

# Federation of Students' Council Minutes

SLC MULTI-PURPOSE ROOM, UNIVERSITY OF WATERLOO

*Chair:* PRESIDENT BEAUCHEMIN *Secretary:* MANSI SHAH

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## ATTENDANCE

The following members were present:

- Beauchemin, Michael (President)
- Small, Jason (Deputy Speaker)
- Yang, Edward (Assistant Secretary)
- Velling, Seneca (VP Operations & Finance)
- Fitzpatrick, Amanda (VP Student Life)
- Gerrits, Matthew\* (VP Education)
- Jeon, Stephanie
- O'Meally, Taijah
- Dragusin, Rebecca\*
- Tait, Abigail
- Town, Megan
- Ren, Andy\*
- McGee, Ellen (President, EngSoc B)
- Giesbrecht, Michelle (President, ESS)
- Schwarze, Matthew
- Hunte, John
- Sharma, Kanan
- Wang, Yuqian (Ina) (President, Math-Soc)
- Parkyn, Colin
- Lau, Mackenzie\*
- Roxas, Nikka (Niks) Ysabella\*
- Hasan, Zahra (Designate, SciSoc)
- Plante, Connor (Chair of the Board)

\* remote | † late

The following members were absent:

- Rodney, Victoria\*
- Parboodial, Shelbee\* (President, AH-SUM)\*
- Nasir, Syeda Shehnoor\*
- Dack, Caroline (President, ASU)\*
- Lindstrom-Humphries, Delainey (President, EngSoc A)\*
- Brodsky, Guy
- Hildebrandt, Garrett (Alexandra)
- Roxas, Nikka (Niks)\*

- Soo, Sebastian\*
- Sedik, Marco (Designate, SOPhS)
- Chan, Samantha (President, RASC)
- Lawless, Sammy (Designate, SJUSU)

\* regrets

## PRELIMINARIES

### CALL TO ORDER

A quorum being present, President Beauchemin called the meeting to order at 12:36 PM.

### Mathematics Society

**Be it resolved that** Council ratifies Matthew Schwarze as *pro tem.* designate for the Mathematics Constituency as selected by the Mathematics Society Council.

*Councillor Sharma and Vice President, Gerrits.*

**Motion carries** unanimously

### APPROVAL OF THE AGENDA

**Be it resolved that** Council adopts the agenda as presented for the 9 February 2020 meeting.

President Beauchemin assumed the motion to adopt the agenda as presented

### APPROVAL OF MINUTES

There were no minutes ready for approval at this meeting.

*Secretary's Note:* Vice President, Fitzpatrick entered at 12:44 PM.

### TERRITORIAL ACKNOWLEDGEMENT

Pursuant to Federation Policy 50, *Indigenous Engagement and Inclusivity*, the Federation's Students' Council acknowledges:

"The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River."

# REPORTS

## EXECUTIVE REPORTS

### President (Beauchemin)

President Beauchemin provided additional updates supplementary to his report, updating the Council that the International tuition issue identified by Math Councillors has been fixed for the upcoming year. Councillor Sharma asked about the significant increase in fees. Vice President, Velling replied that the previous budget presented was pre-inflation but that other comments are confidential and that he would confirm with the Secretariat and get back to Council. He additionally noted that it may be due to staffing arrangements. Assistant Secretary, Yang asked for Council to receive a better report on the Waterfowl Mascot Committee. President Beauchemin responded that the committee met recently about the steps they will be taking moving forward and that nothing significant had occurred.

### Vice President, Education (Gerrits)

Vice President, Gerrits spoke about presenting to the Standing Committee of Economic and Financial States and noted that when the budget comes out, Council will know how well the presentation went. He also noted that he is planning a trip to Stratford campus to field student complaints and identify what those students want out of their education. He also spoke to doing the second half of the housing report and updated on the state of the Unsanctioned Public Gatherings Task Force, noting that the city believed that WUSA and WLUSU should be responsible for paying a portion of the Police and Ambulance costs - his response being that unsanctioned public gatherings lie outside of WUSA's jurisdiction. He also provided various updates including that formatting changes for his latest policy need to be done, posting for the OUSA internship is open, and that the OUSA delegate app would be extended to Wednesday if it wasn't still open.

Councillor Hunte asked why the police department wants to split costs with Waterloo, and Vice President, Gerrits replied saying that harm reductive approaches, especially during events like St. Patrick's day, is also expensive for the City. Councillor Sharma mentioned that there being many people who come from other cities and universities is a big contributor to the problem, to which Vice President, Gerrits replied that police are asking people for identification when they give out tickets so that people can be held responsible. Vice President, Velling asked if the city has considered the impact on the ion and the parking situation affecting that, noting that a visitor can now park at Fairview or Conestoga Mall and take the ion to Ezra really easily. Vice President, Gerrits said that the City is planning on closing certain stops close to Ezra.

### Vice President, Student Life (Fitzpatrick)

Vice President, Fitzpatrick noted that there was nothing to update on from her written report. She is still working on the details for moving OCC under Orientation, Sustainable

Campus Initiative has created a proposal to make itself more project based, she wants to conduct an AODA review to identify how buildings are doing in terms of compliance, she noted that Welcome Week was a record-breaking success, and that the Trans Bursary is now open for applications. Vice President, Fitzpatrick was asked about whether students would still be involved with the Sustainable Campus projects, and she answered in the affirmative. Councillor Sharma asked if the Trans Bursary could be on the school website instead of the WUSA website. Vice President, Fitzpatrick said that the bursary is only for people who need money for their gender reaffirming surgery, instead of for academic purposes. Councillor Sharma noted that this might mean there's not a lot of exposure for the bursary, and Vice President, Gerrits said he found there to be a lot of awareness for it. Vice President, Fitzpatrick was also asked if there will be any changes with how students will see the programs run after the Sustainable Campus change, to which she responded in the negative.

### **Vice President, Operations & Finance (Velling)**

Vice President, Velling provided updates on minor budget shifts, not affecting the overhead or bottom line. He also updated that the Planning, Student Spaces, and Works Committee is working on getting funding for the Wasabi space; he has completed legal and audit review sessions and passed them to President Beauchemin; and he asked after feedback about the health, dental, travel, optical care plans as a review and potential changes were coming up soon. Councillor Sharma asked how the housing fair that was hosted in the SLC was beneficial for WUSA, to which Vice President, Velling replied that each paid to use the SLC and that WUSA set up a booth in the SLC at the same time informing students about legal information for housing. Science Representative Hasan mentioned that there are many common drugs that aren't covered by the student health plan and that should receive some attention.

## **BOARD OF DIRECTORS REPORT**

Chairman Plante provided some updates, noting that the Board hadn't met since the last Council meeting. He is in the process of assembling the February Board agenda, planning for transition, and that some members will need to be elected for Director candidate screening.

## **REPRESENTATIVE REPORTS**

### **Applied Health Sciences Caucus**

There were no updates or questions under this report.

### **Arts Caucus**

President Dack made the Council aware of her intent to hold an Arts Town Hall.

**Engineering Caucus**

Engineering Councillors noted that they have reached out to incoming Engineering Councillors for the 2020 governing year, and that transition will be happening soon on their side.

**Environment Caucus**

There were no updates or questions under this report.

**Mathematics Caucus**

Members from Mathematics updated on the following:

- The MathSoc Welcome Week was a success and the Society collected valuable feedback.
- MathSoc ran a by-election and ratified about a half dozen new Society Council councillors.
- MathSoc's Valentine's Day is coming up on Friday
- They are planning on meeting with clubs after reading week to catch up on finances and lay out expectations.
- MathSoc installed two new microwaves in their C&D

**Science Caucus**

Science Society added new executive positions in the last election.

**Cambridge**

No members from Cambridge campus were present.

**Kitchener**

No members from Kitchener campus were present.

Vice President, Velling raised that a member of Kitchener Campus had offered to represent their caucus and asked Council if there was general interest in skipping a by-election and accepting them at the next meeting. There was general affirmation of this.

**Stratford**

No members from Stratford campus were present.

**St. Jerome's University**

No members from St. Jerome's University were present.

**Renison**

No members from Renison were present.

**OFFICERS OF COUNCIL REPORTS****Speaker**

There were no updates under the Speaker's report.

**Deputy Speaker**

**Be it resolved that** Council accept the resignation of Councillor Chang, Councillor Mathouda, and Councillor McComiskey  
*Deputy Speaker, Small and Vice President, Gerrits.*

**Motion carries** unanimously

**Secretary**

Recording Secretary, Shah provided no updates on the status of minutes.

**STANDING COMMITTEES, COMMISSIONS, OR SERVICES REPORTS****Report of the Budget and Appropriations Committee****Amendments to Procedure 9**

**Be it resolved that** Council amends Procedure 9, *Meetings of Students' Council*, as recommended by PPC in Appendix C  
*President Beauchemin and Deputy Speaker, Small.*

**Motion carries** unanimously

Councillor Hunte asked if Council could decide how section 2.9 would be enforced should the need arise and voiced that he did not like the amendment PPC had proposed. He noted he would like to see a vote occur right away if there was a vacancy in the position of Speaker. Vice President, Velling noted his opposition to Councillor Hunte's proposal.

**Report of the Internal Funding Committee**

**Whereas** Student Life Endowment Fund (SLEF) Board of Directors has approved the fund's bylaws in accordance with its Constitution, the Federation's bylaws, and the University Board of Governors' resolutions on the same,

**Whereas** said bylaws have been provided in consultation to Council thrice in the 2019-2020 governing year, and received feedback has been reflected and implemented in the bylaws of the fund, and

**Whereas** the bylaws of SLEF are to reside in the Procedures of Students' Council, and shall, into here forward, have confirmation requirements by Council.

**Be it resolved that** Council ratifies the SLEF Board of Directors-approved and recommended bylaws for the Student Life Endowment Fund, as presented in Appendix D, to be listed as Procedure 17, *Bylaws of the Student Life Endowment Fund*, replacing the currently rescinded "Environmental Projects Committee" Procedure;

**Be it further resolved that** Council accepts the recommended amendments to Procedure 10, *Committees of Students' Council*, section J(VIII), *Internal Funding Committee*, as presented in Appendix E.

*Vice President, Velling and Councillor Sharma.*

**Motion carries** unanimously with Deputy Speaker, Small and Councillor Sharma noted in abstention.

*Secretary's Note:* left at 3:20 PM

### SLEF Voluntary Student Contributions

**Whereas** the Student Coordinated Plan (approved by the Federation and UW) collected \$ 25 termly until the "Coordinated Plan to Improve the Quality of Student Life at U.W." concluded,

**Whereas** the constitution of the Student Life Endowment Fund permits the Board of Directors of the Fund to raise and solicit funds, solely in the form of donation,

**Whereas** the increased marketing and use of the fund as well as expected increases to applications due to optional fee structure of many student groups on-campus under the Student Choice Initiative warrant available student funding for projects that improve student life, wellness, and experience on all UWaterloo campuses,

**Whereas** all fees collected and remitted to the fund could be considered voluntary donations and tax-deductible pending arrangement with the University of Waterloo, and

**Whereas** the Student Life Endowment Fund (SLEF) Board of Directors approved the opening of *voluntary* student contributions to the Fund, based on the foregoing terms and historical context, in an amount less than or equal to \$ 25 termly, to be determined by and subject to ratification from Students' Council.

**Be it resolved that** Council ratifies a voluntary student contribution to SLEF of **\$ 25** per term for all full-time and part-time on-campus students, as approved by the SLEF Board of Directors.

*Vice President, Velling and Councillor Hunte.*

**Motion carries** unanimously with Deputy Speaker, Small noted in abstention.

In his introduction, Vice President, Velling noted that there was a lot of back and forth on whether the fee should be mandatory or voluntary but the Board thought it was appropriate to have something between \$15-25 that is not compulsory for all students. This number is safe under inflation projections. Councillor Hunte mentioned that opt-out rates increase as the fee increases. Vice President, Velling replied that the fee amount is not a factor for opt out rates because if a student values it

they will pay it.

Councillor Town asked what Vice President, Velling anticipated to be the opt out rate for this fee, looking at other endowment funds' opt out rates. Vice President, Velling said that the opt out rate in fall term was about 20% and for the winter it was 30%, so he would expect it to be 30% to 40% because it is a tax deductible, voluntary fee. Deputy Speaker, Small asked what the reason for the fee being the same across full- and part-time students. Vice President, Velling said that even though part-time students do not access more programs, they still access all the facilities and services a full-time student would. Deputy Speaker, Small followed up, asking if all the building fees are the same for full- and part-time students. Vice President, Velling said the SLC/PAC expansion's fees might be prorated but he is not sure, and he noted that the health and dental fees are the same for full- and part-time students.

Councillor Sharma stressed the importance of having funds to give out to students.

Councillor Hunte proposed an amendment to fill the blank with \$25.

**Be it resolved that** the blank in the main motion be filled with \$25.

*Councillor Hunte and Councillor Town.*

**Motion carries** with Councillor Sharma and Deputy Speaker, Small noted in abstention.

Vice President, Gerrits recommended selecting an amount nearer to \$15 because of the large increases already slated for the year, noting that Council can revisit this in another year and choose to bring it up to \$25. Councillor Hunte said he would not be opposed to making it \$20 instead. Councillor Town expressed an interest in leaving it at \$25, indicating that it would be a better-faith action that would be more easily defensible to make it all in one go.

## SPECIAL ORDERS

### LONG RANGE PLAN CONSULTATION

**Discussion:** Consultation session regarding the Federation's Long Range Plan.

President Beauchemin presented to the Council on the current state and future plans for the Long Range Plan, including consultations and preparations for consolidation. President Beauchemin asked if anyone had specific recommendations relating to staff, then asked that people email him if they have any thoughts.

## BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes



# GENERAL ORDERS

## ELECTION TO COMMITTEES

**Be it resolved that** non-executive councillors \_\_\_\_\_ and \_\_\_\_\_ as well as members at-large \_\_\_\_\_ and \_\_\_\_\_ be elected to the Director Candidate Screening Panel.

**Be it further resolved that** councillor \_\_\_\_\_ be elected to the Campus Life Advisory Committee

**Be it further resolved that** councillor \_\_\_\_\_ be elected to the Budget and Appropriations Committee.

**Be it further resolved that**

*Deputy Speaker, Small and President Beauchemin.*

**Motion carries**

Deputy Speaker, Small introduced a motion to add another seat to the Budget and Appropriations Committee as well.

**Be it resolved that** an additional resolution be added to handle the selection of a Councillor for the Budget and Appropriations Committee.

*Deputy Speaker, Small and President Beauchemin.*

**Motion carries** by general consensus.

Vice President, Gerrits asked for some guidance on why note three was included in the agenda and Deputy Speaker, Small responded that the role of Director is responsible for oversight over the executive and incoming Directors should not be selected by someone for whom they are responsible. Vice President, Velling identified that this is relevant for incoming executives, but that the outgoing executive team should be able to run.

Councillor Sharma and Councillor Town self nominated for the Budget and Appropriations Committee. Councillor Sharma also noted a desire to resign from the Internal Funding Committee, which Council accepted. Deputy Speaker, Small and Science Representative Hasan self-nominated for the Director Candidate Screening Panel and Councillor Jeon and Vice President, Gerrits nominated Vice President, Velling and Abbie Simpson for the Director Candidate Screening panel. Assistant Secretary, Yang self-nominated for the Campus Life Advisory Committee.

**Be it resolved that** the main motion be amended to move forward with the nominations received so far.

*President Beauchemin and Councillor Hunte.*

**Motion carries** unanimously with Councillor Sharma, Assistant Secretary, Yang, Councillor Hunte, and Deputy Speaker, Small in abstention.

**Be it resolved that** the blanks be filled with the names of the successful candidates in election.

**Be it further resolved that** the ballots from the Budget and Appropriations Committee election be destroyed and the vote recorded.

*President Beauchemin and President Wang.*

**Motion carries** unanimously with Councillor Town noted in favour and Councillor Sharma noted in abstention.

The vote count was 10 votes for Councillor Sharma, eight votes for Councillor Town, and one abstention.

Returning to the main motion as amended, Vice President, Velling noted his opposition to the incoming President holding a seat on the Director Candidate Screening Panel. Deputy Speaker, Small noted that he would be abstaining for the same reason. Assistant Secretary, Yang, Councillor Sharma, and Councillor Hunte marked conflicts of interest and their abstention from voting.

*Secretary's Note:* the Council took a recess from 3:58 PM to 4:04 PM.

## APPROVAL OF THE RENEWAL OF UPASS

**Be it resolved that** Council accept the report of the Vice President, Operations Finance entitled "UPass Program Renewal: a resolution to amend the Schedule of Programming to provide for the renewal of the Universal Transit Pass (UPass) Program", as presented.

*Vice President, Velling and President Beauchemin.*

**Motion carries** unanimously.

The following note was presented with the distribution of the original agenda: *Vice President, Operations and Finance will give a presentation on the UPass renegotiations and will seek the approval of Council to renew the UPass program. Presentation materials and the motion(s) will be sent to the Council mailing list at least 48 hours in advance of the meeting.*

Vice President, Velling presented the material on the renewal of the UPASS program appended to the end of the minutes. Upon conclusion of his presentation, the floor was opened for discussion.

Vice President, Gerrits noted that Vice President, Velling's work should be very much appreciated because the value of the deal as compared to other schools in the region is very high. Councillor O'Meally asked if Vice President, Velling sees it appropriate for the program to stall for students who have been forced to take a term off and Vice President, Velling asked her to have students contact him for specific cases. Deputy Speaker, Small asked about the price projection with inflation and how Vice President, Velling came up with those numbers. Vice President, Velling noted that it is a 2%

increase on average but that inflation is indefinite and hard to pin down. Deputy Speaker, Small asked how Vice President, Velling knows that Grand River Transit will not ask for increases for inflation every year. Vice President, Velling noted that inflation is guaranteed but that the amount is capped per the agreement. Councillor Sharma asked after the negotiations and what the previous Vice President, Operations and Finance secured for the program. Vice President, Velling responded that his predecessor can be thanked for increases to accessibility in the agreement and expansions to Stratford. Vice President, Gerrits pointed out that Grand River Transit must remember to increase for inflation, which they often do not.

## NEW BUSINESS

### JAM NETWORK

President Beauchemin sponsored two club members in the audience to speak to Students' Council.

The students introduced "Jam Network" (a music club) - the club's goal is to get people to play music together in a room, in groups of up to five people. The students want to build a sound studio in the new SLC/PAC expansion where people can book out a room and "jam out." The club has 250 members already and represents a space for people to take a break from stress.

Councillor Sharma asked if there is space in the expansion that has not been designated already - Sen said there might be some space but Board of directors have to get together and approve. Councillor Hunte mentioned that there is a room in engineering that is low intensity so maybe Jam Network can use that. They replied that that would not be possible because it would not work for the studio idea, and Councillor Hunte helpfully mentioned a couple of endowment funds that could help pay for it. Councillor O'Meally wanted to understand what the nature of the space would be; would there be recording, computers for mixing, and instruments? They said they would need a computer with the editing software, a recording room, instruments, also a little hang out spot for where people can jam without recording (almost like a multipurpose music room). Councillor Jeon mentioned that the instruments that exist on campus already get wrecked. Councillor Tait asked how many people are enrolled in the music program at Grebel so they know how many people this might attract. Councillor Dragusin asked who would have access to the room? The students replied anyone can book it not just club members but the club members would have certain allocated hours.

President Wang suggested that they could reach out to the other music clubs such as the A Capella Club and that way it can be used by more people. She also asked if it would be okay to install security cameras to make sure the students are held more accountable for damaged equipment. Councillor Sharma asked if the Fine Arts department would want to pitch in for this. The members from Jam Network replied that is something they are working on.

Vice President, Gerrits asked if they have connected with anyone that has the expertise to price everything out. They replied that they are finding someone but they are

also looking online and have decided pretty much what equipment should be invested in., Assistant Secretary, Yang wondered if they considered being sponsored by some company (such as Long and McQuade). They replied in the affirmative but noted the difficulty with such arrangement.

## OPT-OUT RATES

**Be it resolved that** Council discuss opt-out rates and data.  
*and Deputy Speaker, Small.*

**Motion carries** unanimously

noted that the opt-out that has been provided right now is not everything that Societies need, identifying that the Societies can see how many students have opted out but not which students (program based). Program Societies will not be allocated money unless Environment Student Society can know how many people from that program paid for the opt-in fees. Vice President, Velling assured presidents present that he would ensure that is changed. Vice President, Velling mentioned that this is an issue that impacts certain societies as well because we don't know who to distribute the funds to all the societies. President McGee asked if there is anything the councillors can do to help advocate and help find out about the data. Vice President, Velling noted there's really nothing because they're not in the University's Finance department. Vice President, Gerrits mentioned that he and Vice President, Velling are taking appropriate steps towards this issue. Vice President, Velling mentioned that they are doing their best to figure this issue out but it will take time.

## ANNOUNCEMENTS

- The next meeting of Students' Council will be held on March 8th at 12:30 PM in the SLC Multi-Purpose Room.
- Board of Directors applications will open on Tuesday following the meeting.

## ADJOURNMENT

**Be it resolved that** the chair adjourns the meeting at 5:52 PM.

Federation of Students

February 9, 2020

## Federation of Students' Council Agenda

### *Regular Meeting*

SLC MPR, UNIVERSITY OF WATERLOO

*Chair:* MICHAEL BEAUCHEMIN *Secretary:* MANSI SHAH

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## ATTENDANCE

Please convey regrets to the Speaker of Students' Council at [speaker@wusa.ca](mailto:speaker@wusa.ca).

### Attendees:

- Beauchemin, Michael (President)
- Small, Jason (Deputy Speaker)
- Yang, Edward (Assistant Secretary)
- Velling, Seneca (VP Operations and Finance)
- Fitzpatrick, Amanda (VP Student Life)
- Gerrits, Matthew (VP Education)
- Rodney, Victoria
- Jeon, Stephanie
- Parboodial, Shelbee (President, AHSUM)
- Nasir, Syeda Shehnoor
- O'Meally, Taijah
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- Ren, Andy
- McGee, Ellen (President, EngSoc B)
- Brodsky, Guy
- Mathouda, Damanpreet
- Giesbrecht, Michelle (President, ESS)
- Schwarze, Matthew
- Chang, Diana
- Hunte, John
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- Hildebrandt, Garrett
- Wang, Yuqian (Ina) (President, MathSoc)
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- Soo, Sebastian
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- Sedik, Marco (Designate, SoPhS)
- Chan, Samantha (President, RASC)
- Lawless, Sammy (Designate, SJUSU)
- Plante, Connor (Chair of the Board)

Federation of Students

February 9, 2020

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**Expected Absences:**

- Lindstrom-Humphries, Delaine (President, EngSoc A)

## ORDER OF BUSINESS

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## 1 PRELIMINARIES

*Adding items to the agenda requires a two-thirds vote, although new items of business can still be raised without needing that vote once the entire agenda is complete.*

### 1.1 CALL TO ORDER

**Be it resolved that** the Speaker calls the meeting to order at 12:30 PM.

### 1.2 TERRITORIAL ACKNOWLEDGEMENT

Pursuant to Federation Policy 50, *Indigenous Engagement and Inclusivity*, the Federation of Students' Council acknowledges:

The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.

### 1.3 RATIFICATION OF SOCIETY & *Pro Tem.* DESIGNATES

*Pursuant to Policy 55, Society Presidents and Designates on Council, the selection of a designate or appointment of a pro tempore councillor to fill a temporary vacancy by a constituency Society must be ratified by the Students' Council at the first regular meeting following such selection. Ratification may not be unreasonably withheld by Council.*

**Be it resolved that** Council ratifies Matthew Schwarze as *pro tem.* councillor for the Mathematics constituency as selected by the Mathematics Society Council.

### 1.4 APPROVAL OF THE AGENDA

**Be it resolved that** Council approve the Agenda, as presented.

*The Speaker assumes the motion to adopt the Agenda, as presented or amended*

## 2 APPROVAL OF THE MINUTES

*The minutes of a meeting are the official record of what happened at that meeting, and contain the authoritative versions of the actions taken at the meeting. If there are significant reservations about the minutes, the approval may be dispensed with, and the minutes will be returned at the subsequent meeting for approval.*

**There are no minutes ready for approval at this time.**



### 3 REPORTS

*Motions arising directly out of a report, including to adopt recommendations in the report, may be considered immediately after the report without having to wait until later in the meeting. No action is required to receive a report. If Council decides to adopt or accept a report, then it is endorsing the entire report and not just the recommendations.*

#### 3.1 EXECUTIVE REPORTS

Each executive will highlight key aspects of their written reports in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes per executive. The written reports can be found in Appendix A.

1. **President (Michael Beauchemin)**
2. **Vice President of Operations & Finance (Seneca Velling)**
3. **Vice President of Education (Matthew Gerrits)**
4. **Vice President of Student Life (Amanda Fitzpatrick)**

#### 3.2 BOARD OF DIRECTORS REPORT

The Chair of the Board (Connor Plante) will highlight key aspects of their written report in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes. Please see Appendix B for the written report.

#### 3.3 REPRESENTATIVE REPORTS

To be delivered orally or in writing by Councillors or the Constituency Caucus. Any questions relating to the report or any other matter may be asked following the oral report.

1. **Applied Health Sciences Caucus**
2. **Arts Caucus**
3. **Engineering Caucus**
4. **Environment Caucus**
5. **Mathematics Caucus**
6. **Science Caucus**
7. **Cambridge**
8. **Kitchener**
9. **Stratford**
10. **St. Jerome's**
11. **Renison**

### 3.4 OFFICERS OF COUNCIL REPORTS

To be delivered orally. Any questions relating to the report or any other matter may be asked following the oral report.

1. **Speaker (Michael Beauchemin)**
2. **Deputy Speaker (Jason Small)**
3. **Secretary (Mansi Shah)**

### 3.5 STANDING COMMITTEES OR COMMISSIONERS REPORTS

To be delivered orally or in writing by the Committee chair or Commissioner. Any questions relating to the report or any other matter may be asked following the oral report.

#### 3.5.1 REPORT OF THE POLICIES AND PROCEDURES COMMITTEE

##### 3.5.1.1 Amendments to Procedure 9

**Be it resolved that** Council amends Procedure 9, *Meetings of Students' Council*, as recommended by PPC in Appendix C.

Submitted By: *Michael Beauchemin and Jason Small.*

#### 3.5.2 REPORT OF THE INTERNAL FUNDING COMMITTEE

##### 3.5.2.1 Ratification of SLEF Bylaws

**Whereas** Student Life Endowment Fund (SLEF) Board of Directors has approved the fund's bylaws in accordance with its Constitution, the Federation's bylaws, and the University Board of Governor's resolutions on the same,

**Whereas** said bylaws have been provided for consultation to Council thrice in the 2019-2020 governing year, and received feedback has been reflected and implemented in the bylaws of the fund, and

**Whereas** the bylaws of SLEF are to reside in the Procedures of Students' Council, and shall, into here forward, have confirmation requirements by Council.

**Be it resolved that** Council ratifies the SLEF Board of Directors approved and recommended bylaws for the Student Life Endowment Fund, as presented in Appendix D, to be listed as Procedure 17, *Bylaws of the Student Life Endowment Fund*, replacing the currently rescinded "Environmental Projects Committee" procedure;

**Be it further resolved that** Council accepts the recommended amendments to Procedure 10, *Committees of Students' Council*, §J(VIII), *Internal Funding Committee*, as presented in Appendix E.

Submitted By: *Seneca Velling.*

### 3.5.2.2 SLEF Voluntary Student Contribution

**Whereas** the Student Coordinated Plan (approved by the Federation and UW) collected \$25 termly until the “Coordinated Plan to Improve the Quality of Student Life at U.W.” concluded,

**Whereas** the constitution of the Student Life Endowment Fund permits the Board of Directors of the Fund to raise and solicit funds, solely in the form of donation,

**Whereas** the increased marketing and use of the fund as well as expected increases to applications due to optional fee structure of many student groups on-campus under the Student Choice Initiative warrant available student funding for projects that improve student life, wellness, and experience on all UWaterloo campuses,

**Whereas** all fees collected and remitted to the fund could be considered voluntary donations and tax-deductible pending arrangement with the University of Waterloo, and

**Whereas** the Student Life Endowment Fund (SLEF) Board of Directors approved the opening of *voluntary* student contributions to the Fund, based on the foregoing terms and historical context, in an amount less than or equal to \$25 termly, to be determined by and subject to ratification from the Students’ Council.

**Be it resolved that** Council ratifies a voluntary student contribution to SLEF of \_\_\_\_\_ per term for all full-time and part-time on-campus students, as approved by the SLEF Board of Directors.

*Note: the SLEF Board recommended a fee between \$15-25 termly.*

Submitted By: *Seneca Velling.*

## 4 SPECIAL ORDERS

*A special order is an item of business that will take precedence over all other business at the designated time for the special order. As it suspends the normal rule that each item must be disposed of before another can be brought up, setting or removing a special order requires a two-thirds majority vote unless originally included in the agenda.*

### 4.1 LONG RANGE PLAN CONSULTATION

**This item is scheduled to begin at 1:00PM.** At such time the Speaker shall suspend debate for consideration of this Order. If debate has not been suspended, Councillors are encouraged to call for the *Orders of the Day*.

**Discussion:** Consultation session regarding the Federation’s Long Range Plan

## 5 GENERAL ORDERS

*A general order is an item of business that is ordered to be taken up at a meeting. Time limits to discussions indicate the point at which the Speaker will end the discussion unless Council directs otherwise.*

### 5.1 ELECTION TO COMMITTEES

**Be it resolved that** non-executive councillors \_\_\_\_\_ and \_\_\_\_\_ as well as members at-large \_\_\_\_\_ and \_\_\_\_\_ be elected to the Director Candidate Screening Panel.

**Be it further resolved that** councillor \_\_\_\_\_ be elected to the Campus Life Advisory Committee.

*Speaker's Note: Regarding the Director Candidate Screening Panel, please take note of the following per Council Procedure 31:*

- 1. Under no circumstance may any of the committee members be persons who are interested in applying for a Director position.*
- 2. It is strongly recommended that the Councillor seats not be occupied by someone who is also a current Director.*
- 3. It is strongly recommended that none of the seats be occupied by an incoming Executive.*
- 4. It is recommended that one of the At-large students be an incoming Councillor who is not currently a Councillor.*
- 5. Current Councillors or Directors may not occupy the At-large seats unless there are not enough interested At-large students. If any committee seats remain unfilled by virtue of requirements set in this procedure, the seats shall be made available first to At-large and then Council members.*

Submitted By: *Jason Small.*

### 5.2 APPROVAL OF THE RENEWAL OF UPASS

The Vice President of Operations & Finance will give a presentation on the UPass re-negotiations and will seek the approval of Council to renew the UPass program. Presentation materials and the motion(s) will be sent to the Council mailing list at least 48 hours in advance of the meeting.

## 6 NEW BUSINESS

*Any Councillor may raise any item of concern during new business by proposing a motion or topic of discussion. A **two-thirds (2/3) majority vote** is required for consideration of the item to proceed.*

## 7 ANNOUNCEMENTS

### NEXT MEETING

The next regular meeting of Council is scheduled for March 8th, starting at 12:30PM, in the SLC MPR.

## 8 ADJOURNMENT

**Be it resolved that** the Chair adjourns the meeting no later than 6:00PM.



# UPass Program Renewal

A resolution to amend the Schedule of Programming to provide for the renewal of the Universal Transit Pass (UPass) Program

Presented by: Seneca Velling, *Vice President, Operations & Finance*



## Background

A working (and non-exhaustive) introduction to the UPass Program

## General

- ▶ The current UPass Agreement was signed in September 2015 and is set to expire this summer, on August 31.
- ▶ The UPass program was initiated by Council following an exploratory period, and a subsequent referendum on the fees establishment. Council amended the Schedule of Programming to include UPass as an administered program. Board approved the negotiated contract to bring the service into existence.
- ▶ The Agreement provides for all Full-Time on-campus undergraduates to receive a transit pass that provides access to busing, express busing services, light rail, and mobilityPLUS accessibility services for their current academic term and subsequent co-op term.
- ▶ The UPass works on co-op and academic term, as well as some recognized off-terms (e.g. summer break).
- ▶ The current contract is available here: <https://wusa.ca/library/university-waterloo-upass-agreement>



## Usage Statistics

- ▶ The most useful comparator for UPass is the peak month of each term (this represents the month in which the most ridership exists due to a combination of factors including: opt-ins, refunds/drop-outs, late fee payment, midterms, and more). Based on the most recent F19 Term, that month is October.

Program	U-Pass cards used
UW Undergrad U-Pass	21,345

- ▶ This represents the unique UPass cards recorded using the system on fare equipment from October 1 through 31, which together over that period totaled 2.8M system-wide boardings.
- ▶ ION Light Rail has no penalty for not tapping UPass cards before boarding, therefore the above estimate is a conservative figure that does not represent 100% of unique student ridership.
- ▶ ION Light Rail represents 17% of October boardings in a conservative estimate, but is likely higher.
- ▶ For comparison, W20 Data so far indicates:
  - ▶ 22,261 UPasses assessed as of 3 Feb 2020 (through Quest and Opt-in)
  - ▶ 32,777 total UPasses in effect as of 3 Feb 2020, including W20 assessments and F19 payers now on co-op or off-term

UW RENISON

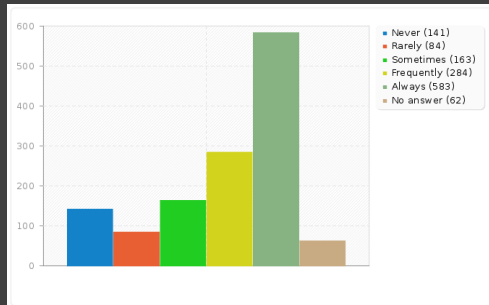
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
<b>Busing Total</b>	<b>811</b>	<b>881</b>	<b>1,295</b>	<b>1,875</b>	<b>2,132</b>	<b>1,182</b>	<b>994</b>	<b>2,181</b>	<b>6,301</b>	<b>3,132</b>
ION Total Boardings	-	-	-	-	-	-	391717	374769	520646	478042
UW Renison % of System Boardings	-	-	-	-	-	-	0.1%	0.2%	0.3%	0.1%
Estimated UW Renison ION Boardings	-	-	-	-	-	-	316	725	1576	691
<b>Total UW Renison GRT Boardings</b>	<b>811</b>	<b>881</b>	<b>1295</b>	<b>1875</b>	<b>2132</b>	<b>1182</b>	<b>1310</b>	<b>2906</b>	<b>7877</b>	<b>3823</b>

UW UNDERGRAD

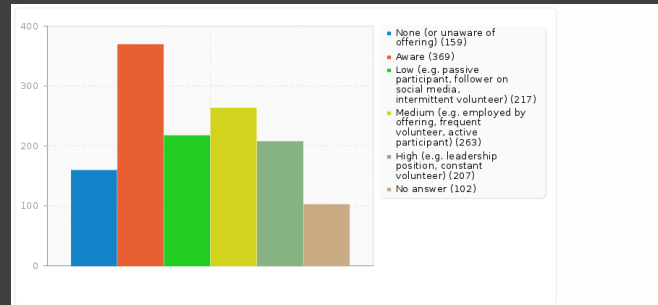
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
<b>Busing Total</b>	<b>406,618</b>	<b>299,302</b>	<b>462,926</b>	<b>295,302</b>	<b>251,137</b>	<b>165,586</b>	<b>191,588</b>	<b>108,949</b>	<b>388,485</b>	<b>343,077</b>
ION Total Boardings	-	-	-	-	-	-	391717	374769	520646	478042
UW Undergrad % of System Boardings	-	-	-	-	-	-	12.5%	7.8%	18.1%	15.4%
Estimated UW Undergrad ION Boardings	-	-	-	-	-	-	48952	29419	93988	73564
<b>Total UW Undergrad GRT Boardings</b>	<b>406618</b>	<b>299302</b>	<b>462926</b>	<b>295302</b>	<b>251137</b>	<b>165586</b>	<b>240540</b>	<b>138368</b>	<b>482473</b>	<b>416641</b>

## Student Use/Participation in UPass (self-reported)

Please indicate how often you have used or participated in the following WUSA offerings: [UPass (GRT Bus Pass)]



Please indicate your level of involvement with the following WUSA offerings: [UPASS (GRT Bus Pass)]



Source: WUSA Long Range Plan Survey (Survey #3423477), 2019-12-19, courtesy of President Beauchemin

## Satellite Campuses & Colleges

- ▶ Colleges are included in the Undergraduate UPass program or the Renison UPass program, administered through WUSA.
- ▶ Satellite Campus students are only assessed the UPass fee if they are within the Region of Waterloo, thanks to an amendment agreed to by both GRT and WUSA in FY2018.
- ▶ Challenges that remain in this area:
  - ▶ BASE Program for English Learners.
  - ▶ GBDA Program cycling between main and Stratford campuses.

## Some Challenges & Changes

- ▶ Part-time on-campus students. Many students decide not to reduce course load or switch to online classes -- even when recommended by healthcare workers (e.g. counsellors in the case of mental health) -- because doing so can impact their UPass status and ability to access critical local resources (grocery store, library, parks, etc).
  - ▶ In Winter 2019, [a referendum was run on PT UPass](#) in which 3088 students 2,474 students voted, with 84.12% voting in favour of expanding the UPass program to include all UG students with at least one on-campus course.
- ▶ Students losing UPass if they drop after the add/drop period, but who paid the fee.
- ▶ Opt-ins for cases of accessibility or medical accommodation, or where fewer than 1.5 on-campus credits are taken, but more courses are taken (e.g. non-degree or non-credit courses or labs).
- ▶ Roll-out of “Tap-to-Ride” rather than “Show and Go” for WatCards.
- ▶ Lack of data sharing between GRT and WUSA beyond base information.



# Summary of Negotiations

Review of process and timelines

## Process Overview

- ▶ VP Operations & Finance meets with GRT Management in Spring Term (early) for initial conversation on review.
- ▶ VP Operations & Finance and VP Education initiate kick-off (exploratory) renegotiation meeting in September for UPass contract renewal.
- ▶ Meetings continue over Fall term (x4) and Winter term (x2 so far), emails exchanged, legal and risk management review
- ▶ Intended timelines:
  - ▶ Tentative agreement of all Business Terms (substantive items) by mid-February;
  - ▶ Students' Council approves renewal of program;
  - ▶ Followed by either:
    - ▶ Letter of Intent to renew approved by Board and Regional Council (March), or
    - ▶ Regional Council's Planning & Works Committee acceptance of a report approving the renegotiated terms outright → Board approval of contract, and
  - ▶ Execution of new agreement, in force by August 31.



## Proposed Changes

A review of proposed new business terms for a renewed agreement



## Immaterial Updates

- ▶ Some updates are not material and really only a “modernization”, “face-lift”, or “update to reflect real practices”.
- ▶ Examples:
  - ▶ Inclusion of Business Operating Name (WUSA, in addition to Federation)
  - ▶ Updates to recitals (WHEREAS clauses)
  - ▶ Catch-all “terms as defined by the UW Undergraduate Calendar” provision for items like “on-campus” vs. “off-campus”

## PART I: Definitions

*“Accommodated Student” means a student whose inclusion in the U-Pass program has been maintained because they meet the criteria outlined in Appendix XX to this agreement, as assessed by the Federation.*

- ▶ Outlining a definition for the opt-in accommodation process.
- ▶ Definition of Eligible Student also amended to reference “Accommodated Student”

*“Part-Time Student” means all students registered as a part-time undergraduate student (as that term is defined by the UW Undergraduate Calendar, as amended from time to time), and enrolled in an academic program available at campuses of UW in Waterloo Region;*

- ▶ **Sticking point on PT Students.** Inclusion of this definition will occur if PT Student expansion advances.

## PART II: Fee and Fee Changes

### ▶ Background

- ▶ UPass Fee differs from the Base Fee. The Base Fee = how much is remitted to the Region from the collected UPass Fee.
- ▶ UPass Fee = Base Fee + Reserve Overheads + Administrative Overheads
- ▶ Currently Base Fee = \$98.60, UPass Fee = \$101.07 (inclusive of 2.5% admin overhead)

### ▶ Proposed Fee Structure

- ▶ Academic year 2020 would see a Base Fee of \$110.00 per Eligible Student per School Term, representing a one-time formative increase of \$11.40 to reflect *real* costs of operations of GRT and increases in service demand based on enrollment growth and usage data.
- ▶ Annual increase to the Base Fee would be 3.0% effective each subsequent School Year (on 1 September 202X). This is a reduction of the rate of increase from the current 4.99% annual rate.
- ▶ GRT may request, when reasonable, the indexation the Base Fee for inflation (based on all-items CPI of Ontario, as measured by Statistics Canada), not exceeding 2.0% per year, which WUSA cannot unreasonably refuse.

Academic Year	Proposed: 3.0% Increase w/o Inflation	Current: Assuming 4.99% Continues	Difference: Cost (Savings)
2020	\$ 110.00	\$ 103.52	\$ 6.48
2021	\$ 113.30	\$ 115.49	\$ (2.19)
2022	\$ 116.70	\$ 118.95	\$ (2.25)
2023	\$ 120.20	\$ 122.52	\$ (2.32)
2024	\$ 123.81	\$ 126.20	\$ (2.39)
2025	\$ 127.52	\$ 129.99	\$ (2.47)

## PART II: Fee and Fee Changes, Continued...

- ▶ GRT and WUSA will collectively review the Base Fee within 3 years of the contract start date, following a planned review of GRT fare policy.
- ▶ The GRT fare policy review (presented in the next GRT Business Plan) will seek to recommend a UPass target price based on available data, real costs of operations needing to be recovered, support from municipal government subsidy, and similar.
- ▶ The Region is required to consult WUSA during the development of the fare policy.
- ▶ The UPass target price will include the provision that the cost recovery target of total passenger revenues become equal to the municipal operating subsidy (i.e. the maximum goal from rider-based income is to be 50-50 with the Region's operating subsidy for GRT)
- ▶ WUSA is no longer capped in the amount of administrative overhead and is no longer required to seek Regional approval for it. WUSA takes responsibility for *endeavoring to make students aware of any differences between the Base Fee and the UPass Fee.*

## PART III: Identification

- ▶ Updated to reflect that students now use WatCard for tap-to-ride.
- ▶ Reflection of current practice.
- ▶ **Sticking point on issuance of vouchers.** WUSA is seeking to issue vouchers or pre-loaded transit cards for students who opt-in so they can use transit immediately. Right now there is a 2-4 day delay between when someone opts-in to the UPass program and when their WatCard becomes active.
  - ▶ Goal: voucher (signed by VPOF or authorized party) + WatCard = acceptable alternative ID for purposes of UPass transit.

## PART IV: Eligibility

- ▶ No changes to text of section, but definition of Eligible Students now includes Accommodated Students.

## PART VI: Service Interruption

- ▶ WUSA is seeking to reduce the threshold before refunds become available from seven (7) to three (3) days.
- ▶ The Region has asked to restructure the liability provision to better plan/weight co-op and off-term students (what its spirit is) compared to what it says (letter of the clause).
  - ▶ E.g. this term there was confusion on which measure to use for “number of UPasses in effect” which caused an approximately \$90,000 question mark.
- ▶ WUSA may include provisions for a Transit Disruption Liability Reserve, to build up money to help support student refunds for if and when another strike happens.



## PART VII: Payment Schedule

- ▶ WUSA would now pay in lump-sum, eliminating the current practice of \$100,000 in down payment and then the remainder of the money later in the term with back-up to reconcile.
- ▶ Out of contract consideration: WUSA is looking into electronic transfer of funds to GRT, at the Region's request. This will not be required by contract, but is being explored, provided it doesn't increase WUSA's administrative costs.
- ▶ Payment would now be due the first day of the last month of each School Term.

## PART VIII: Reconciliation of Base Fee and UPass Fees

- ▶ Items that formerly lived in the PART VII, re: reconciliation, have now been moved to PART VIII instead for simplicity.

## PART IX: Refunds

- ▶ Additional refundable provisions:
  - ▶ UW Students who pay their fees to UW but are considered on professional or academic placement *outside of the Region of Waterloo* as part of their degree program, which is not considered part of co-operative education (e.g. Pharmacy and Optometry Placements, which count as academic terms despite some students residing beyond the Region while on that placement).
  - ▶ General catch-all provision for an “other exceptional refunds as may, from time to time, be approved by both parties”, to cover any cases missing.

## PART X: Changes to Enrollment Status

- ▶ Current Agreement: students who drop out of UW or reduce course load before the Drop Deadline receive a full refund of the UPass Fee, and consequently losing access to UPass. But Students who drop out or change enrollment status after the drop deadline are ineligible for a refund AND lose access to UPass.
- ▶ Proposed: Now, students who drop out or change enrollment status after the drop deadline are ineligible for a refund BUT they continue to have access to UPass in accordance with the Agreement.

## PART XI: Ridership Data (NEW)

- ▶ GRT will make available to WUSA at least once per term, and otherwise as requested by WUSA, aggregate ridership data of Eligible Students use of UPass.
- ▶ GRT and WUSA will develop an MoU, if necessary, on data sharing, exchange, handling, and safeguarding.
- ▶ Notes:
  - ▶ This was motivated by changes in routes with launch of ION seriously impacting students and WUSA had minimal data to corroborate the influx of complaints.
  - ▶ WUSA requested data from the GRT Regional Planner, and was able to make a case to increase the frequency of Route 19 (among others) to reduce wait times and increase space on the buses. (aside: there's still way more that needs to be done for Rt19).
  - ▶ We requested data on an ongoing basis to make informed data-driven decisions (and to help us identify student population zones for regional/city advocacy work on things like transit, snow plowing, housing, etc).

## PART XII: Fraudulent Activity

- ▶ Considering scrapping the WatCard confiscation provisions now that there's tap-to-ride.
- ▶ Some discussion on risk and liability, as well as obligations to UW under the [existing MoU on WatCard use](#).

## PART XIII: Term, Review, and Termination

- ▶ Looking to have a minimum five (5) year agreement: 2020-2025.
- ▶ Opportunity for automatic renewal for an additional five (5) year period, following a review by both parties.
  - ▶ What that review looks like, when it happens, and what it is intended to generate as outcomes (i.e. recommend renew or not) are to be sorted out by the legal and risk management teams.
- ▶ Retaining the convenience exit clause that either party can terminate with 180 days written notice to the other party.
- ▶ Intention is to add a notwithstanding provision to allow for indefinite (on-going) renewal of the agreement once the UPass target fee levels have been reached (as referenced in PART II).
  - ▶ At this point, the UPass fee would only ever adjust for inflation unless the parties agreed otherwise (e.g. if, hypothetically, a massive service expansion for students was to roll-out which WUSA supported).

## PART XVI: UPass Working Group

- ▶ Looking to better define this group, its meeting schedule, purpose, and terms.
- ▶ Much of the specifics can live as an appendix to the agreement, rather than the contract itself.
- ▶ Looking for more consistency (e.g. the group hasn't met really since 2015 anyhow)



## PART XVII: Miscellaneous

- ▶ The Region is looking to add provisions on insurance for items arising from the agreement (or claims arising).

## PART XVIV: Confidential Information

- ▶ Region is looking to overhaul the confidentiality section to better align with the Municipal Freedom of Information and Protection of Privacy Act (Ontario) and the Personal Health Information Protection Act, 2004 (Ontario), among other things.
- ▶ Addition of terms re: confidential information pertaining to exchange of student data.

## APPENDIX A: Accommodated Students (NEW)

- ▶ WUSA will be able to opt-in students (or maintain their participation in the UPass program, as the case may be) in the following cases:
  - ▶ Any UG student engaged in university studies of an academic program of UW at any campus that wishes to participate.
  - ▶ Any UG student engaged in studies, co-op, or off-term immediately following a paid term who is in a course of study and intending to return in the following School Term.
  - ▶ Elected Student Councillors, Directors, or Officers, or other student representatives determined in accordance with the policies and procedures of WUSA, who may otherwise have been eligible for UPass had they not adjusted their status to participate in WUSA's governance.
  - ▶ Is a Full-Time UG student or a student taking a reduced course schedule as a result of an accommodation as defined by UW (recognized accessibility needs, medical leave or medical-based course load reduction, approved engineering course load reduction, etc)
  - ▶ 1<sup>st</sup> year students during the Fall School Term beginning their degree will be eligible for an initial use period not exceeding five (5) days during which their UPasses will be valid prior to the start of that Fall School Term.

## APPENDIX A: Accommodated Students (NEW)

- ▶ Accommodation Process:
  - ▶ WUSA determines whether a student meets the criteria for accommodation (acting reasonably, of course).
  - ▶ Student applies to WUSA for the opt-in and describes their circumstances (unless they have an accessibility or medical accommodation which doesn't need to be disclosed but needs confirmation from the applicable UW Office - AAS, Health Services, Counselling Services, Academic Advisor, etc).
- ▶ WUSA processes the opt-in and issues the activation for them (through WatCard)
- ▶ WUSA provides documentation to support the accommodated students for financial reconciliation
- ▶ If the number of accommodations exceeds 250 in a term, the Region reserves the right to deny additional accommodations, with the exception of those made for accessibility reasons.
- ▶ WUSA maintains records for one year after processing, and thereafter destroys records or securely maintained in accordance with confidentiality rules.



## Outstanding Items/Sticking Points

What's left to negotiate

## Part-Time UPass

- ▶ It would seem the W19 Referendum on PT UPass was premature. In fact, it may have been deleterious to the negotiation process.
  - ▶ With the Region identifying a demand (through publicly available/published results) there seems to be a belief that many PT Students would just pay the monthly fare (\$90) or termly school fare (\$300+) or just pay per ride.
  - ▶ Ergo, GRT sees mandatory PT UPass as a net loss to their potential revenues.
- ▶ What does WUSA/UW data indicate?
  - ▶ Parking Passes - 1500-1600 UG students get parking passes termly; 1600-1800 day permits/tickets issued at paid parking lots by ~60% students; and 54 free parking spaces on Seagram fully occupied. (Parking Services believes these to mostly be PT students).
  - ▶ Many students live nearby and walk based on metered estimates.
- ▶ Some confounding factors. At the time of the W19 referendum, it was technically infeasible to determine which voters were PT or FT, based on self-identification of those that completed ballot question 2 (re: are you PT or FT) showed that 764 voters (25%) were PT.
- ▶ Likely outcome: moving forward without PT UPass for now; but with contractual commitment from both parties to review over the coming year and, if agreed to, implement PT UPass as an appendix to the renewed agreement.

## Vouchers or Alternative ID Mechanism

- ▶ When a student pays for the UPass Fee in the WUSA main office (or over the phone), or when a new WatCard is issued, or new students come to campus... there is a synchronization delay of data between payment and activation of the WatCard.
  - ▶ Outcomes: user frustration, complaints, wasted administrative time (\$\$\$) addressing these very fair complaints/frustrations.
- ▶ Goal: WUSA issues a voucher, which when presented with a valid WatCard, gets you on the bus (a combination of Tap-to-Ride and Show-and-Go methods for < -200 students termly).
- ▶ Alternative: GRT pays for pre-loaded Fare Cards which would be issued by WUSA on an interim basis to students who paid for the 2-4 day period where their WatCard is inactive.
- ▶ Status: awaiting confirmation from Region on approach. Review with operations teams ongoing.



## Governance Process and Next Steps

Approval process



## Background on Governance Process

- ▶ Since 2015 the bylaws, policies, and procedures have vastly changed.
- ▶ **Old method:**
  - ▶ Council and Board reviewed
    - ▶ Council/Referendum/GM initiated program/fee (if being introduced first time)
  - ▶ Board approved, recommended to Council/GM
  - ▶ Council approved
  - ▶ Agreement signed
- ▶ **New Method:**
  - ▶ Council and Board review
    - ▶ Council/Referendum/GM initiate program/fee (if being introduced for first time), otherwise Council renews program
  - ▶ Council approves (or ratifies Referendum outcome) creation/renewal of program, amends the Schedule of Programming accordingly
  - ▶ Board approves contract only if program is authorized to be created or renewed by Council/Referendum
  - ▶ Agreement signed

## Resolution of Council

Whereas the Universal Transit Pass (UPass) program has been beneficial to the safety, accessibility, environmental impact, mobility, and transit of undergraduate students at the University of Waterloo,

Whereas undergraduate students have overwhelmingly voted (84.12% in favour) to support the expansion of UPass to allow all undergraduate students with at least one on-campus course to be eligible to access Grand River Transit (GRT) services as part of a referendum in Winter 2019,

Whereas available data provided by the Region of Waterloo corroborates high-level of usage, which taken together with high satisfaction levels with the transit pass evidences considerable utilization and benefit to the student body,

Whereas the UPass represents, as of Academic Year 2019/20, \$882.80 in annual savings per student from the Base Fee relative to the traditional monthly transit pass available through GRT;

**Be it resolved that** Council amend the Schedule of Programming to renew the UPass administered program, contingent on the Board of Directors approval of a renewed UPass Agreement, as negotiated;

**Be it further resolved that** Council directs the Board to gather all reasonably available empirical data to further negotiate the expansion of the UPass administered program to allow all undergraduates with at least one on-campus course to be eligible to access GRT services, pursuant to the Winter 2019 Referendum as ratified, provided that this resolution shall not be interpreted in any manner so as to prevent the Board from approving contract renewal without said terms.