ATTENDANCE

The following members were present:

- President Beauchemin
- General Manager Burdett
- Director De Sousa*
- Secretary Easton*
- Director Eyre
- Vice President Fitzpatrick

* remote

The following members were absent:

- Director Parmar

Regular Session

PRELIMINARIES

CALL TO ORDER

A quorum being present, President Beauchemin called the meeting to order at 6:05pm.

APPROVAL OF THE AGENDA

The Chair assumed the agenda.
TERRITORIAL ACKNOWLEDGEMENT

Pursuant to Federation Policy 50, Indigenous Engagement and Inclusivity, the Federation’s Board of Directors acknowledges:

“The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.”

ORAL CONFLICT OF INTEREST DECLARATION

In accordance with Procedure 2 §II(6), the Chair posed the following question:

“In relation to any of the items of business on the agenda for this meeting, does any Director had an actual, perceived, or potential conflict of interest?”

Vice President Velling inquired if he would be considered in conflict with Procedure 13 amendments due to changes in the power of his office. President Beaucheminruled that the duties he was performing were by ex-officio virtue of his office, and therefore he was not in conflict.

REMARKS FROM THE CHAIR

Special meeting procedures were reviewed by the Chair for Directors information.

GENERAL ORDERS

AMENDMENTS TO PROCEDURE 13

Be it resolved that the Board approves of amendments to Procedure 13, Fee Increases, as presented.

Vice President Velling and Chairman Plante.

Vice President Velling explained that bylaw changes are the reason for this update to procedure. He continued that changes to the overhead fee administration are included for Student Choice Initiative considerations, and that future contractual obligations must comply with this procedure. Finally, exemptions for inflationary adjustments have been added to the procedure.

Chairman Plante expressed support for the separation of insurance and non-insurance administered fees so the Board would have flexibility to ensure fees could be raised to reflect the cost of insurance premium increases.
Directors raised concerns with the concentration of power in the Vice President, Operations and Finance to unilaterally increase fees. Vice President Velling pointed out that this provision is only for administered fees for insurance programs and that CPI adjustments are important, because without them the real value of insurance contract is diminished.

**Be it resolved that** the Board enter confidential session at 6:18pm.  
*Vice President Velling and Director Eyre.*  
**Motion carries** unanimously.

**Be it resolved that** the Board exit confidential session at 6:23pm.  
*Vice President Velling and Director Eyre.*  
**Motion carries** unanimously.

An amendment was introduced as follows:

**Be it resolved that** Section III of the Procedure be amended so that it reads: The Vice President Operations & Finance must, once per fiscal year, increment the administered fees for insurance programs reflective of changes in the Consumer Price Index of Canada according to Statistics Canada for the calendar year immediately previous.

*Vice President Velling and Director Eyre.*  
**Motion carries** unanimously.

**Voting on Main Motion, as Amended:**

**Motion carries** with Vice President Velling notably abstaining.

**UPASS Fee**

Vice President Velling informed the Board of an increase of the UPass fee to $98.60, or approximately 5%, effective 1 September 2019, pursuant to contract with the Regional Municipality of Waterloo.

**Confidential Session**

**Be it resolved that** the Board move into confidential session at 6:40pm.

*Vice President Gerrits and Director Town.*  
**Motion carries**
Public Session

Be it resolved that the Board move into public session at 7:07pm.

Vice President Velling and Vice President Gerrits.

Motion carries

ADJOURNMENT

Be it resolved that the Chair adjourn the meeting at 7:08pm.

Vice President Fitzpatrick and Director Town.

Motion carries