
   a. All applications must be delivered to the WUSA Federation office in the Student Life
      Centre by no later than the close of business on the first Monday in March of each
      calendar year.

IV. Eligibility:
   a. The applications will be reviewed to determine if the individual falls within the scope
      of one or more of the following criteria:
         i. Extraordinary service to the undergraduate students at the University of
            Waterloo;
         ii. Long service with the Federation of Students or a constituent Society;
         iii. Notable involvement and contributions to the undergraduate student life at
            the University of Waterloo;
         iv. Outstanding leadership in a student leadership position(s) at the University of
            Waterloo;
   b. The committee has the discretion to determine additional criteria if it so wishes.

V. Number of Honourary Lifetime Memberships Awarded Annually:
   a. Typically, Normally, a maximum of two honourary lifetime memberships shall be
      awarded in any one year.
   b. The committee has the discretion to determine if additional memberships should be
      granted. The committee may decline nominating any honourary membership if it so
      wishes no suitable candidate is advanced.
Policy Title: Parking
Policy Number: 005
Policy Class: Advocacy
Policy Category: UA

Effective Date: December 1, 2019
Approval Date: April 30, 2010 (oldest known date)
Last Revision Date: December 1, 2019
Review Year: 2022

Sponsor: Unknown
Attachment: None
Responsible Bodies: Policies & Procedures Committee
Authority:
- Charter: "To act as the representative of the undergraduate students of the University of Waterloo... including ... those students of various constituent faculties, schools, institutes, departments and colleges, both affiliated and federated, which are or may be from time to time a part of or associated with The University of Waterloo" and “to promote and maintain communication between the student body and the duly elected and appointed authorities of The University of Waterloo”

Key Words: Parking, Campus Spaces, Fines, Ancillary Funds

POLICY STATEMENT:
Some parking lots on campus are restricted for faculty and staff only. WUSA believes that on-campus parking should be egalitarian.

PURPOSE:
This policy will provide a set of advocacy stances regarding the operation of on-campus parking by UW Parking Services.

DEFINITIONS:
Parking Spaces – All spaces designated for parking of motorized vehicles. This does not include areas utilized for loading/unloading activities.
Service Vehicles – Vehicles utilized for operational purposes belonging to the University, another on-campus group, or a vendor thereof.
Carsharing – Vehicles available for short term (hourly or daily) rental by the members of the applicable service, generally stationed in a fixed conveniently placed spot. Such services allow for members to have occasional access to a vehicle without needing to own one.
Carpooling – The sharing of a journey by automobile such that multiple people are travelling to/from campus in one vehicle.
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Electric Vehicles – A vehicle that is propelled by an electric motor and powered through a battery that can be recharged from an external electricity source. This includes cars commonly branded as either “plug-in hybrid vehicles” or “battery electric vehicles”.

SCOPE & EXEMPTIONS:
The policy applies to all University of Waterloo campuses. This policy does not apply to bicycles or any other non-motorized vehicles.

POLICY COMMUNICATION:
The policy will be posted on the Corporation’s website and internal network drives. The Executives and all advocacy staff will be advised of the new policy via distribution by the President, or a designate.

POLICY:
1. All parking spaces on campus should be open to all members of the University community on a first-come, first-served basis, with the exception of spaces reserved for one of the following:
   a. service vehicles
   b. individuals with accessibility needs
   c. carsharing and carpooling
   d. electric vehicles
2. The Federation supports the use of fines as penalties for violating University parking regulations, provided that all members of the University community are equally liable to such fines.
3. Parking fees to be paid by users should be levied only to the extent needed to cover the costs of constructing, maintaining, and operating the parking lots and other on-campus transportation infrastructure, including infrastructure designated for pedestrians, cyclists, and transit vehicles.
4. No costs associated with Parking Services, including the expansion of existing lots and the creation of new lots, should be funded by the central funds of the University.
5. All parking lots should be properly lit at night and equipped with easily accessible emergency help phones.
6. No new parking lots should be constructed in areas currently serving as green or recreational space.
7. The University should consider the reclamation of parking lots for other purposes. This can involve constructing multi-level lots in order to have the same amount of parking occupy less land area if necessary.
8. The University should progressively reduce the amount of parking on campus in order to incentivize commuting by other means.

HISTORY:
This policy was approved (either as an initial approval or as a renewal or/and amendment to an existing policy) on April 30, 2010. Any history prior to that point is unknown. In accordance with Council Procedure 9, the policy automatically expired as of April 2013.
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November 2019: As part of the policy review process conducted by the Policies & Procedures Committee, the policy was restructured into the current format. Some policy stances were added or modified in order to support the reduction of the volume of cars commuting to campus and to encourage the appropriate use of on-campus land area. All policy stances were maintained as part of this restructuring. Such revisions were approved by Students’ Council at its December 1, 2019 meeting.

COMPLIANCE AND ENFORCEMENT:
The Executives shall advance the aims of this policy in communications with University stakeholders as appropriate.
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Policy revised/rewritten to follow new format. Markup represents changes to the spirit of the policy.

Policy Title: Gender Neutral Facilities
Policy Number: 028
Policy Class: UA
Policy Category: Advocacy

Effective Date: December 1, 2019
Approval Date: April 1, 2009
Last Revision Date: December 1, 2019
Review Year: 2022

Sponsor: Unknown
Attachment: None
Responsible Bodies: Policies & Procedures Committee (PPC)
Authority:
- Charter: "To act as the representative of the undergraduate students of the University of Waterloo... including ... those students of various constituent faculties, schools, institutes, departments and colleges, both affiliated and federated, which are or may be from time to time a part of or associated with The University of Waterloo" and “to promote and maintain communication between the student body and the duly elected and appointed authorities of The University of Waterloo”

Key Words: Gender-Neutral, Washrooms and Facilities, Inclusivity

POLICY STATEMENT:
The Federation of Students, University of Waterloo, operating as the Waterloo Undergraduate Student Association (WUSA), is committed to ensuring that campus is a safe and inclusive space for all students and faculty members. The promotion and increased nature of gender-neutral facilities contributes to the improved safety, well-being, and inclusivity of the campus community.

PURPOSE:
This policy will provide guidelines for the regulation of gender-neutral facilities across campus, including, but not limited to restrooms, changerooms, and on-campus residences.

DEFINITIONS:

SCOPE & EXEMPTIONS:
The policy applies to all University campuses.

POLICY COMMUNICATION:
The policy will be posted on the Corporation’s website. Staff, Councillors, Directors and Officers of the Corporation, and other affected parties will be advised of the new policy via distribution by the President, or a designate.
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POLICY:
1. The Waterloo Undergraduate Student Association believes that gender-neutral facilities, including, but not limited to, bathrooms, change-rooms, and on-campus residences, should be accessible to all members of the campus community; and
2. Gender-neutral facilities should be integrated in all new, publicly accessible buildings; and
3. Existing gendered facilities, including bathrooms and change-rooms, should be retrofitted for all-gender use, where possible, at a minimum of one per faculty-associated building cluster and residence building. Where only portions of a building are open to all community members, such a facility should exist in an area open to all.

HISTORY:
This policy was approved on April 1, 2009, and in compliance with Council Procedure 9, automatically expired as of April 1, 2012. On November 19, 2019, as part of a policy review conducted by the Policies & Procedures Committee, Policy 28 was restructured into the newest format and minor changes were made to its contents. Such revisions were approved by Students’ Council at its December 1, 2019 meeting.

COMPLIANCE AND ENFORCEMENT:
The Executives shall advance the aims of this policy in communications with University stakeholders as appropriate.
POLICY STATEMENT:
As advocacy is a key element of the mandate of the Federation, it is necessary for the Executives and certain staff members to communicate with federal, provincial, regional, and municipal politicians, as well as with political parties, in order to advocate on issues that pertain to students. However, it is necessary to maintain political impartiality in order to ensure cordial working relations with all external political organizations. It is also essential to recognize that the members of the Federation have diverse political leanings, with many members having volunteered for various parties.

PURPOSE:
This policy sets standards with regards to the political activities of the Federation in order to ensure non-partisanship.

DEFINITIONS:
Political Parties – Includes any provincial or federal party recognized by Elections Canada or Elections Ontario.
Partisan Political Activities – A public activity, statement, or message in support of, within, or opposition to a political party, a candidate, or someone seeking nomination as a candidate.
Political Lobbying Organizations – An organization, other than a political party, that engages in lobbying or advocacy activities to any level of government. This includes any student or labour unions or associations that engage in government lobbying or advocacy as part of their work.

SCOPE & EXEMPTIONS:
The policy applies to all political activities at the federal, provincial, regional, and municipal levels of government.

POLICY COMMUNICATION:
The policy will be posted on the Corporation’s website and internal network drives. Staff, Councillors, Directors and Officers of the Corporation, and other affected parties (including clubs of a political nature) will be advised of the new policy via distribution by the President, or a designate. This advisement of the policy is to be repeated at the start of the official campaigning period of every electoral event.

POLICY:
1. The Federation, including the Executives for so long as they are in office, will not, in any capacity, expressly endorse a candidate or political party.
2. The Federation, including the Executives for so long as they are in office, will not, in any capacity, make public statements that oppose a candidate or political party.
3. No Executive, Officer, Staff Member, or volunteer shall allow a candidate or political party to unilaterally use equipment, facilities, or other resources belonging to the Federation unless it is in conjunction with a WUSA club and all external political parties and candidates are given equal access. This applies to, but is not limited to, posters, booths, and web servers.
4. While a polling station on-campus is open, no partisan political activities in public spaces on-campus shall be acceptable, including posters, booths, and any other form of campaigning.
5. No Executive, Officer, Staff Member, or volunteer shall make public statements that attribute the support or opposition of the Federation to a political candidate, party, policy, or platform.
6. No Executive, Officer, Staff Member, or volunteer shall, while at work or engaged in a Federation activity related to work, promote or make statements, verbally or otherwise, that expressly endorses or opposes a political candidate, or party, or platform.
7. Any WUSA club whose primary activity is advocacy on behalf of a political party is exempt from the standard timelines regarding purging and inactive status.
   a. This provision shall be reflected in the Procedures of Students’ Council.
8. No subsidiary, club, society, officer, or director of the Federation, as well as any candidate for executive, councillor, or director of the Federation, may be financed by, or otherwise receive external funds or in-kind donation from, any external political lobbying organizations in which the Federation is not a member.
   a. Exceptions to this provision may be granted by a three-fourths (¾) majority of Students’ Council.
9. The Federation and its subsidiaries should not be a member of any political lobbying organization that engages in partisan political activities, in accordance with this Policy and with Policy 20, External Lobbying Organization Membership.

HISTORY:
This policy was initially approved on March 6, 2016.
November 2019: As part of the policy review process conducted by the Policies & Procedures Committee, the policy was restructured into the current format. Policy stances were added on the subjects of partisan activities while on-campus polling stations are open, financing from external student unions and political lobbying organizations, and membership in an organization engaging in partisan activities. All policy stances were maintained as part of this restructuring. Such revisions were approved by Students’ Council at its December 1, 2019 meeting.

COMPLIANCE AND ENFORCEMENT:
The Board, acting through the Chair and President, shall ensure compliance of the Corporation and its Officers with this policy. In the case of a violation, the Board shall investigate and determine appropriate corrective action(s), which may include warning, censure, or other disciplinary measures.

In cases where a policy cannot be or is not being complied with, the matter shall be brought to the attention of Students’ Council.

A significant violation of this policy by an Executive, Officer, or Director shall be considered to be reasonable grounds for impeachment or removal from office (as applicable).
APPENDIX E - CHANGES TO POLICY 61

WATERLOO UNDERGRADUATE STUDENT ASSOCIATION
POLICIES

Exam Scheduling and Relief
(Changes Made by PPC)

Policy Title: Exam Scheduling and Relief
Policy Number: 0610XX Revision 0
Policy Class: Advocacy
Policy Category: UA

Effective Date: November 19, 2019 [proposed for Nov. 3/2019]
Approval Date: November 3, 2019 [proposed for Nov. 3/2019]
Last Revision Date: November 19, 2019 [N/A]
Review Year: {2021}

Sponsor: Megan Town (Councillor, 2019-2020)
Attachment: None
Responsible Bodies: Education Advisory Council (EAC)

Authority:
- Charter of the Federation of Students: "To act as the representative of the undergraduate students of the University of Waterloo... including... those students of various constituent faculties, schools, institutes, departments and colleges, both affiliated and federated, which are or may be from time to time a part of or associated with The University of Waterloo"
- Bylaws, Article 8: Students’ Council: “Council shall have the power... to set the Policies of the Corporation.”
- Bylaws, Article 9: Officers: “The Vice President, Education shall be generally responsible for advocating on behalf of undergraduate students to the University of Waterloo...”

Key Words: exams, exam scheduling, exam relief, mental health

POLICY STATEMENT:
This policy describes advocacy objectives on exam scheduling and relief within the context undergraduate student mental health and workload.

PURPOSE:
The intention of this policy is to document the student opinion and recommended practices on exam scheduling and relief. Applicable representatives will advocate for the objectives herein laid out. This policy was written as a result of constituent feedback on the inadequacies of the current exam relief accommodations.

DEFINITIONS:
Exam Relief – the process of requesting alternative scheduling arrangements in the event of a student’s exams scheduled close together.
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SCOPE & EXEMPTIONS:
This policy applies to any one representative elected by or through WUSA who is representing student opinion on exam scheduling and relief on behalf of the undergraduate student body as a whole. This includes executives, commissioners, and at-large undergraduate senators.

POLICY COMMUNICATION:
The policy will be posted on the Corporation’s website and internal network drives. Affected parties, including undergraduate university senators, will be advised of the new policy via distribution by the Vice President, Education, or a designate.

POLICY:
The 2017 PAC-SMH report recommended “Final exam schedules and availability of the exam schedule during the course enrollment period.” [1] In addition, exams, particularly closely scheduled exams, continue to put undue stress and demands on students.
The current university commitment to students is inadequate. Students may only seek relief in the following two situations, [2]
- Writing two examinations in a row
- Writing in the last period on one day and the first period on the next day

Students are only able to move one of their exams by one hour as per the options below, [3]
- I will write the following exam one hour before the regularly scheduled start time.
  (Available for 12:30 p.m., 4:00 p.m., 7:30 p.m. exams.)
- I will write the following exam one hour after the regularly scheduled start time.
  (Available for 9:00 a.m., 12:30 p.m., 4:00 p.m. exams.)

Relief is not available for exams written in a computer or wet lab. [3]

Furthermore, moving an exam by one hour does not provide enough time for students to take a break and travel between exams.

The following advocacy objectives shall apply for final exams:
1. More extensive and effective exam relief policies should exist, which should contain, at minimum, the following.
   a. Students should not have more than two exams in a 36-hour period.
      i. Students should be eligible for exam relief if they have more than two exams in any given 36-hour period.
      ii. Such relief should not result in the violation of another advocacy objective.
   b. Students should not have two or more consecutive exams.
      i. Students should be able to request a recess of at least one exam timeslot between consecutive examinations.
   c. There should not exist unreasonable limitations on exam relief including, but not limited to the following.
      i. Students should be permitted to work with their instructor to reschedule exams undertaken in a lab.
ii. Students should have the ability to ask questions of a knowledgeable proctor when accessing exam relief, including through remote or electronic means.

d. In the event of exam cancellation,
   i. Cancelled exams should be rescheduled for the next available Sunday or other suitable make-up day.
   ii. Students should still be able to request exam relief if an exam so rescheduled violates another exam scheduling guideline.
   iii. The University should make reasonable attempts to reschedule exams for students who have a justifiable reason for accommodation including International students who intend to travel home.
      1. Rescheduling may include but is not limited to scheduling the exam sooner than the next exam make-up day and allowing a student to write the exam another term.
   2. More extensive exam scheduling policies should exist which should contain, at minimum, the following.
      a. Exam scheduling should consider and prioritize student wellness.
      b. For cohort-based programs, reasonable attempts should be made to avoid scheduling of the cohort’s exams on the same or consecutive days.
      c. Exams not scheduled by the registrar’s office should be scheduled prior to or in comparable timeline with release of the exam schedule by the registrar’s office.

HISTORY:
This is the first draft of this policy. Previously, advocacy objectives on exam scheduling and relief were not encompassed in policy. This policy was approved by Council on November 3rd, 2019 subject to the Policies and Procedures Committee (PPC) making clerical and formatting edits. On November 19, 2019, PPC approved this policy with slight formatting changes as well as a change to the Scope & Exemptions section as well as the Compliance and Enforcement section in recognition of the fact that the undergraduate Senate caucus acts with autonomy in consideration of the best academic interests of their constituents.

COMPLIANCE AND ENFORCEMENT:
The President and Vice President, Education shall work with the relevant University administration and the Senate Undergraduate Council to achieve the advocacy objectives laid out herein.

The Senate’s undergraduate caucus should ensure the advocacy objectives laid out herein are a priority in the University Senate, unless otherwise determined by their constituency.

REFERENCES APPENDICES:
References
[2] https://uwaterloo.ca/registrar/final-examinations/relief-information
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Appendix F - EAC-Recommended Policies

Waterloo Undergraduate Student Association
Policies

Policy Title: University Closures due to Inclement Conditions
Policy Number: 62 (tentative)
Policy Class: Advocacy
Policy Category: UA

Effective Date: December 1, 2019 Approval Date: December 1, 2019
Last Revision Date: NEW Review Year: 2022

Sponsor: Joshua Mbandi (Councillor, 2018-2019)
Attachment: None
Responsible Bodies: Policies and Procedures Committee
Authority: Federation Of Students Bylaw 8.7.(3).

Key Words: Inclement Weather, Student Safety, Transportation, Assessment, Accommodation

Policy Statement:
Inclement weather closings have been a concern for students in their execution in recent years. This policy addresses the Waterloo Undergraduate Student Association’s request that greater clarity be provided.

Purpose:
Historical disagreement with reluctance to close the university under conditions with heavy ice or snow, and instead instructing students to make their own judgements of their safety, and directing students to seek accommodations after the fact, creating risk of lost marks from assessments with no guarantee of support from the university when they sought accommodations. Subsequently, closing of the school for two subsequent days of ice led to confusion among students about what informs inclement weather decisions. This policy asks for elaboration.

Definitions:
Inclement Conditions- Conditions created, most typically by weather, that impede either transportation to and from the university, or the safe and effective operation of the university.

Extreme Weather Conditions- A subset of inclement conditions caused by weather, including presence of significant ice on driving and walking surfaces, significantly impassable volumes of snow, extreme thunderstorms, hail, extreme fog, Tornado Watches or Warnings, or extreme precipitation causing debilitating flooding.

University Closure- Closures of the university, including cessation of work for most employees, and the cancellation of instruction and assessment, referenced in the University Secretariat’s Weather Closing Guidelines.
SCOPE & EXEMPTIONS:
This policy guides the advocacy of the Vice President, Education, to prioritize according to capacity, opportunity and discretion.

This policy shall extend to comparable advocacy to ensure consistent practice at all University of Waterloo undergraduate campuses.

POLICY COMMUNICATION:
This policy requires no communication plan, and shall be updated on various WUSA information storage systems and website in the usual fashion.

POLICY:
1. The Waterloo Undergraduate Student Association believes:
   a. That its role is as an advocate for the interests of the undergraduate student population of the University of Waterloo.
   b. That significant interest in university closure is evidenced by the over 4000 students who signed a petition to the university in 2013.
   c. That interest is also evidenced by frustration that has historically been expressed on social media toward the University of Waterloo’s hesitation to close the campus during extreme weather conditions.
   d. That there are limitations faced by the University of Waterloo with regard to consistent decisions respecting university closure, and that recent actions under Provost Dr. James Rush have appeared to indicate a more balanced approach has been adopted.

2. The Waterloo Undergraduate Student Association is concerned:
   a. That the University of Waterloo has historically resisted closures during extreme weather despite closures being undertaken by nearby institutions including Wilfrid Laurier University and Conestoga College- Waterloo Campus, and when local transit may be similarly non-operational;
   b. That as the University’s Weather Statement states, “those who judge that it may be unsafe to come to campus should discuss alternate work and study arrangements with their instructor or supervisor”, that this does not guarantee such arrangements will be provided and thus requires students to decide between risking wellness by engaging in unsafe travel to and from the University, or forfeiting marks and academic performance;
   c. That some students may book travel upon the exam schedule being released and may be harmed if examinations are rescheduled to a contingency day; and
   d. That the historical approach to closure of Waterloo has been and has seemed unpredictable

3. Therefore, the Waterloo Undergraduate Student Association recommends:
   a. That the University of Waterloo should conduct a review of its university closure policies to ensure such policies do not unintentionally harm or endanger the safety of students;
   b. That the Waterloo Undergraduate Student Association requests that the University of Waterloo consult with relevant stakeholders, including the Waterloo Undergraduate Student Association before concluding its review;
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c. That the University of Waterloo should include a reassessment of its communication strategy and channels during inclement conditions as a component of its review to ensure adequate and up-to-date information is provided to students, faculty, staff and other appropriate stakeholders;
d. That the university should create guidelines or policies which protect students who reasonable determine that they cannot safely attend an examination or other assessment when the university has declined to undertake university closure
e. That the university should permit, that if a student has travel plans affected by an examination being moved to a contingency day, that that student be permitted to take the examination at a date in the following academic term; and
f. That the Vice President, Education shall report to a meeting of Students’ Council should all these goals be met, and that this policy shall expire forthwith that meeting unless renewed.

HISTORY:
Initiated at Students’ Council, Winter 2019
Developed at Education Advisory Council, Winter & Spring 2019
Approved at Students’ Council, December 1, 2019

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COMPLIANCE AND ENFORCEMENT:
This policy has no compliance and enforcement plan, as is typical fashion with regard to advocacy policies.
POLICY STATEMENT:
University policy has significant potential to greatly affect undergraduates. This policy identifies some shortcomings of the classification system of policy at the University of Waterloo and makes recommendations to rectify these shortcomings.

PURPOSE:
University policies currently exhibit an approval structure that does not provide for mandatory undergraduate approval for policies that substantially and primarily affect undergraduates. Furthermore, policies with broad implications are given with sole purview to the President of the University, with the only recourse being review by the Board of Governors of the university.

DEFINITIONS:

*University Policy* - Mandatory operational requirements within the university, empowered and promulgated through the policy governing such policies, University Policy 1. Such policy is classified based on its primary area of jurisdiction. Such policy binds all members of the university with the full force and effect of the university’s board of governors.

*Class G Policy* - A subset of policy affecting the entire university, and in such a way that does not support alternative classification. It may be enacted and amended by approval solely of the President of the university, with optional but non-mandatory review by USRC as well as other consultation committees.

*Policy 1* - The policy that establishes policy classes and approval process.

*Undergraduate Student Relations Committee* - A committee populated by six undergraduate students and various university staff that serves as a mandated university committee for review of initiatives and issues pertaining to undergraduate students and undergraduate education.
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SCOPE & EXEMPTIONS:
This policy guides the advocacy of the President and Vice President, Education, to prioritize according to capacity, opportunity and discretion.

POLICY COMMUNICATION:
This policy requires no communication plan, and shall be updated on various WUSA information storage systems and website in the usual fashion.

POLICY:
1. The Waterloo Undergraduate Student Association believes:
   a. That university policy, including Class G policy, devolves power from the Board of Governors to the University President, including unilateral power to initiate refer, approve and amend all Class G policies;
   b. That Class G policies are broad in scope, including, “university policies that concern use of buildings, grounds and physical plant, the conduct of persons (students, staff, faculty and visitors) on University premises, and other matters of a general nature...”;
   c. That a general policy class is useful; and
   d. University Policy should meet a minimum requirement of mandatory review by affected stakeholders.

2. The Waterloo Undergraduate Student Association is concerned:
   a. That the general policy class embodies a broad function that encompasses many policies with substantial effect on undergraduate students, including alcohol use, grievances, petitions and appeals, sexual violence prevention and response, and student discipline;
   b. That no university policy classification exists for policies with substantial or sole focus on undergraduate members of the university that requires mandatory review or approval by Undergraduate Student Relations Committee;
   c. That Class G policy, while useful, could be easily subject to abuse; and
   d. That while the university' Secretariat has implemented referral of policies to undergraduate committees for review prior to approval by the President to a near universal degree. Policy 1 still does not require this consultation.

3. Therefore, the Waterloo Undergraduate Student Association recommends:
   a. That the Waterloo Undergraduate Student Association oppose the lack of accountable process for review of Class G policies, and endorses reforms as established in this policy;
   b. That the scope of Class G policies should be reformed so as to exclude matters pertaining solely to the conduct and regulation of students;
   c. That the development of Class G policies should include mandatory consultation with any relevant stakeholders before approval, instead of solely recommending their engagement;
   d. That Class G policies should be restricted in Policy 1 to exclude policies that might otherwise reasonably fall under another category;
   e. That where required for purposes of legal compliance, urgency, or other extenuating circumstances, that Policy 1 may provide for exceptions of recommendations in this
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policy, provided that the President of the university provide a justification in writing to the President, and that such a policy should immediately undergo the typical approval process;

f. That the Federation of Students’ seeks the establishment of a three new independent policy classification under University of Waterloo Policy 1, Initiation and Review of University Policies, styled as a “Class U: Undergraduate Students Policies”, “Class GS: Graduate Students Policies” and “Class UG: Undergraduate and Graduate Student Policies” that shall be dedicated to policies affecting undergraduate and graduate students either disjointly or jointly, according to their primary stakeholder or stakeholders;

g. That such policies shall require, at minimum, consultation with the Undergraduate or Graduate Student Relations Committee, as appropriate, and shall strive for approval by these bodies;

h. That all policies affecting undergraduate students should normally be provided to the Waterloo Undergraduate Student Association’s Students’ Council, or a committee thereof tasked with matters pertaining to education and university affairs, for information and discussion prior to review by the “Undergraduate Student Relations Committee”, or equivalent;

k. That if the “Undergraduate Student Relations Committee”, or equivalent, or the Students’ Council feels a policy is contentious or broad enough in scope so as to considerably impact or harm undergraduate students, then those bodies should be empowered to table the approval or review of such policies pending a period of public consultation no greater than thirty days unless approved by the President of the University, and typically no less than fourteen business days, unless determined by that body;

l. That the Waterloo Undergraduate Student Association should strive to partner with the university to provide appropriate avenues for consultation with students; and

m. That the body ordering the consultation shall receive the analysis as well as underlying data from the consultation to the greatest extent possible.

HISTORY:
Initiated at Students’ Council, Winter 2019
Developed at Education Advisory Council, Winter & Spring 2019
Approved at Students’ Council, December 1, 2019

COMPLIANCE AND ENFORCEMENT:
This policy has no compliance and enforcement plan, as is typical fashion with regard to advocacy policies.
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Policy Title: Student Pedestrian Safety
Policy Number: 64 (tentative)
Policy Class: Advocacy
Policy Category: UA/EA

Effective Date: December 1, 2019
Approval Date: December 1, 2019
Last Revision Date: NEW
Review Year: 2022

Sponsor: Linyi Cheng and Deon Hua (Councillors, 2018-2019)
Attachment: None
Responsible Bodies: Policies and Procedures Committee
Authority: Federation Of Students Bylaw 8.7.(3).

Key Words: Ring Road, Pedestrian Safety, Safety, Pedestrian, Municipal Advocacy

POLICY STATEMENT:
Addressing the overall safety of the large portion of students who are pedestrians in the immediate vicinity of the University of Waterloo and the greater Waterloo community. The policy encourages research and advocacy to reduce student fatalities and improve both the student sense of safety, and actual student safety.

PURPOSE:
Students deserve an education in an environment that is safe from unreasonable hazard. Automobiles, when not appropriately constrained with adequate pedestrian safety measures, can pose an unreasonable hazard. This policy aims to increase pedestrian safety measures where they can be beneficial to University of Waterloo students on the main campus.

DEFINITIONS:

Pedestrian - A person who, on an occasional or frequent basis, chooses non-vehicular modes of transport that may place them at a higher risk of injury or death from impact due to lack of protection. Such modes of transportation include walking, and in some circumstances may encompass those making use of other human-powered forms of transportation such as bicycles, scooters, rollerblades or skates, or skateboards or longboards, among others.

Pedestrian Safety Measure - One of a variety of design choices, whether physical or otherwise, that facilitate greater safety and lower risk of physical harm to pedestrians while engaging in pedestrian activities.

SCOPE & EXEMPTIONS:
This policy guides the advocacy of the Vice President, Education, to prioritize according to capacity, opportunity and discretion.
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The general spirit of the scope extends to all University of Waterloo campuses, and while making explicit reference to the City of Waterloo and Region of Waterloo, municipal bodies and other references shall be suitably substituted for equivalent bodies and references for University of Waterloo campuses other than UW Main.

Where ambiguity may exist within this policy, interpretation shall defer to the Vice President, Education. Should such interpretation fail to satisfy another party’s interpretation of this policy, first review and re-interpretation of this policy shall be first reserved by the Education Advisory Council.

POLICY COMMUNICATION:
This policy requires no communication plan, and shall be updated on various WUSA information storage systems and website in the usual fashion.

POLICY:
1. The Waterloo Undergraduate Student Association believes:
   a. That students deserve to be safe in the university and local environment.
   b. That students deserve, and should in all cases be able to safely travel to and from campus, without unreasonable fear nor injury to person.

2. The Waterloo Undergraduate Student Association is concerned:
   a. That the university is bounded by higher volume arterial roads, including Westmount Road, University Avenue, and Columbia Street.
   b. That consequently, with a high density of student housing within walking distance of the University, that the volume of student foot-traffic, these arterial roads represent potential for significant harm to student safety
   c. That the density of pedestrian safety measures in the vicinity of the university is insufficient in some areas, leading to an unreasonable level of incidence of jaywalking, putting students at greater risk.
   d. That generally, research and dialogue on student pedestrian safety is lacking within the university community as well as within the municipal environment.

3. Therefore, the Waterloo Undergraduate Student Association recommends:
   a. That the Region of Waterloo and City of Waterloo should jointly investigate pedestrian foot-traffic patterns in areas of high densities of student residents in the vicinity of the university.
   b. That the Region of Waterloo or City of Waterloo should build pedestrian safety measures at areas with high incidences of jaywalking and no nearby crosswalks or other appropriate pedestrian safety measures.
   c. That the Region of Waterloo or City of Waterloo should waive customary restrictions on density of crosswalks on roads if such policies may otherwise become obstacles to obtaining a reasonable density of pedestrian safety measures.
   d. That the Waterloo Undergraduate Student Association should conduct independent research for student demand for pedestrian safety measures of varying typed, and
advocate for construction of such measures, where appropriate, including requesting exemptions to usual road traffic design standards where appropriate.

e. That authorities from municipal and regional governments should, as a matter of course, review existing pedestrian safety measures and pedestrian capacity when areas are developed or redeveloped to ensure that sufficient safety measures are in place to enhance student safety and that additional pedestrian volumes anticipated due to developments are accommodated appropriately and adequately.

f. That the Waterloo Undergraduate Student Association shall call upon the university to advocate for student pedestrian safety in any such avenue that may be appropriate for advancing the spirit of this policy.

g. That the Waterloo Undergraduate Student Association shall research, advocate and coordinate with the university to establish periodically review student perceptions of safety around Ring Road.

h. That the Waterloo Undergraduate Student Association shall research the feasibility of improvements to pedestrian safety measures and non-vehicular modes of transport around Ring Road, including but not limited to investigating options of reducing Ring Road traffic, establishing one-way clockwise flow and corresponding expansion of a protected bike lane, or other such measures as may seem beneficial.

i. In accordance with the recommendation immediately above, that the Waterloo Undergraduate Student Association shall advocate to the university that Ring Road be configured in such a way as to optimize both the safety of pedestrians and the convenience of the members of the university community who commute. Such optimization should consider both the circulation of transit vehicles and of private automobiles.

HISTORY:
Initiated at Students’ Council, Winter 2019
Developed at Education Advisory Council, Winter & Spring 2019
Approved at Students’ Council, December 1, 2019

COMPLIANCE AND ENFORCEMENT:
This policy has no compliance and enforcement plan, as is typical fashion with regard to advocacy policies.