Federation of Students’ Council Agenda

Regular Meeting

SLC MPR, University of Waterloo

Chair: Michael Beauchemin  Secretary: Benjamin Easton

ATTENDANCE

Please convey regrets to the Speaker of Students’ Council at 519-888-4567, ext. 84042 (main office) or speaker@feds.ca

Attendees:

- Abdel, Rana
- Beauchemin, Michael
- Chang, Diana
- Chiang, Evan (President, AHSUM)
- Dack, Caroline (President, ASU)
- Easton, Benjamin (Secretary of the Corporation)
- Fitzpatrick, Amanda
- Gerrits, Matthew
- Alves, Ayla (President designate, ESS)
- Hasan, Zahra (President designate, SciSoc)
- Hunte, John
- Lau, Mackenzie
- Li, Alan (President, MathSoc)
- Mccomiskey, Kaitlynn
- McGee, Ellen (President, EngSoc B)
- McGuire, Kevin
- Mehta, Navya
- Nasir, Shehnoor
- O’Meally, Taijah
- Parboodial, Shelbee
- Parkyn, Colin
- Plante, Connor (Chair of the Board)
- Riaz, Shazza
- Rodney, Victoria
- Roxas, Nikka
- Saleh, Monem
- Shimoda, Mariko (President, EngSoc A)
- Small, Jason
- Soo, Sebastian
- Tait, Abigail
- Town, Megan
- Velling, Seneca
- Wilson, Brendan
- Yang, Edward
Expected Absences:

- Xu, June

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Preliminaries

Adding items to the agenda requires a two-thirds vote, although new items of business can still be raised without needing that vote once the entire agenda is complete.

Call to Order

Be it resolved that the Speaker calls the meeting to order at 12:30 PM.

Election of the Officers

In accordance with Council Procedure 9, the Election of Officers shall supersede all other business. As such this item cannot be rearranged. Council may not adjourn or proceed with the agenda until a Speaker is elected.

Speaker:
Recent changes to the Federation’s bylaws and to Council’s procedures structure the President as the presiding officer (Speaker) of Council with no vote unless Council is equally divided. The President serves in this role until such time as Council chooses to elect a Speaker.

Be it resolved that Council elects ____ as Speaker.

Secretary:

Be it resolved that Council appoints Secretary of the Corporation Benjamin Easton to serve as Recording Secretary of Council, until such time as he designates a Recording Secretary to take his place.

Deputy Speaker:

Be it resolved that Council elects ____ as Deputy Speaker.

Assistant Secretary:

Be it resolved that Council elects ____ as Assistant Secretary.

Ratification of Society & Pro Tem. Designates

Pursuant to Policy 55, Society Presidents and Designates on Council, the selection of a designate or appointment of a pro tempore member to fill a temporary vacancy by a constituency Society must be ratified by the Students’ Council at the first regular meeting following such selection. Ratification may not be unreasonably withheld by Council.

Be it resolved that Council ratifies Zahra Hasan as designate for the Science Society as selected by Science Society President Veronica Chan.

Be it resolved that Council ratifies Ayla Alves as designate for the Environment Students’ Society as selected by Environment Students’ Society President Michelle Giesbrecht.
**APPROVAL OF THE AGENDA**

The Speaker assumes the motion to adopt the Agenda, as presented or amended.

The Speaker assumes the Agenda.

**TERRITORIAL ACKNOWLEDGEMENT**

Pursuant to Federation Policy 50, *Indigenous Engagement and Inclusivity*, the Federation of Students’ Council acknowledges:

"The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River."

**APPROVAL OF THE MINUTES**

The minutes of a meeting are the official record of what happened at that meeting, and contain the authoritative versions of the actions taken at the meeting. If there are significant reservations about the minutes, the approval may be dispensed with, and the minutes will be returned at the subsequent meeting for approval.

**March 31st Meeting Minutes**

**Be it resolved that** Council approves the minutes of the 31 March 2019 regular meeting, as presented.

**OUSA Membership Electronic Ballot Report**

**Be it resolved that** Council accepts the *Ontario Undergraduate Student Alliance Membership Electronic Ballot* Report provided by the 2018-2019 Secretary and ratifies the results of the electronic ballot.

**REPORTS**

*Motions arising directly out of a report, including to adopt recommendations in the report, may be considered immediately after the report without having to wait until later in the meeting. No action is required to receive a report. If Council decides to adopt or accept a report, then it is endorsing the entire report and not just the recommendations.*

**EXECUTIVE REPORTS**

Each executive will highlight key aspects of their written reports in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes per executive.

1. **President** (Beauchemin)
2. Vice President of Education (Gerrits)
3. Vice President of Student Life (Fitzpatrick)
4. Vice President of Operations & Finance (Velling)

**Board of Directors Report**

The Chair of the Board will highlight key aspects of their written report in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes.

**Representative Reports**

To be delivered orally or in writing by Councillors or the Constituency Caucus. It is urged that each caucus produce a single joint report for each meeting. This report should include details on office hours held (expected of all councillors on an academic term). Any questions relating to the report or any other matter may be asked following the oral report.

1. Applied Health Sciences Caucus
2. Arts Caucus
3. Engineering Caucus
4. Environment Caucus
5. Mathematics Caucus (See attachment for "The OSAP Survey")
6. Science Caucus
7. Cambridge
8. Kitchener
9. Stratford
10. St. Jerome’s University
11. Renison University

**Officers of Council Reports**

To be delivered orally. Any questions relating to the report or any other matter may be asked following the oral report.

1. Speaker
2. Deputy Speaker
3. Secretary
STANDING COMMITTEES, COMMISSIONERS, OR SERVICES REPORTS

Each Committee chair, Commissioner, or Service Coordinator will highlight key aspects of their written reports in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes per party.

1. Committee Reports
2. Commissioner Reports
3. Services Reports

BUSINESS ARISING FROM THE MINUTES

Business arising from the minutes is business carried on to a meeting from a previous meeting.

ELECTIONS & REFERENDA DEBRIEF REPORT

On 31 March 2019, Council ordered the Office of the President to finalize the Elections & Referenda debrief report and associated procedural amendments within a two week time period and provide them to Council. The report is still being finalized by the former president, Richard Wu, and will be provided to Council as soon as logistically possible. Please expect them to be included with the June regular meeting agenda.

For Information: Update on the status of the Elections & Referenda Debrief Report and associated procedural amendments.
Submitted By: Michael Beauchemin, on behalf of Richard Wu.

FEDERATION DIVERSITY AND INCLUSION REPORT

This item was included on the orders of this meeting by decision of the outgoing Council. It first appeared as a member-submitted motion on the Winter 2019 General Meeting Agenda, but was not considered due to loss of quorum.

For Discussion: Creation of a Federation of Students’ Diversity and Inclusion Report
Submitted By: Seneca Velling.

RATION OF THE RAISE PROCEDURE

On 31 March 2019, Council delegated final approval of amendments to Procedure 25, Federation of Students’ Services, §C(xi) to the Campus Life Advisory Committee (CLAC), subject to ratification by Council at the May regular meeting.

Be it resolved that Council ratifies the CLAC-approved procedural amendments to Procedure 25, Federation of Students’ Services, §C(xi) regarding the definition and scope of the Racial Advocacy for Inclusion, Solidarity and Equity (RAISE) service.
Submitted By: Amanda Fitzpatrick.
General Orders

A general order is an item of business that is ordered to be taken up at a meeting. Time limits to discussions indicate the point at which the Speaker will end the discussion unless Council directs otherwise.

Procedure 10 Mutual Exclusivity Amendment

Be it resolved that the Council adopts the following amendment to Procedure 10, Committees of Students’ Council, §C(4) with immediate effect:

'4. Exempting Officers of the Corporation and Council, an elected member of the Students’ Council shall not normally serve as a voting member on more than one of the Committee of Presidents, Budget & Appropriations, or Internal Funding Committee.”

Submitted By: Seneca Velling.

Procedure 10 Amendments

Be it resolved that Procedure 10, Committees of Students’ Council, be amended as attached, to go into immediate effect.
Submitted By: Jason Small.

Election of Committees

The following items are procedurally mandated. The movers of all items is the chair.

Standing Committees of Council

Be it resolved that Councillors ____ and ____ as well as members-at-large ____ and ____ be elected to the Policies & Procedures Committee (PPC).

Be it further resolved that Councillors ____ and ____ as well as members-at-large ____ and ____ be elected to the Campus Life Advisory Committee (CLAC).

Be it further resolved that Councillors ____ and ____ as well as members-at-large ____ and ____ be elected to the Internal Administration Committee (IAC).

Be it further resolved that Councillors ____ and ____ as well as members-at-large ____ and ____ be elected to the Education Advisory Council (EAC).

Be it further resolved that Councillors ____ and ____ as well as member-at-large ____ be elected to the Co-op Student Council (CSC).

Note: All councillors and at-large members on CSC must be enrolled in a co-operative education program. Members should be aware that a mandatory meeting of CSC is already scheduled for May 15th at 5:00 PM.
Be it further resolved that Councillors, , , and , as well as members-at-large, , and , be elected to the Internal Funding Committee (IFC).

Be it further resolved that Councillor , as well as member-at-large, , be elected to the Budget & Appropriations Committee (BAC).

Ad Hoc and Joint Committees

Be it further resolved that Councillor , as well as members-at-large, , and , be elected to the Waterfowl Mascot Ad Hoc Committee.

Be it further resolved that Councillors, , and , as well as members-at-large, , and , be elected to the Ad Hoc Committee for General Meeting Engagement.

Board Committees

Be it further resolved that Councillor , as well as member-at-large, , be elected to the SLC Management Advisory Committee.

Note: The Terms of Reference for this committee may be found in the appendices

Procedure 9: Various Amendments

Be it resolved that Procedure 9, Meetings of Students’ Council, be amended in various matters as attached, to go into effect upon the adjournment of the present meeting.

Submitted By: Jason Small.

Rules for the Conduct of Online Votes

Be it resolved that the attached amendment relating to online votes of Procedure 9, Meetings of Students’ Council, be referred to the Policies and Procedures Committee for revision, to be returned to Council for approval at a future meeting.

Submitted By: Jason Small.

Dates for the General Election

Be it resolved that Council adopt the following timeline for the 2020 General Election

- Nominations open: October 23, 2019
- Nominations close: 4:00 PM January 23, 2020
- All Candidates Meeting: 6:00 PM January 23, 2020
- Interim Period: January 24, 2020 - January 27, 2020
- Campaign Period: January 28, 2020 - February 6, 2020
- Voting Period: February 4, 2020 - February 6, 2020
- Announcement of Results: February 7, 2020
Be it further resolved that Council task the Office of the President to investigate and prepare procedural reform to set all General Elections dates at least one (1) year in advance.
Submitted By: Michael Beauchemin and Seneca Velling.

DATES FOR THE GENERAL MEETINGS

Be it resolved that Council recommends that the Board adopt the following timeline for the Fall Annual General Meeting:

- Call for Agenda Items: September 24, 2019
- Agenda Published: October 8, 2019
- Proxy Deadline: 4:30 PM October 21, 2019
- General Meeting Date: 4:30 PM October 22, 2019

Be it further resolved that Council recommends that the Board adopt the following timeline for the Winter General Meeting

- Call for Agenda Items: February 25, 2020
- Agenda Published: March 10, 2020
- Proxy Deadline: 4:30 PM March 23, 2020
- General Meeting Date: 4:30 PM March 24, 2020

Be it further resolved that Council recommend the Board of Directors explore devolving the power to set the dates of General Meetings to the Office of the President, with the advice of Council, to ensure they are well aligned with General Elections dates and other substantial governance events.

Be it further resolved that Council task the Office of the President to investigate and prepare procedural reform to set all General Meeting dates at least one (1) year in advance.
Submitted By: Michael Beauchemin and Seneca Velling.

NEW BUSINESS

Any Councillor may raise any item of concern during new business. Generally, long discussions without a specific motion before Council should be avoided, and are technically against the rules of procedure. If a Councillor has any questions about the procedure, form, or content, they should ask the Speaker.

ANNOUNCEMENTS

Reminder of Expectations

- Reporting — Councillors are responsible for delivering oral or written reports, either individually or with their Constituency Caucus. It is urged that each caucus
produce a single joint report for each meeting. This report may include details on office hours held (expected of all Councillors who are on an academic term). Typically, any questions relating to the report or any other matter for the constituency caucus may be asked following the oral report.

- **Holding Office Hours and/or Engaging with Constituents** — Councillors are expected to regularly hold office hours (fortnightly) and engage with their constituents regularly.

- **Participating in Committees** — You’re expected to participate in your committees and make an effort to attend. If you can’t go because of conflicts, let the chair of the committee know.

- **Support and Resources** — Email speaker@feds.ca, the Officers are here to help you make sure you can do your job as best as possible! Let us know if you need a hand. You can also ask for marketing and financial support for Constituency Caucus office hours and governance events (e.g. Town Halls or posters for Office Hours).

**Microsoft Teams**

While optional, the Feds IT Department has requested that all professional committee and Council chats (those that aren’t formal or substantial enough for emails) be carried out on Microsoft Teams for better information security and easier consolidation. President Beauchemin will be reaching out to all councillors via their edu.uwaterloo email addresses to add them to the Council ‘team’ in the week following the meeting.

**Next Meeting**

The next regular meeting of Council will take place on Sunday, **9 June 2019 at 12:30 PM**.

**Adjournment**

Be it resolved that the chair adjourns the meeting at 3:30 PM.
ACKNOWLEDGEMENTS

Some recognition of effort is required for the past and current officers of Student’s Council, as their hard work has led to vast improvements to the efficiency and efficacy of this body and the Federation of Students, including in the improvements made in the construction of this agenda and the attached minutes.

The following members in particular have devoted an extraordinary amount of time and effort to the cause of amplifying discussions on student issues and improving the clarity of debate:

- **Alexander Wray** (Speaker, 2016-2017), for his efforts to run concise and productive meetings.
- **Andrew Clubine** (Speaker, 2014-2015), for his efforts in introducing transparent procedure to the operations of Council.
- **Sacha Forstner** (Secretary, 2016-2017), for his efforts in bringing the operations and decisions of Council to the at-large student population.
- **Seneca Velling** (Secretary, 2017-2019), for his efforts to increase accountability of Federation governance and budget procedures.
ATTACHMENTS & APPENDICES

The following pages include the attachments and appendices for this agenda.
Federation of Students’ Council Minutes

Physics 308, University of Waterloo

Speaker: Elizabeth O’Sullivan  Secretary: Seneca Velling

ATTENDANCE

The following members were present:

- Wu, Richard
- Gerrits, Matthew
- MacMillan, Kurt
- Richardson, Savannah
- O’Sullivan, Elizabeth
- Chen, Junru*
- Cheng, Linyi
- Small, Jason
- Arnold, Katie (EngSoc B representative)
- Saleh, Rana*
- Lee, Alex* (MathSoc representative)
- Velling, Seneca
- Richard, Austin (SciSoc representative)
- Scambia, Miranda (ASU representative)

* remote  † arrived late

The following members were absent:

- Baik, Vincent
- Kocko, Chris*
- Akhtar, Bilal*
- Hua, Deou*
- Li, Ronghao*
- Cortes, Amandrejo*
- Mohan, Andrew*
- Hou, Yu Chen*
- Cadler, Ethan
- Renison University College representative
- Shimoda, Mariko (Engineering Society A Representative)
- Tran, Tomson (AHSUM Representative)
- Mirlees, Carly (ESS representative)
- Plante, Connor (Co-op Affairs Commissioner)
- GBDA representative
- SoPhs representative
Preliminaries

Call to Order

A quorum being present for the conduct of business, Elizabeth O’Sullivan called the meeting to order at 12:37 PM. Speaker Elizabeth O’Sullivan directed the Secretary to check attendance. Attendance was recorded in the register.

Secretary’s Note: the meeting on March 17th, 2019 was called by the Speaker due to cancellation and rescheduling of the original March 10th meeting caused by inclement weather.

Approval of the Agenda

Be it resolved that Council approve the March 31st, 2019 Meeting agenda, as presented.

Vice President Savannah Richardson requested an earlier adjournment time. Councillor Jason Small noted that the intention of the late adjournment time was to prevent the occurrence of the prior meeting with the meeting being ended prior to business being conducted.

Be it resolved that Council amend the agenda to set the scheduled time of adjournment at 16:30.

Secretary Seneca Velling and Science Society Designate Austin Richard.

Motion carries with Councillor Jason Small opposed and EngSoc B President Katie Arnold in abstention.

Councillor Linyi Cheng questioned by a motion referred to Policies and Procedures Committee regarding mailing lists was not brought back to Council on this Agenda as required. Speaker Elizabeth O’Sullivan referred this to the Chair of Policies and Procedures Committee, President Richard Wu who indicated he would review the minutes and get back to the Council.

Councillor Jason Small withdrew an item regarding the Task Force Dissolution due to the Board extending the mandate of the Committee. Vice President Savannah Richardson
inquired if the item could be withdrawn unilaterally, Secretary Seneca Velling advised Speaker Elizabeth O’Sullivan that the item was not yet in possession of the assembly has it had not been moved or seconded and thus could be withdrawn by member who had proposed it for the Agenda. Speaker Elizabeth O’Sullivan ruled the item could be withdrawn.

Be it resolved that Council consider reports at the end of the meeting’s general orders, preceding other business.

Councillor Bilal Akhtar and Councillor Deon Hua.

EngSoc B President Katie Arnold asks if this was all reports or just Councillor reports. Councillor Bilal Akhtar noted it was all reports.

Motion carries

With no further opposition, the Speaker adopted the agenda, as amended.

TERRITORIAL ACKNOWLEDGEMENT

Pursuant to Federation Policy 50, Indigenous Engagement and Inclusivity, the Federation of Students’ Council acknowledges:

The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.

APPROVAL OF THE MINUTES

Be it resolved that Council approve the minutes of the March 16th, 2019 meeting, as presented.

Secretary Seneca Velling and Science Society Designate Austin Richard.

Councillor Linyi Cheng noted concerns with a statement he made being improperly recorded. The Secretary presented the raw minutes of the meeting and noted he had take a verbatim quote due to the nature of the quote. The Councillor apologized and retracted his statements.

Vice President Matthew Gerrits noted there was an omission of a name due to a command error in \LaTeX. The Vice President also brought up a change from CTAT to CTAPT in the course evaluation review.

Vice President Savannah Richardson noted the meeting occurred on the 16th not the 17th as recorded in the minutes. The Secretary noted the correction.

Councillor Rongzhao Li noted that the reconsideration motion preceded the note regarding legality of the motion. The Secretary noted this was a formatting choice to make the distinction in the section, not a representation of order. The Councillor expressed that this was fine in that case and withdrew the concern.
Motion carries as amended, with EngSoc B President Katie Arnold, Councillor Jason Small, Vice President Kurt MacMillan, President Richard Wu, Councillor Rongzhao Liin abstention.

CONSENT AGENDA

Be it resolved that Council adopts the Consent Agenda.
Speaker Elizabeth O’Sullivan and Deputy Speaker Jason Small.

Secretary’s Note: All items on the Consent Agenda are moved by the chair on behalf of the assembly.

Councillor Jason Small raised a request to move the item Motion to Allow CLAC to Approve RAISE’s Council Procedure to the beginning of General Orders. Speaker Elizabeth O’Sullivan noted the item was moved from the Consent Agenda per the Councillors request.

The Consent Agenda included only those items adopted below.

ADVOCACY POLICY ON OPPOSITION TO CLASS-G UNIVERSITY POLICIES

Be it resolved that Council refers the advocacy policy on Opposition to and Reform of University Class G Policies to the Education Advisory Committee (EAC) for review and further amendment;

Be it further resolved that the EAC shall return the amended policy by the first meeting of the next governing year with a recommendation on the adoption of the policy;

Be it further resolved that Council appoint member-at-large Jacob Siemons to the EAC as a pro tem. member during discussion of this policy.

STATEMENT ON ALLEGATIONS OF MARXISM

Be it resolved that Council categorically rejects any claims or comments that itself or Feds as a whole supports or follows Marxist ideologies.

MOTION TO ADOPT POLICY 43

Be it resolved that Council adopt amendments to Policy 43, endorsed by the Board of Directors
**COMMISSIONER PROPOSAL**

*Whereas* the Society Relations Commissioner has experienced gaps in expectations of the role compared to the reality of Society needs;

*Whereas* the administrative duties of the Society Relations Commissioners have already been delegated to different staff members within the Federation of Students;

*Whereas* there is an opportunity to enhance Feds ability to commit to and execute equity goals;

**Be it resolved that** Students’ Council ratifies the dissolution of the Society Relations Commissioner;

**Be it further resolved that** Students’ Council ratifies the creation of the Equity Commissioner under the Vice President, Student Life.

**BUSINESS ARISING FROM THE MINUTES**

**AMENDMENTS TO POLICY 20**

**Be it resolved that** Council adopt amendments to Policy 20 presented, as recommended by PPC.

*President Richard Wu and Science Society Designate Austin Richard.*

President Richard Wu noted this was a response to a submission by Councillor Alex Eyre on the Execs capacity to carry out OUSA policy recommendations. The original request was to have Council approve items, but the Policies and Procedures Committee (PPC) recommends the onus be on Council to express this sentiment, otherwise the executives were unreasonably restrained from exercising their duties. The new potential framework that could be invoked was that to overturn a policy would require a two-thirds vote in the negative. In addition, other items were fleshed out with respect to presentation.

Councillor Alex Eyre noted this had undergone changes since originally introduced, but he was glad to see that Feds has the final say for what Feds is advocating for, since it is in the best interests of Waterloo students to retain this control.

expressed concerns about this policy. If Feds is part of a group, a collective, of institutions that decides to take action, how can one member of that group then oppose the change and not support the item. The Vice President stated that individual Councillors could not do this for Council. expressed opposition to opposing the collective decision.

Secretary Seneca Velling spoke to the difference of a fiduciary body and a governing body, stating that Councillors could certainly oppose Council decisions and historically have and spoken vehemently and publicly of their opposition, but generally it was encouraged that Councillors exercise respect for the outcome even if they disagree with it. In this sense, the Secretary found no procedural conflict of the policy with the Federation’s membership in OUSA.
Councillor Jason Small asked about the last clause was included as it might create unnecessary work on the part of the marketing department, but suggested striking the last clause on plain English summaries of policies.

Councillor Alex Eyre responded to Vice President Savannah Richardson noting that OUSA helps Feds, but where it does not Feds job is to represent and support Waterloo students’ interests, not Ontario students’ interests. In addition, the high bar of two-thirds to overturn such a policy would be difficult to overcome unless a policy truly undermined Waterloo’s interests.

Vice President Matthew Gerrits noted he had originally raised concerns about the onus being on the Executives, but was very happy with how that turned out in the finalized version of the policy.

Secretary Seneca Velling inquired how many policy conflicts the Federation has with OUSA and how they are dealt with. Vice President Matthew Gerrits noted that as part of the OUSA review membership panel, the RPO did a review of this; Feds does not have many policies that talk about things on a provincial level. The biggest conflict is the OUSA stance of Freedom of Expression. Currently, when Steering Committee (SC) advocates for things for OUSA desires with MPPs or other stakeholders, the way it is structured unofficially is that if there is something a particular SC member has uncomfortable advocating on directly he then the SC would organize the meeting such that other members lobbied on those points. The only potential problem may be presented with a Feds delegate being OUSA president, but this can be dealt with when the need arises.

**Be it resolved that** the last clause of the amendment be struck.

_Councillor Jason Small and_ .

Councillor Jason Small said he thinks the marketing effort is not necessary. Speaker Elizabeth O’Sullivan said she saw value to this clause and sometimes things are surprisingly unclear to people and this may help.

Secretary Seneca Velling spoke to the value of advocacy communications and marketing to the student population. The Secretary noted it was something students recognized the value of and cared for but the Federation had historically undervalued relative to many other things that ought to be lower priorities.

Vice President Matthew Gerrits noted that the current OUSA summary contains two-page briefs for summaries of the policies, but this is something where Feds can save marketing work by making reference to the briefs. This is a long standing policy, Speaker Elizabeth O’Sullivan noted that a two-page summary is too long for most students to care for and perhaps infographics and simple marketing of results would do more to impact and inform students.

**Motion was Withdrawn from Consideration by Council**

**Be it resolved that** the last clause be struck and replaced with:

- **Be it further resolved that** the VP Education will work with the Marketing & Communications Dept, or equivalent, to determine effective communication of OUSA initiatives to the membership.
and President Richard Wu.

Vice President Matthew Gerrits asked what was envisioned by this change.

Councillor Alex Eyre noted that 's amendment was excellent and would allow for things like posters and digital signage, or similar, regarding relevancy of OUSA advocacy objectives to be prioritized by Feds and communicated to the student body. Secretary Seneca Velling answered Vice President Matthew Gerrits's point that perhaps infographics and simple descriptions of objectives would be a means of this, but that the discussion was quickly becoming too operational whereas the intent of the motion was to inform students as a policy of the corporation.

called the question on the item. With no further discussion pending the Speaker brought the item to the floor for a vote.

Motion carries

The main motion then proceeded to the floor.

Motion carries

Point of Order: Councillor Alex Eyre rose a point of order on the Freedom of Speech & Expression policy by OUSA conflicting with the Feds policy on the same. The Councillor moved that the Education Advisory Council be tasked to review conflicts between Feds and OUSA policies this matter.

Be it resolved that the Education Advisory Council shall review the conflicts between the Federation of Students and Ontario Undergraduate Student Alliance policies on Freedom of Speech and/or Expression.

Councillor Alex Eyre and Councillor Lanyi Cheng.

Motion carries with Councillor Jason Small in abstention.

RECONSIDERATION OF SECURE AND PROTECT FEDS ELECTION INTEGRITY

Be it resolved that Council reconsider the motion entitled Secure and Protect Feds Election Integrity which was adopted at the 17 March 2019 Meeting of Council.

Speaker Elizabeth O’Sullivan and Deputy Speaker Jason Small.

Point of Information: Councillor Rongzhao Li rose to a point of information whether the item can be re-adopted after reconsideration as the Senate by-election that had originally vitiated the adopted motion for non-compliance with the bylaws was no longer running. Secretary Seneca Velling confirmed with President Richard Wu that no by-elections were in progress. Speaker Elizabeth O’Sullivan noted in this case the motion could then be re-adopted.
**Point of Information:** Vice President Matthew Gerrits rose to a point of information as to what the impact of this was. Deputy Speaker Jason Small explained the logic and the potential for the item to be re-adopted or to fail and not enter into force.

Speaker Elizabeth O’Sullivan called the item to the floor.

**Motion carries**

**Be it resolved that** Council adopt the Secure and Protect Feds Election Integrity resolution.

Vice President Matthew Gerrits noted that the motion had a mover so they can speak to it.

**Point of Privilege:** Councillor Rongzhao Li rose to a point of privilege that Councillor Deon Hua had been disconnected from the call and the prior motion should be voted on again. Speaker Elizabeth O’Sullivan clarified his vote would not have impacted the outcome of the prior motion, but instructed Deputy Speaker Jason Small to ensure Councillor Deon Hua could reconnect to the call.

Speaker Elizabeth O’Sullivan invited Councillor Rongzhao Li to introduce the motion. Councillor Rongzhao Li stated that given some contention on the item he was open to it being referred to committee, but the intention was that there were certain red lines in elections that if crossed would yield immediate disqualification from the election. Regardless of what a committee might want to do for policy reform, there are certain items that Candidates should never be permitted to engage in.

Vice President Matthew Gerrits noted that he would vote against the motion as currently written. Where many of these points are worth discussion, but cited a desire to wait for the elections report to return to Council.

Councillor Alex Eyre noted that he supported Vice President Matthew Gerrits’s idea to wait for the elections report. He also inquired what the difference between “bribery” and “distribution of money, goods, and alcohol” was. Councillor Rongzhao Li explained that bribery is buying favours, but distribution could be paying to come out to the voting booth or get food at our event or similar. It did not matter who to vote for but does impact results.

President Richard Wu stated that has he invited Councillors to participate in the policy and procedure overhaul for elections in the past and would like Councillor Rongzhao Li to attend those discussion. The President noted that the elections team is still going through elections debrief. Councillors would like to move this but this is a work in progress.

Secretary Seneca Velling asked if the President could confirm the invitation of Councillors and other parties to participate was still standing. President Richard Wu noted this was the case.

**Be it resolved that** Council table the item until the Elections report is received by Council.

*Science Society Designate Austin Richard and Vice President Savannah Richardson.*
Motion carries.
Councillor Deon Hua requested the vote count:
• 9 in favour,
• 8 opposed,
• 4 abstentions.

Special Meeting for OUSA Debrief

Secretary’s Note: This item was not dispensed with due to the adjournment of the 16 March 2019 meeting prior to its consideration.

Whereas I have been approached on multiple occasions from numerous delegates both from Waterloo and other institutions with information detailing disturbing misconduct by other member institutions of Ontario Undergraduate Student Alliance (OUSA) delegates from the most recent General Assembly (GA) between the days of March 1st to March 3rd,

Whereas much of this information is substantiated and shown to be truthful in the live recording of the plenary session of the OUSA GA on March 3rd,

Whereas Feds was the host organization for this most recent OUSA GA and as a host seeks to provide an open and friendly environment for policy writing and healthy debate to allow for robust exchange of ideas and ensure disagreement may be expressed fairly,

Whereas it would be in the best interest of Students’ Council to hear from the delegates who attended the most recent OUSA GA,

Be it resolved that a special meeting of Council be held to conduct a debriefing, with a time and place chosen at the discretion of Speaker prior to the next Council meeting, subject to established procedures;

Be it further resolved that the summoned persons are to be all Waterloo delegates of the Winter 2019 OUSA GA; attendance shall be compulsory for all delegates who were also Officers, Executives, Councillors, or Directors of the Federation at the time of their tenure as a delegate, with the attendance of all other Waterloo delegates being requested but voluntary;

Be it further resolved that the summoned persons will be asked to give their testimony to characterize what constituted egregious behavior, unfair actions, or unethical actions conducted by delegates from the McMaster Student Union or the OUSA Steering Committee (SC);

Be it further resolved that all SC members and the LGBTQ+ Students paper authors will be requested for a written report of what happened, so long as such a report does not negatively impact their health or wellness;
Be it further resolved that the VP Education work with other SC members to review relevant OUSA bylaws or policies that may pertain to GA procedures and rules;

Be it further resolved that the spirit of this investigation is to determine how to improve the GA process in the future to avoid the possible issues that arose.

Science Society Designate Austin Richard and EngSoc A President Mariko Shimoda.

Science Society Designate Austin Richard spoke to the motion, noting wished to express extreme disappointed that this item was not considered at the prior meeting. He feels that the actions that might have arisen at the last meeting would have happened before this Council meeting whereas no during exam time. Science Society Designate Austin Richard noted there were people who wished to make amendments from a special meeting to maybe an ad hoc committee with fewer members to prevent the need for a special meeting during exams. But if Council now feels this is beyond the period of relevancy, he understood as it had been a month since the incidents underlying the item, but if Council feels this way then he implores the VPEd to follow through with the spirit so that OUSA’s SC prevents the recurrence of these events. Science Society Designate Austin Richard stated that what happened at the last OUSA GA should not happen again. He advised that Feds work with OUSA to take proper precautions.

Vice President Matthew Gerrits wanted to say that with respect to the final two BIFRTs, they are already underway and Vice President Matthew Gerrits is reaching out to the LGBTQ+ authors about what they did and did not see and what they want changed in process. Vice President Matthew Gerrits explained there was a paper at the last GA that was tabled for rewrites that came up unexpectedly for Waterloo’s delegates and most others, it was harmful for the mental state of the authors in how the school bringing up the problems handled it. The Vice President, Education stated he did not like to see that, but that OUSA’s SC is committed to prevent this in the future.

Vice President Matthew Gerrits also spoke against the BIFRT that presumes unfair actions and unethical conduct by members of the McMaster Students Union (MSU), especially considering members of Waterloo’s delegation had supported the changes.

Secretary Seneca Velling spoke in favour of the motion, noting that while he have voted in favour of the changes at the OUSA General Assembly because he believed and had been reasonably convinced that greater intersectional approach to the paper was needed to ensure it would help all students, the manner the proposed changes were handled did amount to unethical and unfair behaviours by the MSU. Notably the Councillor pointed to the fact that members of the MSU delegation had liberal and continued access to the author’s personal rooms even after being requested to leave, had threatened to vote down the paper multiple times without their changes being adopted by the authors for presentation to the assembly. In turn, those MSU-proposed changes were not reviewed by members of the assembly first when delegates were asked to vote. In effect the MSU had compelled the authors to participate in ex parte decision making and compromised the policy development process. Further to this, the use of threats to force changes was an unethical practice. The Councillor also highlighted how numerous delegates expressed concern with how the changes at the General Assembly were proposed. Secretary Seneca Velling encouraged the Council to investigate this matter.
Be it resolved that Council strike first BIRT regarding calling a special meeting of Council and replace it with:

Be it resolved that Council task the EAC to conduct the review.

Motion is considered friendly and adopted

Science Society Designate Austin Richard stated that had this been taken up two weeks prior this would have been dealt with already. Speaker Elizabeth O’Sullivan said that was irrelevant.

Vice President Matthew Gerrits noted that quorum could be challenging with the Education Advisory Council, and this could be challenging but could come before the May meeting of Council.

Secretary Seneca Velling proposed an *ad hoc* committee with the mover, VPEd, and two others. EngSoc B President Katie Arnold noted that this could bias the assessment. Vice President Savannah Richardson suggested a committee of people who did not attend the OUSA GA.

Be it resolved that Council strike references to EAC and replace it with an *ad hoc* Committee composed of ____, ____, _____, _____, Secretary Seneca Velling and Councillor Alex Eyre.

Vice President Matthew Gerrits objected to the motion.

Motion carries with President Richard Wu, , Vice President Kurt MacMillan, Vice President Matthew Gerrits in opposition.

Councillor Alex Eyre asked how many meetings would occur. Speaker Elizabeth O’Sullivan said as needed and Deputy Speaker Jason Small noted that there might be a report writing component.

Nominations for the Committee: EngSoc B President Katie Arnold, Councillor Alex Eyre, Science Society Designate Austin Richard,

Be it resolved that Council appoints EngSoc B President Katie Arnold, Vice President Matthew Gerrits, Science Society Designate Austin Richard, and Councillor Alex Eyre to the Committee.

Motion carries with EngSoc B President Katie Arnold in abstention.

Motion carries with Science Society Designate Austin Richard in favour, Vice President Savannah Richardson in opposition, and EngSoc B President Katie Arnold in abstention.
GENERAL ORDERS

MOTION TO ALLOW CLAC TO APPROVE RAISE’S COUNCIL PROCEDURE

Secretary’s Note: item was moved from the Consent Agenda of this meeting to the General Orders.

Whereas Students’ Council delegated Campus Life Advisory Committee (CLAC) authority over all actions related to establishing RAISE;

Whereas RAISE has not been formalized in the council procedures;

Be it resolved that Students’ Council delegates its final authority to CLAC to approve RAISE’s formalization in Council Procedure.

and Secretary Seneca Velling.

noted that in the Fall term the MATES Council procedure was proposed and that when the RAISE Council procedures it would require changes retroactively. Now that RAISE has been established and been launched, would like to make sure formalized council procedures are prepared. This was to be respectful of Councillors time during exam season. Since CLAC ran the process, they would be well placed to do this.

Deputy Speaker Jason Small said he liked the idea, but was wary of devolution of procedural authorities to committees.

Seneca Velling proposed COPS instead of CLAC since they were the executive committee of Council with decision making rights on behalf of the assembly between regular meetings. Vice President Savannah Richardson said she preferred this going to CLAC.

EngSoc B President Katie Arnold asked if this should come back to Council.

Councillor Jason Small moved to make this subject to Council ratification at the May meeting. He supports the idea as trivial, but he thinks it’s a good safe guard to prevent future precedent.

Be it resolved that Council require the approved procedural amendments for inclusion of the RAISE service be ratified at the May Meeting of Council.

Deputy Speaker Jason Small and EngSoc B President Katie Arnold.

Motion is considered friendly and adopted

Motion carries with EngSoc B President Katie Arnold and Secretary Seneca Velling in favour.

“Rate my Work Term” Contingency Plan

Whereas the “Rate my Work Term” feature allows students to anonymously submit ratings and write reviews of their work term, which enables future co-op students to make informed decisions and filter out workplaces with repeated complaints;
Whereas students highly support this feature;

Whereas the “Rate my Work Term” feature was first planned to be created by EngSoc back in Winter 2016 - over three years ago - and was passed on to CECA instead;

Whereas three years is more than enough time to collect student reviews and ratings of their workplaces;

Whereas the Co-op Office has promised on several occasions to launch the feature by Fall 2019;

Whereas numerous students believe that the Co-op Office places employers’ interests above students’ interests and has a history of lack of accountability;

Be it resolved that if the “Rate my Work Term” feature is not launched by Fall 2019, the Federation of Students shall, in consultation with faculty society, develop its own “Rate my Work Term” system.

Councillor Linyi Cheng and EngSoc B President Katie Arnold.

Secretary’s Note: EngSoc B President Katie Arnold wished it noted that she seconded the item to speak in opposition to it.

Councillor Linyi Cheng stated that the Rate-my-Workterm feature was created by EngSoc years ago, it was passed on to CECA in 2016. But CECA intends to do this and launch in 2019, but if CECA does not Feds can creat and release such a platform.

EngSoc B President Katie Arnold noted she was on EngSoc’s Council when this was brought forward. The Society wanted a rate your work term for Engineering Students, but it cannot be made public if the results are not anonymous. Anonymity requires a threshold of respondents before it can be rolled out. When the project was transferred to CECA it was done so with this understanding and has continued to be monitored for implementation. CECA is committed to rolling this out but with the intent of anonymity.

Councillor Deon Hua noted that the CECA commitment is good and he agreed with EngSoc B President Katie Arnold. Co-op Education Council has seen good analysis of results so far, and the Mathematics Society is excited for students to see it in the potentially the fall term. Regardless of this if we do the same work at Feds this will be a lot of time and effort building something that is a waste of money an redundant.

Secretary Seneca Velling spoke against the motion but invited Councillor Linyi Cheng to create the item himself if he wished. Secretary Seneca Velling noted the cost of creating such a system, particularly in a year with Students’ Choice Initiative (SCI) which would reduce some revenues.

Councillor Bilal Akhtar noted intercompas.io had a similar function and many Waterloo already used it, this would be redundant for Feds to create something similar.

Connor Plante, the Co-op Affairs Commission, wanted to give perspective from Co-op. Connor when he saw this on the agenda he reached out to CECA about it. Fall was the current target, but it was not likely to be rolled out by Fall, but it will likely come by Winter 2020 due critical thresholds for anonymity requirements. Another term of
patience would suit Feds well at this point noted the Commissioner. CECA has a full
data analytics team working with WaterlooWorks and IST on this project. Feds lacks
this capacity as well as them, and it has been going on for sometime to collect the data.
Commissioner Plante recommends waiting for 2020.

Vice President Matthew Gerrits

Calls the question.

Motion fails with Councillor Linyi Cheng in favour.

**Ethical Treatment of Co-op Students**

Whereas there are hundreds of anonymous testimonies on r/uwaterloo of students being
mistreated by Co-op advisors in ways that would violate Policy 33: Ethical Behaviour,
and would likely lead to termination of said advisors in typical corporate setting;

Whereas SciSoc had collected hundreds of testimonies of further unethical behaviour
of Co-op advisors in its survey titled: “Student Survey regarding CECA - May 2017”;

Whereas the continuous onpour of unethical behaviour by some Co-op advisors suggest
repeated problems are not adequately addressed by the Co-op Office;

Whereas the Federation seeks to work with the Co-op Office to source out problems
but is also willing to take matters into its own hand;

Be it resolved that the Federation of Students officially requests from SciSoc the raw
that the nondisclosure agreement be voided, and that all incoming Councillors shall receive
a copy of said testimonies in order to better understand and empathize with students’
complaints against the unethical actions of the Co-op Office;

Be it further resolved that if the Federation deems the Co-op Office to be inade-
quately addressing repeated student complaints of unethical behaviour, the Federation
shall:

1. Create a database of student complaints, along with the names of the co-op advisors
   whom the students complain about. This database shall not be deleted and backups
   will be made;
2. File, on behalf of the student, Policy 33: Ethical Behaviour against the co-op advisor;
3. Formally request UW HR to investigate against co-op advisors whom students have
   repeated complained about Work with students newsgroups to provide non-invasive
   information about complaints

_Councillor Linyi Cheng and EngSoc B President Katie Arnold._

Councillor Linyi Cheng stated he had little hope for this motion passing, but that, con-
trary to popular belief, he did not hate the co-op department rather he likes some of the
work it does. This resolution was not aimed at accusation of the co-op department over
all, but rather the abuse of power, sweeping problems under the rug, and repeated issues with certain repeated co-op advisers. There are two components to the resolution: first that Feds requests the hundreds of testimonies from the Science Society and provides these to incoming councillors to help them empathize with problems faced by co-op students; and second to help them document repeated issues of unethical behaviour. The Councillor expressed how this would help the co-op office as well.

Secretary Seneca Velling spoke to the raw data noting it was accessible to student and university governing bodies and administration, but citing that it was redacted for good reason as much of it was profane. The Secretary noted that the responses had been collected with the intention of anonymity and publishing them after the fact was then a violation of student trust. The commentary had already been shared and discussed with Co-op who had made huge strives to improve and address the issues presented, the Secretary acknowledged.

Vice President Matthew Gerrits noted there’s an entire University Office with investigators to investigate policy 33 complaints already and emphasized this was squarely the university’s jurisdiction.

Vice President Matthew Gerrits spoke against the motion and said that he was not sure Feds could even file on behalf of someone else, this would force them to attend something and participate in a process they may not want to participate in.

Vice President Matthew Gerrits also noted the co-op policy spoke to improvements to the co-op advising process. The Co-op Student Experience Review has begun and this will provide opportunities for feedback. Much of the intention of this resolution was already underway via Feds or the Co-op and Experiential Education (CEE) Department already.

Councillor Deon Hua spoke to discussion that had occurred at Co-op Students’ Council already about this matter. In 2019, Co-op emphasized they would be focusing on improving the student advising experience. Councillor Deon Hua namely inquired about whether the survey could include questions about advisors ratings; in addition co-op is considering a co-op ombudsman in the CEE Department. In addition, some advisors have been put on performance improvement plans. This discussion was underway and actions were being taken to help the student experience. The resolution being proposed by Councillor Linyi Cheng might be detrimental to that willing cooperation.

EngSoc B President Katie Arnold noted that in the words of the Engineering Society's VP Academic Benjamin Beelen, that the data base just exacerbates the divide between students and their co-op advisors rather than solving the problem.

Councillor Linyi Cheng spoke to having a third option with the data base still being useful.

**Motion to Call the Question**

*Vice President Matthew Gerrits and EngSoc B President Katie Arnold.*

**Motion carries** with EngSoc A President Mariko Shimoda in opposition, Councillor Linyi Cheng in abstention.

The question proceeds to the floor.
Motion fails with EngSoc B President Katie Arnold noted in opposition, Councillor Linyi Cheng in favour.

**Motion to Temporarily Suspend Procedure**

Whereas with the turnover in governing years between April and May impedes the ability for new clubs to be approved by IAC in the spring term;

Be it resolved that the Executive, clubs assistant, Clubs Manager, and Director of Campus Life are given authority to approve new club applications until IAC is struck.

Be it further resolved that the outgoing and incoming VP Student Life will work on a long-term solution for the challenges IAC face in approving new clubs at the beginning of the governing year.

Vice President Matthew Gerrits noted that when she began in May, the turnover in governance made it difficult to strike the Internal Administration Committee (IAC) at the beginning. But with transition coming up, she wanted to provide the opportunity to approve clubs and reduce this sticking point for the incoming VP Student Life. clarified there would not be consideration of contentious items, just basic club approvals so things can get off the ground more quickly.

Vice President Matthew Gerrits noted that IAC has clear and consistent principles and the clubs manager is good at applying those. IAC infrequently disagrees with the clubs manager. The Vice President, Education expressed that this motion was not an unreasonable request in his opinion.

Councillor Alex Eyre noted that being on IAC last year, this is a good idea, but he asked that contentious issues get sorted by the relevant IAC members when struck.

agreed and noted the strict clubs procedures and manual would be followed.

Science Society Designate Austin Richard noted that this is an annual problem and stated while he was fine to make an exception currently, he would like to see solutions going forward. Vice President Savannah Richardson noted that a longer term solution would be needed but this is just a trial. Proposals will be provided to IAC for consideration before being brought to Council.

Secretary Seneca Velling asked for clarification on the use of the word “Executive” in the proposal.

EngSoc B President Katie Arnold asked what defined a contentious club problem. Also asked if document on clubs documentation would be given to new members. noted that overlap with other clubs or services mandates or similar was often cause for contention normally. Documentation was part of the committee’s transition noted the Vice President, Student Life.

Secretary Seneca Velling noted the documentation was online and strictly followed by the committee historically.

Motion carries with Deputy Speaker Jason Small in abstention.
SOCIETY SEAT RESERVATION

**Be it resolved that** Council adopt the new procedure Society Seat Reservation as attached, to go into immediate effect.

*Deputy Speaker Jason Small and EngSoc B President Katie Arnold.*

Deputy Speaker Jason Small noted that he will be abstaining on this item as he sits on the EngSoc’s Board and therefore had a conflict of interest. EngSoc B President Katie Arnold also declared a Conflict of Interest on the item.

Vice President Matthew Gerrits spoke in favour of the motion, noting it complied with the new bylaws and gave two voting seats to the Engineering Society and their sub-components Society A and Society B.

Secretary Seneca Velling asked if there were other faculties to which this applies as well. Vice President Savannah Richardson made clear that the others were already awarded these seats as a function of being the only such societies in those constituencies. It was agreed this should be codified in the future though. The Vice President, Student Life noted societies and constituency affairs would become the President’s responsibility on 1 May 2019, and as such noted the incoming President should work on this item.

**Motion to Call the Question**

*Vice President Matthew Gerrits and Councillor Deon Hua.*

**Motion carries** with Councillor Linyi Cheng noted in opposition because he was next on the Speaker’s list.

**Motion carries** with Councillor Linyi Cheng abstention and EngSoc B President Katie Arnold, Deputy Speaker Jason Small and EngSoc A President Mariko Shimoda present and not voting.

ONLINE VOTE FOR APPOINTMENT OF COMMITTEES

**Be it resolved that** Council authorizes online votes during the month of April, subject to ratification at the May meeting, on appointments to committees of Council for the 2019-2020 governing year.

*Deputy Speaker Jason Small and Science Society Designate Austin Richard.*

Deputy Speaker Jason Small noted this is one more transitional thing that himself and more people are trying to figure out. This gives some flexibility, it does not require the option be pursued but allows some options to the Officers.

asked Deputy Speaker Jason Small to confirm it would be the 2019-2020 Councillors to do the voting. The Deputy Speaker replied in the negative, but noted he was amenable to make an amendment to that effect.

**Be it resolved that** the motion be amended to clarify the vote be an 'online vote of the incoming Councillors'.

*Deputy Speaker Jason Small and Vice President Savannah Richardson.*
Motion is considered unfriendly  Vice President Savannah Richardson asked if incoming Councillors could even vote since they were not councillors.
Secretary Seneca Velling explained concerns with incoming Councillors doing it, noting they were not familiar with the committee’s mandates and had not yet been transitioned so we were not well placed to vote. The Secretary however did confirm for Vice President Savannah Richardson that the Councillors could indeed vote and the online vote would later be ratified to bring it into force.
Deputy Speaker Jason Small noted that this would be done after the Councillors are informed at transition.
Vice President Savannah Richardson noted that reception for postings in April was not great. The Vice President, Student Life believed this was not a great use of time and needs more consideration.
Vice President Matthew Gerrits spoke in support of ’s interpretation of the impact of this on at-large students.
Speaker Elizabeth O’Sullivan clarified the motion on the floor.
Motion carries with Secretary Seneca Velling and Deputy Speaker Jason Small noted in abstention.

Motion fails  with Deputy Speaker Jason Small and Secretary Seneca Velling in abstention.

AMENDMENTS TO COUNCIL PROCEDURE 6: ELECTIONS AND REFERENDA PROCEDURES

Be it resolved that  Council approves the amendments to Council Procedure 6 and refers them to Policies and Procedures Committee (PPC) for lexicographical editing.

Objection to the Consideration of the motion was raised by: Secretary Seneca Velling on the basis that the elections report has not been provided to Council so Council is not well placed to act on this item.

Motion fails  to achieve two-thirds majority required to prevent consideration of the item, the item proceeded to the floor.

Councillor Linyi Cheng and .
Councillor Linyi Cheng introduced the item and noted that the first change it to bring back Elections & Referenda Committee and to conduct surveys to find which issues students actually care about. This would decrease barriers of entry by providing some campaign materials to candidates rather than candidates campaigning for special interests. The next change requires vetting of platform points via the ERO, this came from the senatorial by-election with no platform points listed by candidates. This makes it difficult to have an informed choice. If you take the time to get 100 nominations you should take the time to have a platform.
Vice President Matthew Gerrits spoke against this motion when Council dissolved having an Elections & Referenda Committee (ERC) when there used to be an ERC. When there are contentious referenda or elections there are a slew of allegations, each allegation took 5-10 minutes to dispense with which is efficient but cumulatively cost a ton of time. This led to a reform of the ERC and restriction of the rules around appeals and gave the ERO the power to enforce the rules on a first level. This reduced the workload of the ERC considerably. A reversal to this pragmatically is not great in terms of workload and function. This does not principally add anything to the Elections and Referenda Appeals Committee (ERAC) that increases quality of elections or referenda.

President Richard Wu asked Councillor Linyi Cheng why moving oversight of the ERO by the Chair of the Board. Councillor Linyi Cheng pointed to his head and said he got the idea in his own brain, the Chair of the Board expressed strong dissent to this proposal. President Richard Wu said he does not think this belongs at the Board, and he’s been reviewing with the RPO other school’s procedures. This is being reformed this year based on best practices and environment scans. He’s reviewing this already and would encourage councillors to oppose the item. Secretary Seneca Velling also spoke in opposition to politicization of the Board of Directors.

Councillor Deon Hua spoke against §3.2.4, "...ERC conduct surveys to find issues students care for ..." as it skews the ERC to care about a specific political disposition rather than impartiality. Councillor Linyi Cheng invoked direct response, but asked if it would assuage concerns if have the survey’s passed to Council before going to ERC, Councillor Deon Hua said no this would likely just further polarize Council.

EngSoc B President Katie Arnold stated that §3.1.1 required the ERO to report directly to the Chair or non-executive, non-candidate Director, but later this specifies that the ERO reports to the Council. This was ambiguous and prone to future issues. Further, the member raised concerns with §2.4.4, noting it was not the Federation’s job to spoon feed campaigns to candidates.

Secretary Seneca Velling spoke about the risks of politicizing the Board and about trust in the institution. He noted he would be opposing the motion.

**Motion to Call the Question**
*Councillor Bilal Akhtar and EngSoc B President Katie Arnold.*

**Motion carries** with Councillor Linyi Cheng opposed.

The main motion proceeded to the floor:

**Motion fails** with Councillor Linyi Cheng in favour, Secretary Seneca Velling opposed.

**Capturing Councillors’ Ideas before they leave**

**Be it resolved that** Council adopts the resolution in Knowledge Sharing.pdf effective immediately.
*Councillor Linyi Cheng and Councillor Jason Small.*
Councillor Linyi Cheng asked Councillor Jason Small to talk about his motion for him. Councillor Jason Small stated that many people in the room might have ideas that they might have wanted to accomplish but did not and this allows sets of documents to be contributed to with ideas for the org. Councillor Jason Small then introduced his own opinion: that he likes the idea of the documents existing, but opposed it being on the website, and since the content is not endorsed by Council as a whole this should just be a running list of ideas.

Be it resolved that Council amend the motion to strike the listing on the webpage from the entire document.

Councillor Jason Small and Secretary Seneca Velling.

Point of Information: Vice President Matthew Gerrits rose to a point of information regarding what item was being discussed. Speaker Elizabeth O’Sullivan explained the nature of discussion.

Councillor Linyi Cheng moved to amend the amendment to only the second and third references (2nd and 3rd BIRT statements) be struck. Secretary Seneca Velling suggested voting reference by reference in splitting the question, chair assumed this motion with consensus:

1. First reference — struck by friendly amendment.
   Councillor Linyi Cheng spoke to this being about at large students and how past students thought about feds and what the institution has been or could be. Councillor Linyi Cheng said he did not care what hosts it but thinks it is a good idea to have this up. stated that she believes Councillor philosophies to be the policies, and insights are part of transition. She did not believe the website was a place to archive everything Feds has, only a place to access the most relevant information. EngSoc B President Katie Arnold noted that the Secretary records all of these ideas that get presented in the minutes and lauded the secretary for dedication. Councillor Deon Hua stated that putting this on the website would be a reflection of Council which it was not.
   Struck by unfriendly amendment.
3. Third reference — struck by friendly amendment.

Secretary Seneca Velling noted there was considerable overlap with Council transition handbook, but some ideas were novel and with the changes of not being on the website he was supportive of the proposal.

Motion fails with Councillor Linyi Cheng in favour, Secretary Seneca Velling noted in favour, and Councillor Jason Small in abstention.

**Miscellaneous and Accountability**

Whereas publicly sharing Executives’ progress on campaign goals enables stronger accountability;
Whereas there are advocacy resolutions or incomplete resolutions that are buried within pages of minutes and are likely to be forgotten unless they are made more accessible.

Be it resolved that Council recommends the Executive Committee to establish a website that keeps track of the progress of Executives’ campaign promises. The Committee can hire co-ops or competent IT staff to build it. An example is the TrudeauMeter.

Be it further resolved that Council recommends the Officers to make a separate document on the Students’ Council webpage that contains all existing advocacy resolutions or incomplete resolutions since September 2018. Eg, Resolution on displaying results of past GMs/referenda/etc., Two-Ply Toilet Paper Advocacy Resolution, Lester/Uni Crossing Advocacy Resolution.

Be it resolved that Council recommends the Federation to allocate a small portion of money to create a Freedom of Information Request fund, which shall be used to learn more about the University and its operations.

Councillor Linyi Cheng and Secretary Seneca Velling.

Secretary’s Note: Secretary Seneca Velling wished it noted he seconded the item to speak in opposition.

Point of Privilege: asked about microphone being closer to Councillor Linyi Cheng as he spoke. Speaker Elizabeth O’Sullivan instructed the Councillor to hold the microphone closer.

Councillor Linyi Cheng proposed an amendment:

Whereas the university has its sunshine list as mandated by the province, the Federation will create one,

Whereas the university has its sunshine list as mandated by the province, the Federation shall create one;

Be it resolved that The Federation shall create a sunshine list for anyone making above 70k.

Secretary Seneca Velling and Vice President Matthew Gerrits noted this already exists. Councillor Linyi Cheng asked how much Executives made. Speaker Elizabeth O’Sullivan responded that it was between $45-50k depending how benefits were counted.

Point of Order: Vice President Matthew Gerrits requests Speaker Elizabeth O’Sullivan rule this out of order as it is ultra vires. Deputy Speaker Jason Small offered that if Councillor Linyi Cheng were to treat this as a recommendation then it would not be out of order.

Councillor Linyi Cheng agreed to this and the assembly found the amendment unfriendly. The item was resubmitted as a recommendation to the Board.

Secretary Seneca Velling noted this was likely not in compliance with University HR policies Feds has to follow even if it were recommended to the Board, so likely no changes would occur.

Motion fails
Councillor Linyi Cheng proposed an amendment:

Whereas students are interested in accountability of WaterlooWorks,

Be it resolved that Fed submits a Freedom of Information Request (FOIA) request for the annual maintenance costs of the program.

Point of Order: Secretary Seneca Velling noted that this change was not germane to the main motion and asked it be withdrawn and introduced during new business. Councillor Alex Eyre noted that this is Council’s job and this can be achieved through strengthening reporting and accountability.

Motion to Call the Question
Councillor Deon Hua and Vice President Savannah Richardson.

Motion fails to achieve two-thirds threshold.

Point of Order: President Richard Wu asked if the item actually failed and asked for confirmation from the Secretary on the vote count. Secretary Seneca Velling confirmed the motion failed narrowly.

echoed Councillor Alex Eyre’s point that this is Council’s duty and there’s regular reports to Council including updates on action items and other things. Vice President Savannah Richardson noted the first resolution was a not great use of resources for the organization either, and offered instead termly action plan updates, this would be more reasonable in terms of finances and resources available. Councillor Deon Hua agreed with the point Councillor Alex Eyre mentioned, this is Council’s role to keep Executives accountable. For the Organization itself to do so would be odd and can be misconstrued by students and future Councils. This can also be solved with more timely action plan updates.

Motion to Call the Question
Vice President Matthew Gerrits and Vice President Savannah Richardson.

Motion fails Secretary Seneca Velling noted he intended to do this personally as an incoming Executive, but recommended against voting in favour of the item because it was not easily doable for all Executives necessarily or financially reasonably for the organization. The Secretary proposed a trial basis initially.

Motion to Divide the Question Vice President Savannah Richardson supported splitting the question due to broadness.

Motion carries

On the first resolution:

Be it resolved that Council adopt the first resolution of the main motion.

Motion to Call the Question
Motion carries

Motion fails with Councillor Linyi Cheng in favour.

Recess Point of Order: Vice President Matthew Gerrits rose to a point of order for a procedurally mandated recess. Speaker Elizabeth O’Sullivan recessed
Continuation of Session  On the second resolution:

Be it resolved that Council adopt the second resolution of the main motion.

Councillor Deon Hua noted that updates on such policies should be provided during reports of Committees and Executives.

Point of Privilege: Councillor Bilal Akhtar rose to a point of privilege that the microphones were muted.

Councillor Linyi Cheng stated that it would be more accessible year to year as he structured things.

Point of Information: Vice President Matthew Gerrits inquired if this was going on the website, Deputy Speaker Jason Small noted that as written, yes it would be on the website.

Councillor Jason Small noted that an individual he filed a FOIA request against the university for his own reasons, but unless there’s specific reasons this is not really called for on the part of the Federation.

In light of SCI, Vice President Savannah Richardson noted that budgeting for a FOIA requests under the governance budget might not be the best use of funds.

asked Councillor Linyi Cheng to speak to the motion. Councillor Linyi Cheng introduced the motion and cited the purpose to be learning about the confidential actions of the University to find out stuff about the university for as little as five dollars.
Secretary Seneca Velling cited policy on this item and that the intention was already effectively in practice, the Federation helped students seek information on their questions. He stated he supported the idea but had concerns about the implementation method proposed and the impact on costs due to the hourly impact rate of FOIA requests imposed on the institution.

**Motion fails**

Each component of the motion failed. The motion is not adopted.

## REPORTS

**EXECUTIVE REPORTS**

**President (Wu)**

President Richard Wu reported that it had been two weeks since the last Council meeting and the General Meeting had occurred. A quorum check was called but a lot of things were passed, business had been conducted for the most part. The President expressed the belief that the raffle prize and food helped increase quorum it seemed. In addition, the President was still going through review and amendment of the Elections & Referenda procedures. President Richard Wu inquired if it were amenable to the assembly to have a meeting style consultation on things or rather just propose it to Council. Secretary Seneca Velling asked to have public consultation so Council can have some debate on the procedural changes.

Secretary Seneca Velling also expressed opposition to the raffle prizes for the General Meetings as a waste of money and instead noted the hard work of the Engineering, Science, Mathematics, and other Caucuses for bringing students out and engaging them in governance. The Secretary noted nearly all the attendees were from these caucuses for the first time in some time, and that is not due to a raffle prize. Vice President Savannah Richardson noted that lots of architecture students came out too which was admirable! Councillor Alex Eyre asked why so many people left after food was served, could food not have been served later. President Richard Wu said he preferred to have it served at the end when possible. Science Society Designate Austin Richard congratulated President Richard Wu on being a good chair of the general meeting, but noted that after dinner every Councillor was hoping for not having a quorum check so business could continue. Science Society Designate Austin Richard asked to not sweep quorum problems under the rug and cited the President’s claims of the raffle prize and food offerings as being not adequate proof of maintenance of quorum. President Richard Wu responded to Science Society Designate Austin Richard that the feedback was well taken, and that he acknowledged the societies who helped achieve quorum this year. However, President Richard Wu does think the raffle impacted things. Councillor Bilal Akhtar thanked President Richard Wu as well, but asked about Elections & Referenda procedures that had long been awaited and what a new timeline on this would look like. President Richard Wu stated that
he hoped for things to be completed by end of the governing year, but potentially June.

**Vice President Student Life (Richardson)**

Vice President Savannah Richardson noted that she submitted a written report and has nothing else to add, she enjoyed serving as Vice President, Student Life and thanked Council.

Councillor Rongzhao Li thanked Vice President Savannah Richardson for the amount of work she put into the Societies Memorandum of Understanding, the various Imprint issues, the SCI, and other additional things. He noted he had one question regarding SCI and the Societies, as to whether there had been a deadline on debundling fees. Councillor Rongzhao Li said every time he asks he get’s a different date and there’s not clear guidance. He asked for clear guidance on such a deadline. Vice President Savannah Richardson noted the total of the fee was not changing and so Societies could use their own internal mechanisms to approve a fee debundling, but that the reason for deadline shifting was because of working with the University on the appropriate standard date. The end of April is when the package needs to be received by the University. Vice President Savannah Richardson managed to push back the deadline, but the new date is set at April 14th.

**Vice President Operations & Finance (MacMillan)**

Vice President Kurt MacMillan noted he’s meeting Budget & Appropriations Committee the week of the 8th and again thereafter. A lot of this is SCI related and Spring term budget approval related noted the Vice President, Operations and Finance. Vice President Kurt MacMillan noted he read the minutes and noted councillor’s questions about Bomber from the last meeting and that survey has gone out about the Bomber. He thanked Councillors for promoting the survey. A lot of students had great ideas for above and beyond, this might mean having an opt-outable levied fee for the Bomber to support things (other schools do this).

Councillor Deon Hua asked about the Bomber and whether it is known when it might open again. Vice President Kurt MacMillan noted that the expected timeline was initially reopening in Fall 2019, but this was undoubtedly going to be impacted by SCI affecting funds. This will be pushed to Winter or Spring term 2020.

Science Society Designate Austin Richard asked how many people had taken the survey. Vice President Kurt MacMillan said when he last asked the marketing specialists on comm ops who said during first-week more than 200 people had taken it.

Councillor Deon Hua asked about mailing lists for MathSoc’s Board of Directors. The Feds mailing list is being updated, the IT Manager was asking that we roll this out when May hits. He will make sure email contact goes to Councillor Deon Hua clarifying this.

**Vice President Education (Gerrits)**
Vice President Matthew Gerrits opted not to submit a written report for this meeting given the last meeting had a report which was two weeks ago. Since the last meeting the OUSA report has been completed. The report has been approved by the review panel and is at Education Advisory Council (EAC) for discussion. This is a matter of priority for Councillors and was due in January but it received extensions to get it in March.

The Vice President, Education welcomed any questions.

Secretary Seneca Velling asked what the vote count for the committee. Vice President Matthew Gerrits noted the review panel had voted unanimously, with EngSoc B President Katie Arnold failing to vote, in favour of the report’s adoption.

Councillor Deon Hua asked if there was any input on CS/SE about international tuition. Vice President Matthew Gerrits noted nothing heard yet from University’s finance department, but he was following up. Councillor Bilal Akhtar asked if this communication included the tuition grants to cover this difference in first year tuition. Vice President Matthew Gerrits stated that students were seeing greater increases than they should have been under the BoG internal guidelines for international tuition and that the increase to CS tuition to align with SE students and how this would affect people in years past first year was still being explored. Vice President Matthew Gerrits is following up with the University and will report back in May.

Councillor Jason Small inquired about the the OUSA review vote. This is currently something EAC has to produce a set of recommendations on regarding the panel’s presented options. Councillor Jason Small stated his personal preference for what should occur following EAC’s recommendation was an online vote. Secretary Seneca Velling stated he would prefer it go to COPS after EAC issues guidance and associated recommendations.

Be it resolved that Council authorize that an online vote take place to receive and respond to the OUSA review panel report when ready.

Deputy Speaker Jason Small and Councillor Bilal Akhtar.

Secretary Seneca Velling stated the report and gravity of the question merited consideration by Council or the Committee of Presidents, at the very least, and would be opposing the motion.

Motion carries with Secretary Seneca Velling in opposition to the online vote.

REPORT OF THE BOARD OF DIRECTORS

The Chair of the Board reported on three items:

1. New Bylaw powers of Council would be coming into force on 1 May 2019. The Chair encouraged Councillors to review the new bylaws and reach out should they have questions. Transition documentation for Council was already being amended to reflect the changes by Deputy Speaker Jason Small, Speaker Elizabeth O’Sullivan, and Secretary Seneca Velling.

2. the Board and Executives are planning transition which would be occurring soon.
3. Board is looking into the impeachment salary loophole, as requested by Council. It has been tasked to the Vice President, Operations and Finance. In addition, the Board chose not to pursue performance bonuses recommendations by Council given the short time Executives are in office and the requirement from University HR that bonuses be issued in the Fall term, leaving little time for actual performance assessment on achievement of goals and long- to mid-term organizational objectives.

Councillor Linyi Cheng asked if a report would be coming on the impeachment matter. Vice President Matthew Gerrits and Chairperson Velling confirmed an investigation was underway and a report would be issued when finalized.

and Chairperson Velling highlighted requested by the Board of Directors of the Federation of Students for minor clarifying amendments to the Societies Memorandum of Understanding.

**CONSTITUENCY CAUCUS REPORTS**

**Applied Health Sciences Caucus**

AHSUM held an event with Engineering Society last week. AHSUM was doing transition currently.

**Engineering Caucus**

EngSoc B President Katie Arnold offered the chair suck her dick.

EngSoc B President Katie Arnold noted that after sixteen months, her Executive team is tired and excited to transition their new Executives. In addition, per Council’s requested for the documentation, reports from the Engineering Society could be found on the website and should include all VP Academic mandated reports.

The Winter Joint General Meeting of the Society had just completed and unlike the Federation’s General Meeting had survived two quorum checks. The General Meeting resulted in debundled fees, after review of five years of termly data and yielded two potential bundling structures. EngSoc B President Katie Arnold expressed frustration with a two day warning period for the debundling prior to the Engineering Society GM, but thanked Vice President Matthew Gerrits and Vice President Savannah Richardson for their support over that weekend.

Further, the Engineering Society’s board of directors wrote a letter to the Chair of the Board of the Federation indicating that the society’s presidents would not sign any amendments to the Societies Memorandum of Understanding without further consultation.

Councillor Linyi Cheng noted that some students spoke about issues around residents in ICON having furniture with normal wear and tear but ICON said it needed replacing and asked for $700 in damages. Vice President Matthew Gerrits responded that Councillor Linyi Cheng had sent a follow up email about this to Municipal Affairs Commissioner Benjamin Easton.
Councillor Jason Small noted that in addition to planning and coordinating Council Transition he’s been provided additional support for Engineering Councillors to help transition them into their roles.

Mathematics Caucus
Mathematics Society held their General Meeting last week and adjourned on time with quorum. Their fee restructure emergency leave provision was adopted, allowing the Society to approve fee debundling.

In addition, Mathematics Society has had continued issues with Imprint using their MathNEWS stands. MathNEWS has removed Imprint’s papers from their stand and placed them in the Society’s main office for return to Imprint. Despite requests by MathSoc, Imprint has threatened legal action and refused to take their papers off this stand. Secretary Seneca Velling asked if this was new information since the prior update or not. Councillor Rongzhao Li replied that it was not.

Councillor Deon Hua stated on the co-op side, students were told they would fail their co-op term for reneging offers. Because this was not previously on the website, he has been working with the co-op office to ensure this is reflected on the website going forward. The Caucus’ primary focus currently was on the CS tuition hike. While it does not impact current students, it will affect incoming ones. Councillor Deon Hua noted that Faculty sent out information informing to incoming students of the increase after some students rescinded their offers due to the changes. First year tuition will be subsidized to the original level, but no confirmation for second year or upper years yet.

Reports from the Officers
Deputy Speaker
Deputy Speaker Jason Small has been organizing Councillor Training with the other Officers. It will be occurring this coming Saturday April 6th all day, including a team building session and a group dinner. The Deputy Speaker encouraged attendance by outgoing Councillors to help liaise and execute the event.

MathSoc Designate Alex Lee asked for date and time information to be put up on the event. Deputy Speaker Jason Small confirmed it would be.

Vice President Savannah Richardson asked if there was funding for this. Secretary Seneca Velling confirmed he had inquired about funding line items with this with the Vice President, Operations and Finance. He also note that he would plan to budget for it in next years budget or transition budget with the BA Committee as needed. MathSoc Designate Alex Lee thanked the Deputy Speaker for coordinating live meeting updates as they were incredibly helpful to follow debate. Deputy Speaker Jason Small asked to what extent it was useful, Councillors noted it was helpful and encouraged it to continue.

Deputy Speaker Jason Small thanked Council for letting him serve, and noted he was excited to return next year.
Secretary
The Secretary welcomed feedback on the new Agenda template built in LaTeX. Councillors expressed support and thanked the Secretary for the work. Council directed the Officers to continue the use of this template.

The Secretary also noted the draft version of the Council handbook that he had prepared with the assistance and review of some of the other officers. The handbook was supposed to be a high-level summary of major powers, responsibilities, etc... of Council. It also outlined basic information on meetings and Robert’s Rules.

STANDING COMMITTEES, COMMISSIONS, AND SERVICE REPORTS

Commission Reports
Vice President Matthew Gerrits noted that Council was working on a brief discussed at the last meeting about use of the Co-op Affairs Commission.

Vice President Savannah Richardson noted the references to the Societies Relations Commissioner needed to be removed from all relevant documents.

Be it resolved that the Secretary strike references to the Societies Relations Commissioner from all relevant governing documents and policies.

Motion carries unanimously

NEW BUSINESS

ELECTIONS & REFERENDA REPORT

Councillor Rongzhao Li expressed concerns with the President continuously resting on the Elections & Referenda report.

Be it resolved that the Office of the President has two weeks to prepare the Elections & Referenda report and associated procedural amendments.

Councillor Rongzhao Li and EngSoc B President Katie Arnold.

Councillor Rongzhao Li noted the report was brought up repeatedly and used to prevent procedural changes being adopted. That report had not come out for a very long time since the elections and was thus hindering Council’s ability to conduct business.

EngSoc B President Katie Arnold stated that with all due respect to the smooth sailing operations of the Federation of Students, elections were a huge issue this term and we Council cannot make change if the President continuously hides behind this report. If other executives had taken lead on the Bomber situation and Students’ Choice Initiative, the President should be able to focus on and complete this elections related work. President Richard Wu rejected the claim that this was him trying to bury changes he disliked, and he noted that on multiple occasions
he had invited participation on Councillors. So far mostly Policies and Procedures Committee and Elections and Referenda Appeals Committee had participated in procedural overhaul. President Richard Wu stated that if this passes, he hopes two weeks would be sufficient.

asked what the value of the two weeks specifically were. Councillor Rongzhao Li stated he wanted a two week hard stop to permit the outgoing Councillors to review the changes and provide recommendations.

Motion carries with EngSoc B President Katie Arnold, Councillor Rongzhao Li, Councillor Bilal Akhtar, Councillor Linyi Cheng, Councillor Deon Hua in favour.

Be it resolved that Council adjourn the meeting.

Vice President Matthew Gerrits and .

Secretary Seneca Velling noted that some other Councillors had new items.

Motion was Withdrawn from Consideration by Council

FUNDING FOR RESEARCH BY INTERNATIONAL STUDENTS

Science Society Designate Austin Richard raised an item that was to introduce an item on research funding for international students.

Be it resolved that Council is in favour of research funding for international students.

Science Society Designate Austin Richard and Vice President Matthew Gerrits.

Vice President Matthew Gerrits noted he was already exploring this and is looking for UCRU to advocate for this on the Federal scene.

Matt moves:

Be it resolved that Council tables the item for the next regular meeting.

The motion dies without a second.

Be it resolved that Council refers the item to Education Advisory Council to consider and return to Council in the future.

Councillor Bilal Akhtar and Councillor Deon Hua.

Motion carries

DIVERSITY AND INCLUSION REPORT FOR THE FEDERATION OF STUDENTS

Secretary Seneca Velling noted that he had discussed with member at-large Kyera Mapp the inclusion on the Council agenda of an item from the last General Meeting agenda that had not been considered due to loss of quorum. The Secretary suggested mandating consideration of the item on the first meeting of Council in the new governing year.

Be it resolved that the Officers shall include a discussion item on the May agenda for the review and creation of a Diversity and Inclusion Report for the
Federation of Students.

Secretary Seneca Velling noted he would follow up with member at-large Kyera Mapp about the item in the meantime.

**Point of Information:** Vice President Matthew Gerrits inquired if Feds needed to consult equity services like RAISE, Women’s Centre, and others before such a motion. Secretary Seneca Velling stated that yes this would need to happen, but this seemed to be just a discussion item on whether it was worth looking into for the Federation and perhaps tasking the RPO and Vice President, Student Life to kick-start the process.

**Motion carries** with Deputy Speaker Jason Small in abstention.

**ADJOURNMENT**

Be it resolved that Council adjourn the meeting.

*Speaker Elizabeth O’Sullivan and Deputy Speaker Jason Small.*

**Motion carries** unanimously. Speaker Elizabeth O’Sullivan adjourned the meeting at 16:48.

*Secretary’s Note:* the next scheduled meeting of Council shall occur on 12 May 2019.
Ontario Undergraduate Student Alliance (OUSA) Membership Electronic Ballot Report
Prepared by: Seneca Velling, Secretary
24 April 2019

Notes:
- All questions had had sixteen (16) verified responses.
- One non-Councillor cast a ballot, this was removed from consideration by the Secretary.

QUESTION 1: “I have read or reviewed the OUSA Report provided above.”

Response was unanimous in the affirmative.

QUESTION 2: “I have read Section XXI: Options for Provincial Advocacy (pages 78-82 of the report), specifically clause (vii, "The Panel’s Recommendation").”

Response was unanimous in the affirmative.

QUESTION 3: Ballot for Adoption of the Recommendation on Continued Membership – “I approve of the above question/motion, as recommended by the EAC.”

By a vote of 14 in favour to 0 in opposition, with 4 abstentions, the motion carries.

QUESTION 4: Votes Noted
The following members wished their votes noted:
- Alex Lee – In Abstention, no comments provided.
- Seneca Velling – In Favour, with the following commentary:
  “I would like to thank the sub-committee on OUSA Membership Review for their diligence and thoroughness in this report. It was long awaited and did not fail to impress. From the depth financial considerations to assessment of achievement on policy asks, the report was excellent. To the members of EAC, thank you very much for taking the time to review the report and issue a recommendation on adoption. I am pleased to vote in accordance with your recommendation and respect the outcome of the report. I hope that the VP Education re-commits the report to the EAC in the coming governing year for review of and recommendation on each of the auxiliary recommendations within the OUSA Report. Regarding the concerns on OUSA, I also look forward to the review of member school's behaviour from the ad hoc committee struck at the 31 March 2019 Meeting.”
• Austin Richard – In Favour, with the following commentary: “Member of the Review Panel.”
• Tomson Tran – In Abstention, no comments provided.
• Ethan Candler – In Favour, no comments provided.
• Jason Small – In Favour, no comments provided.
• Junru Chen – In Abstention, no comments provided.

QUESTION 5: Roll Call Vote – “I order a roll-call vote on this matter. (Do you want every Councillor’s vote noted?)”
   The question failed to achieve the required 1/5th of members voting in the affirmative. No roll call vote on the main motion was recorded.

QUESTION 6: Destruction of the Ballots – “I order the destruction of this ballot once a conclusion is reached. (Ballots will only be destroyed if the order to roll-call vote fails).”
   By a vote of 11 in favour to 2 in opposition, with 3 in abstention, the motion carries.
   The Secretary destroyed the ballots in accordance with the orders of Council.

QUESTION 7: Certification of the Ballot – “On the penalty of fraud, I swear I have taken this electronic ballot honestly and represented myself and only myself.”
   Response was unanimous in the affirmative.

Conclusions:
The Federation of Students has elected to remain in the Ontario Undergraduate Student Alliance. The Students’ Council adopted the recommendation of the OUSA Membership Review Panel which was endorsed by the Education Advisory Council (EAC).

Next Steps:
The OUSA Membership Review Panel’s Report should be committed to the Education Advisory Council for review of other recommendations included not directly pertaining to continued membership.

It is recommended that a process review be undertaken by the VP Education, including survey of the former panel members, of the membership review process and current procedures. Out of such an undertaking it is recommended procedural reforms be issued by the EAC for this process which should be provided to Council for adoption prior to the end of the 2019-2020 Governing Year.

Approved and Certified by: Seneca Jackson Velling
Secretary of Council 2018-2019

Seneca Jackson Velling
President

Michael Beauchemin

May 12, 2019

Federation of Students
University of Waterloo
1.0 Monthly Summary

Welcome to the 2019/2020 year! Since entering office on May 1st, we have all been hard at work, mixing onboarding with diving into our respective portfolios. This update will be a little sparse simply because I haven’t had time to do much, but I will cover some of transition and touch on what some of my plans are. For the most part, I have been attending meetings and learning who’s who around campus and in Feds.

I’m looking forward to working with all of you, as well as our other volunteers and our dedicated and hardworking staff, to continue strengthening the Federation and empowering students.

As always, you’re welcome to email me (pres@feds.ca), call me (ext. 32478), or stop by my office (SLC 2118F) if you have any questions, comments, or concerns. I will hold office hours in my office every Monday from 13:00-14:00 until the end of August.

Transition

As I mentioned above, onboarding and day-to-day work are happening concurrently for the new execs. Matt Gerrits is proving to be an excellent resource for arranging meetings between incoming exec and important persons in UW administration. These meetings will be continuing on into June and I will deliver updates on those in my next report to Council. The incoming and outgoing executive met daily from April 24th to April 27th for intensive training to become more competent as an executive team.

I met with all the outgoing execs to discuss their roles and supporting them as President, and will be meeting with the incoming execs in the next few weeks to determine the supports they need once they have settled into their positions.

2019 Brand Review Process

The outgoing executives kicked off a brand review process for the Federation of Students in April 2019. A key factor is going to be increasing our resonance with students in a potentially difficult year with the Students’ Choice Initiative coming in Fall 2019. Our predecessors have thus far continued to sit in on meetings concerning the brand review, but I foresee phasing them out in the interest of an expedient process, moving forward.

Some student consultation has already occurred, notably a survey released to students in April seeking to answer questions around how the Federation is viewed, what’s working and what’s not, and how people perceive the benefits offered by the Federation. In the coming weeks and months there will be much more student consultation and I will be reaching out to you and through you to your constituencies for feedback and direction setting. The first such opportunity will be a poll running from Tuesday 7 May to Thursday 9 May (an online survey shared via Twitter, Facebook poll, Instagram Story quiz).
Long Range Plan

I will be aiming to kick off the Long Range Planning process in the coming weeks, once I review the available documentation and seek context and historical knowledge from the General Manager.

Senate and Board of Governors

Some Senate Committees required seats to be filled prior to the first meeting of Council. As I am empowered to do, I filled the following committees with the following persons based on internal elections run amongst the undergraduate student Senators:

**Senate Executive Committee**
Elected member: Michael Beauchemin

**Senate Long Range Planning Committee**
Elected members: Sabrina Khandakar and Fred Chereshski

**Senate Finance Committee**
Elected members: Jason Small and June Xu

**Senate Nominating Committee for Honorary Degrees**
Elected members: Sabrina Khandakar and Ashreena

**University Committee on Student Appeals**
Appointed members: Carlene Mangahas (Science), Alexandria de Sousa (AHS), Mariko Shimoda (Engineering), and Connor Plante (Arts)

*Members were appointed based on blurbs submitted to me before a deadline imposed by the Secretariat indicating their interest and enumerating their qualifications.*

Sabrina Khandakar was also determined to be the third Undergraduate Student Representative on the Board of Governors per a poll conducted by the University Secretary, the other two members being myself and Fred Chereshski.

Societies

I drafted and sent an email out to the Society Presidents, introducing myself and my team and offering to speak to their Boards and/or Councils with relevant staff members and executives from my team. I will be setting up meetings in the coming months with each Society’s respective executive team to discuss goals and plans to see how the Federation can support societies.

Committee on Student Mental Health (CoSMH) *(Feedback Form)*

Using the opportunity presented by reaching out to Societies laid out above, I also offered the undergraduate student representative on the Committee for Student Mental Health the opportunity to appear in front of Society constituents to better enable her to do her job of
representing the student interests. The Committee discussed recommendations 15, 22, 5, and 7 from the PAC-SMH Report. The Committee came to a conclusion regarding actions taken and to be taken for recommendation 15 and if a meeting with the Provost goes well, I will be in touch with all of you regarding an update on encouraging instructors to integrate mental health into their curricula. I will be chairing a working group on Peer Supports (taking over from my predecessor, Richard Wu) that is comprised of the undergraduate and graduate student members of the CoSMH and aiming to deliver a report to the CoSMH in September or October. Finally, there was an update from the Academics Working Group of CoSMH, which will be releasing more information and a report and recommendations on Recommendations 5 and 7 from the PAC-SMH Report.

Volunteer Discounts

As volunteers for the Federation, Councilors, Directors, and Society Executives are eligible for discounts at our Commercial Operations. Go to request.feds.ca, click on IT Requests, and then Customer Discount. Once you fill in your information, the discount will go to me for approval and you will get 10% off at International News.

2.0 Initiatives and Objectives

Sexual Violence Response and Mitigation

Amanda and I are jointly working on an initiative that was brought forward by a student. We met with Amanda Cook and the student back in March and had a follow up meeting with the student in late April. Some key action items that Amanda and I will be pursuing include connecting with Housing to homogenize messaging on consent, sexual health, and other topics across campus to make it consistent for first years in residence and ongoing once a student leaves residence, exploring the creation of on-campus support groups for survivors of sexual assault in coordination with Counselling Services and/or Amanda Cook, and advertising a well-laid out series of steps to take if you believe you may have been sexually assaulted.

Volunteer-Staff Social

An initiative that the previous president was unable to get off the ground last year was for all of you and members of the Board or other volunteers to be able to meet and greet the staff. I would like you all to tell me if you believe it would be more worthwhile for this to happen in the Fall or in the Spring term. Once I know this I can begin planning for June or for September.
3.0 Committee Updates

*Ad-Hoc Committee on General Meeting Engagement (Joint)*
I have not met with this committee yet.

*Ad-Hoc Committee on Organizational Transition (Board)*
I have not met with this committee yet.

*Committee of Presidents (COPs)*
I have reached out to all the Society Presidents. Once I hear back and have an updated list of the current Presidents, I will reach out to plan COPs Meetings for the term.

*Policies and Procedures Committee*
I have not met with this committee yet.

*Waterfowl Mascot Committee*
I have not met with this committee yet.

*Honorary Lifetime Membership Committee*
I have not met with this committee yet.

4.0 Conferences and Professional Development

*StudentCare Conference*
Refer to the report of the VPOF.
Matthew Gerrits
Vice President Education
Report

May, 2019

Federation of Students
University of Waterloo

www.feds.ca
0.0 Announcements

International Co-op Tuition: I have been working with former Feds Councilor Bilal Ahktar to communicate to and meet with the university to attempt to resolve an issue resulting from an unforeseen consequence of the new international student tuition guidelines.

Action Planning: I have begun the process of putting together my action plan for the upcoming year.

1.0 University-Related Activities

1.1 Feds Committees:

Education Advisory Council
Responsibilities: To advise the Vice President Education on academic issues facing Waterloo students.
Synopsis: Met to dispose of tasks given by Council, did not meet quorum, conducted online votes separately for OUSA and policy approvals, the latter of which did not meet quorum.

Co-op Students Council
Responsibilities: To advise the Vice President Education on co-op related issues, and to serve as an opportunity to interface with the Co-op Experience Staff.
Synopsis: Has not had a meeting since last Council meeting.

1.2 University Committees:

Co-operative Education Council
Responsibilities: A forum to review and to advise Co-op at UW.
Synopsis: Meeting was cancelled.

Senate Undergraduate Council
Responsibilities: To consider questions involving academic quality and undergraduate studies and provide recommendations to go forward to Senate
Synopsis: The university has unified practices surrounding the residency requirement for degrees as well as unifying process around absence from studies definitions between faculties. Arts has now added a generic arts co-op plan.

CEPT2/CTAPT
Responsibilities: Investigating how course evaluations are done and how to improve them, and how to develop complementary methods.
Synopsis: CTAPT has been engaged in conducting consultations on a framework that it has developed to define quality of teaching. CEPT2 is still in the process of undergoing data analysis, and is having ongoing discussions on process ownership.

Co-op Comprehensive Review Committee
Responsibilities: Study and develop recommendations surrounding process with regards to the Co-op Fee.
Synopsis: Has not had a meeting since the last meeting, have received a preliminary work plan/Gantt chart for the committee.

Provost Advisory Committee on Timetabling
Responsibilities: Look into scheduling and in particular the new scheduling system. Synopsis: Has not met since last report.

Student Technology Council
Responsibilities: Be a consultative body for IST. Synopsis: Has been constituted, but I am not part of it. Has been having discussions about internet speeds on campus, and communication between IST and students.

Teaching and Learning Spaces Committee
Responsibilities: Look into improving teaching and learning spaces on campus
Synopsis: Has not met since my last meeting.

2.0 External Activities

2.1 Municipal/Regional-level
Town & Gown Steering Committee, City of Waterloo
Responsibilities: Bring together a smaller group of municipal stakeholders to assist with direction-setting for the broader Town & Gown Committee. Synopsis: I attended the most recent meeting and spoke about Unsanctioned Public Gatherings, and the committee debriefed the St. Patrick’s Day celebrations in the city

Unsanctioned Public Gatherings Task Force, City of Waterloo
Responsibilities: Represent UW students in ongoing discussion about large unsanctioned gatherings happening in the City of Waterloo
Synopsis: Has not met since last meeting.

2.2 Provincial-level
Ontario Undergraduate Student Alliance (OUSA)
Responsibilities: Represent UW students to the provincial government through an alliance of like-minded undergraduate student associations. For more information on OUSA visit: www.ousa.ca.

Synopsis: OUSA Steering Committee has had a few meetings since my last report, including a transition day that I was unable to attend due to our own executive transition. We have been discussing potential budget alterations and bylaw changes to adjust to the Student Choice Initiative.

2.3 Federal-level
UCRU
Responsibilities: To advocate on behalf of students to the Federal Government. UCRU is made up of student leaders from U15 schools across Canada.
Synopsis: Has met to discuss continuity and planning, as well as to discuss the briefing notes created by many of our institutions. Received a membership update from the Chair.
3.0 Other Stakeholder Meetings

3.1 University-level:

Bruce Campbell, CIO: Regular check-in.

Catherine Newell-Kelly, Registrar: Met regarding Feds usage of student data, Quest Development, preferred name in university systems, international tuition, and the Centre, among others.

James Rush, VP Academic and Provost: Met as a result of the changeover of our executive team.

Brent Thornhill, Co-op Student Experience Manager: Met to discuss CSC meetings for the term, an upcoming presentation for co-op, and hiring of the co-op affairs commissioner.

Open Scholarship Committee: Discussed creation of a strategic plan for the committee.

3.2 Municipal/Regional-level:

None of note.

3.3 Provincial-level:

David Piccini, Parliamentary Secretary, MTCU: Received an in person introduction and shared a brief conversation at OUSA PiHED.

3.4 Federal-level:

None of Note.

3.5 Other:

Senate Transition: Together with outgoing Math Senator Bilal Ahktar, ran a transition for Senators.

5.0 Upcoming Activities

I am working on a variety of projects including creation of an action plan, contemplating a bid for an OUSA Executive position, updating the advocacy section of our website, completing hiring for the department’s part time staff among many many others.
Amanda Fitzpatrick
Vice President Student Life
Report

May, 2019

Federation of Students
University of Waterloo

www.feds.ca
1.0 General Update

Services
A new service support manager has been hired. I am planning on meeting with all of the service coordinators within the next couple weeks so I can hear more about their goals and how I can support them.

Clubs
Discussions with Clubs manager on how to move forward with continuing to provide the best support we can for clubs.

Orientation
On April 16th I attended the Orientation Steering Committee Meeting where we discussed Students Choice Initiative and how we plan to navigate the new changes through Quest once the opt out period starts.

As orientation is new to the VPSL portfolio I am excited to see how we can improve new student transition so that students will feel more comfortable getting involved in other aspects of campus life.

Transition
Savannah and I began our transition work shortly after the election, which helped me to learn more about the role week by week. Throughout this period she helped introduce me to staff as well as brought me along to committee meetings so that I could get a feel for how they would run. We also did a lot of in office transition meeting since she knows I learn better orally. I have also received my transition documents and am reading up on them now.

Miscellaneous
Since the creation of our Equity Commissioner position I have begun the hiring process. The selection should be done in the next 2 weeks.

On April 23rd I attended the Presidents’ Student Leadership Awards debrief where we discussed how we can make the event better for the coming year.

I look forward to attending the next Policy 33 review committee meeting on May 15th.

I am hoping to meet with Chis Reed within the next couple weeks to start working on a more inclusive don training so that can be ready for the fall.

2.0 Committee Updates

Internal Administration Committee
This committee has not met yet.

Campus Life Advisory Committee
This committee has not met yet.

Internal Funding Committee
This committee has not met yet.
Vice President, Operations & Finance

Seneca J. Velling

May 12, 2019

Federation of Students
University of Waterloo

www.feds.ca
1.0 Monthly Summary

Welcome to the 2019/2020 year! With the start of the new fiscal year, the Vice President Operations & Finance, with the assistance of the General Manager and Accounting Department, are hard at work preparing annual budgets for presentation and justification to the Budget & Appropriations Committee to vet. The start of the new year also means the we are closing the books for the yearend audit based on claimed expenses.

I am very excited for a fulfilling year with our dedicated and passionate staff and team of amazing volunteers! I am looking forward to advancing our common goals of empowering, representing, and serving students.

If anyone has any questions, comments, or concerns, please do not hesitate contact me at either email (vpof@feds.ca), phone (ext. 33880), or swing by the office at SLC 2118M.

Transition

The Executive, Board, and Council have all been transitioned for their roles. Final documentation and support from outgoing executives on operation is still underway during the first two weeks. VP Operations & Finance transition included approval of the Spring Term budgets for the Federation on behalf of Council (as required in Budget Procedures) by the Budget & Appropriations Committee, with final approval received from the Board on 29 April 2019 at a Special Meeting of the Board of Directors. These Spring Term budgets are meant to act as a skeleton budget for the organization allowing the incoming Council, Board, and Executive time to transition into their roles and prepare their annual budgets based on Council policies and advocacy priorities, Board annual plan and long range plan objectives, and Executive goals. As soon as new fiscal year budgets are approved they will replace the Spring Term skeletal budgets.

Transition and on-boarding will continue in the coming weeks! I’m very excited to be part of the team.

Update on Optional Fee Structure

This summer the VP Operations & Finance will be working toward greater clarity on the Federation’s optional fee structure required by the Ministry of Teaching, Colleges, and Universities (MTCU) under the Students’ Choice Initiative (SCI). The Federation is working with the University of Waterloo across multiple departments to access compulsory and optional fee components. Currently, Feds is anticipating approximately 30-40% optional fees based on the following categories being compulsory under MTCU rules:

- Essential Services – fees that may be charged on a compulsory basis:
  - Athletics and recreation
Career services  
Student buildings  
Health and counselling  
Academic support  
Student ID cards  
Student achievement and records  
Financial aid offices  
Campus safety programs  
Health and Dental plans  
Student Transit Passes, if there existed a fully implemented agreement prior to January 17th, 2019 (with the exception of agreements considered renewals).

For further information read the MTCU’s “Tuition Fee Framework and Ancillary Fee Guidelines, Publically-Assisted Universities” (2019-2020 and 2020-2021).

Note on Ratification of Essential/Non-essential Fees and Services: The Budget & Appropriations Committee will ratify the Essential/Non-essential fee and services listing approved by the University in the coming month or so. This is per Council’s March 16th, 2019 meeting which referred the final ratification of all Essential/Non-essential fees and services that the Executive Committee negotiates with the University under the MTCU’s guidelines to the Budget & Appropriations Committee.

In addition, the Federation’s brand review initiated in April 2019 may help reduce opt-outs by increasing brand resonance with student members. For more information on the brand review process, please contact pres@feds.ca (Michael Beauchemin).

Budget Development Cycle Kick-off

The Budget & Appropriations Committee – which will be filled by Council at this meeting – will begin kicking off the budget development, vetting, and review cycle for the Federation. In the meantime while Feds’ departments prepare budget reports and requests for funding, the Committee will also be focused on reviewing the last year’s budget process and improving financial control and review mechanisms. A more comprehensive fee increase model will also be explored with in-depth review of proposed fee increases.

Committee Membership: 2 Directors, 1 Councillor, 1 At-Large member  
Responsibility: Vetting the budgets for the Federation of Students on behalf of Council and the Board, preparation of a budget report analyzing changes to the budgets, and recommendations for each portfolio.

Commercial Operations Updates
The Bomber survey has pulled more than three-thousand (>3000) respondents. Currently the Marketing Department is reviewing the data for common themes and preparing a report for the VP Operations & Finance regarding students preferred direction. As mandated by Council (see March 16th Meeting) the summary report of consultative data will be written and provided by the VP Operations & Finance no later than the end of June 2019. If any interruption or prioritization may change this Council will be informed promptly.

One element of note is that with the Students’ Choice Initiative (SCI) more in-depth review of the financial position of the Federation will precede any major changes for the Bomber or other elements of the organization. More information will be provided on this as it becomes available, but rest assured the Bomber remains a priority.

**UPass and Health & Dental Opt-ins**

The VP Operations & Finance has been authorizing opt-ins to the UPass program and Health/Dental insurance plans to help students in edge-cases. Please direct any constituents facing concerns with these plans to vpof@feds.ca for support.

Based on the 2019 Referendum results, negotiations will continue with Grand River Transit (GRT) on expanding the UPass program to include Part-Time Students opting into the program.

**New Public Mailing-list!**

Thanks to the excellent work of the Feds IT Department, a new public mailing list system has been developed aimed at a more navigable and user-friendly interface. All Councillors should have received an invitation request to join as members and subscribers to the list. This is essential as this will be the way information gets disseminated to Council going forward.

New system: [https://mailinglist.feds.ca/](https://mailinglist.feds.ca/) (click “search for lists” → “browse by categories” → “Council”)

This system now singularly administers mailing lists, archives email data, and more! It replaces the old system which had different administrative and archival interfaces and was prone to problems (for old archived communications, see: [https://lists.feds.ca/pipermail/council/](https://lists.feds.ca/pipermail/council/)).

**Student Life Centre Management Advisory Committee (SLC MAC)**

The SLC MAC will be re-struck this year! Its purpose is to assist with the management of the SLC, to provide recommendations to the Board of Directors and the VP Operations and Finance on the management of the SLC, to act as a resource for project management within the building, and to ensure that the interest of students are considered in all decisions relating to the SLC.
2.0 Initiatives and Objectives

SLC Capital Improvement Fund

The VP Operations & Finance is exploring the opportunity to develop a capital improvement fund for the Student Life Centre (SLC). The SLC design, infrastructure, and systems have remained largely unchanged for years – particularly so since the dissolution of the SLC Management Advisory Board in years’ prior when the Federation took complete management control of the SLC from the University of Waterloo. As such the building is overdue for capital improvements and faces continued repair/maintenance costs that will likely climb in the future without effective investment in infrastructure.

The SLC-PAC expansion has provided an excellent opportunity to improve and renovate the SLC (check out the new Feds main office space and upstairs offices). Part of this means we should maintain the space and resources we have on campus and look for ways to improve this student hub.

A proposal will be developed and brought before Council on the implementation of a compulsory building fee, in accordance with the Feds-UW Fee Protocol agreed to under the MTCU’s directive, for a capital improvement fund to be created and supported by a moderate student fee the sole purpose of which is covering maintenance, investment in infrastructure and technology in the SLC, future construction (the Bomber potentially included), and more. The Fund may potentially be structured similarly to that of the Student Life Endowment Fund, but held by the Federation directly, not the University.

Review of Financial Health

The VP Operations & Finance has begun conducting an internal review of financial health of the Federation to examine the position prior to optional fees being implemented in Fall 2019. This review will be strictly confidential.

3.0 Conferences and Professional Development

StudentCare Conference

The President and VP Operations & Finance are going to the annual StudentCare conference on round table discussions on health and dental insurance in Canada as well as other opportunities
for students provided by StudentCare. This conference will include leadership from many major Canadian universities.
"THE OSAP SURVEY"

A Report on Student Opinions With Regard to Imminent Changes to The Ontario Student Assistance Program

March 2019

SUBMITTED TO
THE MATHEMATICS SOCIETY OF THE UNIVERSITY OF WATERLOO
APRIL 4TH, 2019

Produced by: JOHN HUNTE
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<td>Acknowledgements</td>
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</tr>
</tbody>
</table>
Background

The purpose of this survey was to gauge the attitude of students with respect to the tuition cuts, OSAP cuts, and the Student Choice Initiative. It is common knowledge that many students see the Federation of Students (Feds) as separate to the student body, and complain of lack of outreach. This survey is my effort as an incoming Councilor to continue my philosophy of data-driven decisions.

While precise monetary impacts may be calculated, it is important to give students opportunity to have their voice heard. These opinions should then be brought to their representatives on Students’ Council. This is not to say precise mathematics should be ignored. Rather, it should be viewed in context of what students have to say. This report is meant to provide that context.

_The author strongly encourages all Councilors to read the qualitative data, especially those responses from the faculties which they represent. Surveys like this can provide valuable insight to what our constituents have to say, and can advise us on how to meet their needs._

This report has been endorsed by The Mathematics Society of The University of Waterloo.
Introduction

Results were collected from January 25th to March 15th. They were collected using an online form, which was distributed via social media. Separate to this study, Matthew Gerrits, the Federation of Students’ Vice President, Education reviewed his numerical analysis based on university-provided data with the author. The extent to which the data provided was applicable to this study was limited, however a small portion was included nonetheless.

There was an issue in encouraging students to submit responses, which could potentially cast doubt on the reliability of quantitative data. This resulted in a shift of the focus of this study, from direct analysis of numbers provided by students, to what students had to say in the comments section.

Thus, the report has been split into 2 sections. The first analyses students views in general, provided as quantitative data. The second provides individual responses, and addresses some of the concerns indicated.

Summary

As expected, students generally felt they would be negatively impacted by the impending changes. This is with the notable exception of out-of-province Canadians, who would receive the most benefit from the tuition cuts. A noted response from international students was that they felt domestic tuition cuts would be made up for with increases to international tuition.

In conclusion, students overwhelmingly supported Federation of Students advocacy on this issue. Refer to the recommendations for more details.
Methods

The survey was open from January 25th to March 10th. The questions asked, together with justification for each is outlined below in Table 1. This table was provided in February 2019 to those interested in promoting the survey.

<table>
<thead>
<tr>
<th>#</th>
<th>Question</th>
<th>Type</th>
<th>Description/Goal:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Status: International, In-province, Out-of-province</td>
<td>Categorical. Required.</td>
<td>Is there a difference between respondents opinions/impacts over status as International/In-Province/Out-Of-Province?</td>
</tr>
<tr>
<td>2</td>
<td>Faculty</td>
<td>Categorical. Required.</td>
<td>Is there a difference between respondents opinions/impacts over status as Faculty?</td>
</tr>
<tr>
<td>3</td>
<td>Select affect (1-5)</td>
<td>Ordinal. Required.</td>
<td>How do respondents perceive the impact? Many will select an option which reflects their feelings rather than financial impact. Many will select an option which reflects +/- stress, and +/- emotional state by friends possibly dropping out.</td>
</tr>
<tr>
<td>4</td>
<td>Net financial gain/loss</td>
<td>Mix of discrete &amp; qualitative. Optional.</td>
<td>Many will not make the calculation on their own and leave blank. Many will elaborate on other impacts here in lieu of financial impacts which can be calculated. Many will outline edge cases not captured in a typical analysis.</td>
</tr>
<tr>
<td>5</td>
<td>Other details</td>
<td>Complex/Qualitative. Optional.</td>
<td>Many will leave this blank. It allows for greater elaboration of one’s specific story and opinions as it relates to the OSAP and tuition cuts. Allows respondents to describe how this has impacted their future and life plans. Allows respondents to leave contact info for a follow-up if so desired.</td>
</tr>
<tr>
<td>6</td>
<td>Allowing sharing of info</td>
<td>Binary. Regulatory. Required.</td>
<td>Allows/disallows sharing of a complete entry within Feds. No entry is exempt from inclusion in summary statistics.</td>
</tr>
<tr>
<td>7</td>
<td>Support of Feds advocacy</td>
<td>Binary. Required.</td>
<td>Does the respondent support Feds advocacy on this issue?</td>
</tr>
</tbody>
</table>

Table 1 - Questions asked, and justification.
Presentation of Data

Quantitative Data

**Demographics:**
The survey had 73 respondents, with demographics as such:

![Chart 1 - Student Status](chart1.png)

![Chart 2 - Student Faculty](chart2.png)

**General:**
The following table provides a breakdown of student responses by status and by faculty.

<table>
<thead>
<tr>
<th>Respondents:</th>
<th>#</th>
<th>%</th>
<th>Average Impact:</th>
<th>[%/+]</th>
<th>Advocacy:</th>
<th>Total</th>
<th>Yes</th>
<th>No</th>
<th>Maybe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>73</td>
<td>100.0%</td>
<td>1.904</td>
<td>-54.79%</td>
<td>41</td>
<td>32</td>
<td>6</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>a Canadian from within Ontario</td>
<td>50</td>
<td>68.5%</td>
<td>1.813</td>
<td>-59.36%</td>
<td>36</td>
<td>28</td>
<td>5</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>a Canadian from outside Ontario</td>
<td>5</td>
<td>6.8%</td>
<td>3.200</td>
<td>10.00%</td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>an international student</td>
<td>4</td>
<td>5.5%</td>
<td>1.750</td>
<td>-62.50%</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>73</td>
<td>100.0%</td>
<td>1.904</td>
<td>-54.76%</td>
<td>41</td>
<td>32</td>
<td>6</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Science</td>
<td>13</td>
<td>17.8%</td>
<td>1.615</td>
<td>-69.23%</td>
<td>7</td>
<td>6</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Environment</td>
<td>6</td>
<td>8.2%</td>
<td>1.167</td>
<td>-91.67%</td>
<td>4</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td>22</td>
<td>30.1%</td>
<td>2.227</td>
<td>-38.64%</td>
<td>10</td>
<td>7</td>
<td>3</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>15</td>
<td>20.5%</td>
<td>2.133</td>
<td>-43.33%</td>
<td>8</td>
<td>5</td>
<td>2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Arts</td>
<td>12</td>
<td>16.4%</td>
<td>1.917</td>
<td>-54.17%</td>
<td>9</td>
<td>9</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>AHS</td>
<td>5</td>
<td>6.8%</td>
<td>1.400</td>
<td>-80.00%</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td></td>
</tr>
</tbody>
</table>

Table 2 - Respondent Impact & Advocacy Stance by Status and Faculty

The column showing Average Impact (% ±) is calculated as the disposition of students, relative to neutral, 3 (being in the middle of 1 and 5).
**Advocacy Stance:**
This question was added after the original survey release. The majority of students presented with the survey were asked to provide an stance on Feds advocacy for this issue.

![Pie Chart showing Advocacy Stance](image)

Chart 3 - Advocacy Stance

**Rating impacts:**
The following chart displays aggregate ranked impact, as well as breakdowns for In/Out-of-province/Internationals, and by faculty.

![Chart 4 - Rating Impacts by Demographic, scaled to 100% for each category](image)

Chart 4 - Rating Impacts by Demographic, scaled to 100% for each category.
The following table (Table 3) shows maximum domestic tuition for certain specific programs or faculties. It has been provided courtesy of the Vice President, Education, Matthew Gerrits.

<table>
<thead>
<tr>
<th>Program/Faculty</th>
<th>Maximum Tuition</th>
<th>Enrollment Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHARM</td>
<td>$9,491.00</td>
<td>1.0%</td>
</tr>
<tr>
<td>OPTOM</td>
<td>$8,484.00</td>
<td>1.0%</td>
</tr>
<tr>
<td>AFM</td>
<td>$8,354.00</td>
<td>6.0%</td>
</tr>
<tr>
<td>CFM</td>
<td>$8,354.00</td>
<td>1.0%</td>
</tr>
<tr>
<td>CPA</td>
<td>$8,354.00</td>
<td>1.0%</td>
</tr>
<tr>
<td>Biotech</td>
<td>$8,354.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>Eng</td>
<td>$7,781.00</td>
<td>24.0%</td>
</tr>
<tr>
<td>BBA/CS</td>
<td>$7,150.00</td>
<td>1.0%</td>
</tr>
<tr>
<td>GBDA</td>
<td>$6,315.00</td>
<td>2.0%</td>
</tr>
<tr>
<td>FARM</td>
<td>$5,315.00</td>
<td>2.0%</td>
</tr>
<tr>
<td>ARCH</td>
<td>$5,078.00</td>
<td>2.0%</td>
</tr>
<tr>
<td>BBA</td>
<td>$4,747.00</td>
<td>1.0%</td>
</tr>
<tr>
<td>AHS</td>
<td>$3,405.00</td>
<td>9.0%</td>
</tr>
<tr>
<td>Arts</td>
<td>$3,405.00</td>
<td>14.0%</td>
</tr>
<tr>
<td>Env</td>
<td>$3,405.00</td>
<td>8.0%</td>
</tr>
<tr>
<td>Math</td>
<td>$3,405.00</td>
<td>13.0%</td>
</tr>
<tr>
<td>Sci</td>
<td>$3,405.00</td>
<td>16.0%</td>
</tr>
</tbody>
</table>

Table 3 - Maximum tuition by specific program or faculty
## Qualitative Data

The following responses have been highlighted for their specific input.

<table>
<thead>
<tr>
<th>#</th>
<th>Faculty</th>
<th>Rank</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Arts</td>
<td>1</td>
<td>OSAP covers my entire tuition, without it I wouldn’t be able to attend university.</td>
</tr>
<tr>
<td>2</td>
<td>Science</td>
<td>1</td>
<td>I was using OSAP to help pay for grad school, seeing as my advisor does not want me to have a part time job while I’m in grad school. I have no other income other than OSAP and funding. I know many grad students in the same situation where their only other income is OSAP due to their prof not letting them take on a part time job.</td>
</tr>
<tr>
<td>3</td>
<td>Science</td>
<td>1</td>
<td>Loss of the interest free grace period greatly increases financial burden and stress when students do not find a job immediately after graduation. It makes it very difficult to settle down.</td>
</tr>
<tr>
<td>4</td>
<td>Science</td>
<td>4</td>
<td>Short term: 10% cheaper tuition. Long term: lessens the burden of taxation for me and the future generations.</td>
</tr>
<tr>
<td>5</td>
<td>Mathematics</td>
<td>4</td>
<td>Have never qualified for OSAP but getting slightly cheaper tuition isn't worth screwing over others who rely on the current level of financial support to access post-secondary education.</td>
</tr>
<tr>
<td>6</td>
<td>Mathematics</td>
<td>2</td>
<td>The department decreased subsidies for international students drastically affecting not only the funding but also future prospects of science in Canada. If qualified graduate students face these obstacles, they will choose to go somewhere else.</td>
</tr>
<tr>
<td>7</td>
<td>Science</td>
<td>2</td>
<td>I’m someone who comes from a middle-income family with little to no financial support from my family. This isn’t taken into account by the application process and it’s assumed that my family has no financial burden and can just give me money for school. These cuts mean that I most likely won’t receive the financial assistance I need.</td>
</tr>
<tr>
<td>8</td>
<td>Engineering</td>
<td>1</td>
<td>Affected by grant amount. But what's worse is the grace period being gone. [Redacted expletive] charging interest on kids.</td>
</tr>
<tr>
<td>9</td>
<td>Arts</td>
<td>2</td>
<td>I pay $9000/term tuition and heavily rely on OSAP to help afford my tuition since I can barely cover living expenses with a part time job in school</td>
</tr>
</tbody>
</table>
10 Mathematics 1  Some low income people are fit for university. I come from a low-income family but I feel I belong in university. These policy will definitely have a impact on my education, I just hope not a significant one. I’m going to try and look for scholarships and bursaries to help relieve the effect of Ford’s administration.

11 Science 2  Many friends and family have a sudden financial stress. Many of my friends have lost thousands of dollars in grants and loans. Averaging $3000 per Ontarian friend.  
*Note: Response form a Canadian from outside Ontario*

12 Mathematics 1  I rely 100% on OSAP and co-op work terms to fund my education and life, with no parental backup.

13 Environment 1  I am from a low income household, with a single parent and another sibling that just started university. We are also immigrants that have been in Canada for 10 years.

14 Engineering 5  As an out-of-province student I don’t receive OSAP (or even my provincial equivalent for that matter) and I don’t receive any grants, so a straight 10% cut in tuition would benefit me. Although I stand to benefit the most from these OSAP changes, I don’t believe they’re right and I support Feds advocacy to ensure a fair OSAP system to ensure that everyone even those in financial need have access to tertiary education.

15 Arts 1  The 10% reduction in fees is nothing because the universities will just take it out on students in other ways.

16 Mathematics 5  Thank god that OSAP is no longer giving free tuition for degrees with no return on investment, and acting as a deterrent to people pursuing higher education for no purpose whatsoever. Anyone who feels that their degree is worth taking out loans will do so and it's the smartest way to make sure that investments in education are worth it. Taxpayers should not foot the bill just for the government to be handing out money for free as if it was a full-ride scholarship; people work for years to achieve that sort of merit. Any middle to middle-upper class families are paying very high taxes already, and yet still have to pay their children's full tuition with no government assistance. You either make tuition free for everyone or no one, simple. [Redacted political accusations]. If you ask me, there is no need to advocate or protest since the changes make a lot of sense; if there were students still graduating before the free-tuition was introduced, there will still be graduates after the cuts are made.
<table>
<thead>
<tr>
<th>ID</th>
<th>Program</th>
<th>Rating</th>
<th>Qualitative Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>Engineering</td>
<td>5</td>
<td>Decreased university tuition and making non-tuition fees optional resulted in my family paying less.</td>
</tr>
</tbody>
</table>
| 18 | Applied Health Sciences | 2 | I did not receive free tuition in my first year, but I am eligible now for my second year (dad works on commission so income varies) but the changes in OSAP have put a huge strain on my family for finances. Also, without the grace period, there is more stress for upcoming graduates.  
*Note: Response rating was changed from 4 to 2 after reading comment. Respondent also stated “loss” in question 4, further justifying the change.*** |
Analysis
As may be expected, the data largely over represents domestic (in-provence) students, submitting a total of 68.5% of all responses, since these are the students largely negatively affected by the OSAP cuts. Further to this, another expected response was that of out-of-province Canadian students; the only demographic to state they recognised a benefit from the tuition cut, since they didn’t qualify for OSAP.

Interestingly, the response from international students was mostly in support of those Canadians who would endure hardship caused by the OSAP cuts. Further to this, some international students noted they felt the university would make up for the domestic tuition cuts, by excessive tuition increases on international students.

Overwhelmingly, in-province Canadians stated the tuition and OSAP changes would result in a significant negative impact. Similar results were recorded across faculties.

Further to this, 78% of respondents stated they were in favour of Feds advocacy on this issue. Though a small sample (41 persons) responded to this question, very few polls get as many as 78% stating yes, with only 14.6% stating no. This is perhaps one of the most significant points of the study. With regard to accuracy of this measure, the author calculated (74.5%, 81.6%) to be a 99.9% confidence interval. This can be interpreted that the author is 99.9% certain the true proportion of students who support Feds advocacy is between 74.5% and 81.6%.
In comparing the survey data by faculty to data provided by the Federation of Students Vice President, Education (Table 3), it becomes clear that those faculties with the worst impact rated from the survey, are those with the lowest tuition. This makes sense, since those with the lowest tuition would stand to lose the most from a 10% tuition reduction and a constant value reduction in financial aid. This is with the exception with the Mathematics faculty, which has significantly varying levels of tuition.

A direct analysis of qualitative data is difficult. Instead, as this report is submitted to the Federation of Students’ Council, the researcher strongly encourages all Councilors to read the qualitative data, especially those responses from the faculties which they represent. Surveys like this can provide valuable insight to what out constituents have to say, and can advise us on how to meet their needs.
Limitations
This study has been subject to several limitations, both those already stated, and these below:

1. Sample Size
While the sample size was small, certain conclusions may still be drawn from the general popularity of some choices.

2. Skewness
Those negatively affected were more likely to fill out the survey than those unaffected, or positively affected.

3. Population Sampled
This survey was distributed throughout social media channels frequented by Mathematics and Engineering students. This resulted in >50% of respondents coming from these faculties.

Recommendations
The author strongly encourages all Councilors to read the qualitative data, especially those responses from the faculties which they represent. Surveys like this can provide valuable insight to what our constituents have to say, and can advise us on how to meet their needs.

The four major recommendations from this study are as follows:

1. Continue to increase advocacy for students impacted by the OSAP cuts;
2. Further exploration into the impact on international students where shortfalls in domestic tuition may be pushed to increases in international tuition;
3. Further exploration into the impact on domestic students, especially those who already struggle to afford a university education;
4. Further analysis into how those recent graduates who can not find work within the interest & payment-free grace period will be affected.
5. Development of channels to better disperse surveys to increase student engagement.
Acknowledgements

The author wishes to thank the following persons for their part in producing this report:

The Vice President Deon Hua, for his continuous input and support through the latter stages of the project. Deon is the Vice President, Academic of the Mathematics Society of the University of Waterloo (Winter 2019).

Prof. Surya Banerjee, for his review of the final report. Surya is a Professor in the Department of Statistics & Actuarial Science at the University of Waterloo.

Finally, the participation of all persons who at all stages assisted in dispersal of the survey, and all those who took the time to complete responses.

John Hunte is the author of this report. He is a Councillor and Director of the Mathematics Society of the University of Waterloo. The opinions in this report do not necessarily reflect the opinions of any Board, Council or other body that he may be part of, unless specifically stated in the report or otherwise endorsed by such.
SLC Management Advisory Committee (Standing Committee of Board)

a. Responsibilities
1. Assist with the management of the Student Life Center (SLC)
2. Provide recommendations to the Board of Directors and the VP Operations and Finance on the management of the SLC
3. Act as a resource for project management within the building
4. Ensure that the interest of students are considered in all decisions relating to the SLC

b. Membership
1. The Chairperson, who shall be the VP Operations and Finance
2. The General Manager
3. The Student Life Center Operations Manager, as a non-voting resource member
4. One (1) member of the Board of Directors
5. One (1) member of Students Council
6. One (1) At-Large student member

c. Meetings
1. The committee shall meet a minimum of once per term
2. Other meetings shall be held as necessary at the discretion of the chair
CLAC approved the following addition to Council Procedures:

**Procedure 25**

**C. List of Federation of Students Services**

**XI. RAISE – Racial Advocacy for Inclusion, Solidarity, and Equity**

The purpose of RAISE is to:
1. Establish a campus support for racially marginalized students that includes links with on- and off-campus resources and organizations;
2. Provide supportive and confidential environments to facilitate discussion of issues pertaining to racially marginalized students;
3. Educate the campus community on issues pertaining to racially marginalized students in the interests of promoting a campus culture that is aware and accepting of diversity;
4. Advocate to relevant university stakeholders on issues pertaining to racialized students in the interest of creating an inclusive and equitable campus;
5. Ensure all RAISE services and resources are accessible to all members of the campus community.
Procedure 10 Amendments

Section C (Committee Membership)

1. When a committee's membership specifies that a position is reserved for at-large positions, then Councillors shall be eligible to be appointed only when there is no at-large student interested in that position. If a society president or designate holds any committee seats reserved for Councillors or society presidents, than they should only hold that seat for such time as they remain in office as a society president or designate.

Section E (Removal of Committee Members)

1. A committee member shall be considered absent from a meeting if they either do not attend or are more than 15 minutes late. The chair may excuse an absence at their discretion if they were informed 24 hours prior to the committee meeting; or if extenuating circumstances apply. The chair's decision is final. All absences, and their justification, shall be recorded and provided to the Secretary of Council.

2. If a member has one (1) unexcused absence or four (4) total absences to a committee, the chair must notify the member that they are at risk of removal. If, after being warned, they incur an additional excused or unexcused absence, as appropriate, then the chair may remove them from the committee, effective immediately.

5. If committee's membership status impedes the committee’s ability to fulfill its mandate, the chair can request that the President of the Federation of Students call a special meeting of Council to elect new members onto the committee. The President shall honour such a request if it is feasible and if the matter cannot wait until the next regular meeting of Council.

6. If a committee’s Chairperson fails to hold regular meetings, follow procedure, or is otherwise unable or unwilling to perform their duties, the Vice Chairperson shall hold meetings and, if determined by the Committee, shall assume the role for the remainder of the governing term of Council. If both Chairperson and the Vice Chairperson are unable or unwilling to execute their duties, the Committee, upon the concurrence of two-thirds (% of its voting membership), may appoint a Chairperson pro tem to fill the role and report the matter to the Speaker of Council.

8. In accordance with §E(1) of Procedure 30, Councillor’s Code of Conduct, the Officers of Council may remove Councillors (including Executives) from committees as a result of any violation of that procedure. Such removal is appealable in accordance with §E(1)(b) of Procedure 30. If a committee’s Chairperson is removed from the committee as a result of this provision, they shall be deemed to be “unable to perform their duties” in accordance with §E(6) of this procedure.
Section J.I.b (Policies & Procedures Committee, Membership)

1. The President Speaker of Students’ Council who shall be Chair; and
2. The President (or the Deputy Speaker if the President is serving as Speaker) who shall be Vice-Chair;
3. Two (2) voting members of Students’ Council;
4. Two (2) students at-large;
5. The Speaker of Student’s Council, as a non-voting resource member; and,
6. The Chair of the Board of Directors, as a non-voting resource member.

Section J.I.c (Policies & Procedures Committee, Meetings)

3. A vice chair of the committee, appointed from the committee’s councilor membership, shall conduct the business of meetings if the chair is unable.

Section J.IV.b (Internal Administration Committee, Membership)

1. The Vice-President, Internal Student Life, who shall be chair;
2. Two (2) Councillors;
3. Two (2) students at-large;
4. The Clubs Manager as a non-voting resource member and as secretary; and
5. The Services Manager, as needed as a non-voting resource member.
Procedure 9 Amendments (Various)

*Purpose of each set of changes is indicated for information only. Please contact Jason Small with any questions or concerns.*

**Section B.II (Officers, Speaker)**

*Purpose: To set written guidelines on when the Speaker should step down, particularly in relation to the Speaker’s participation in debate.*

1. The Speaker is the presiding officer of Council. The President shall be the presiding officer of the Council and accordingly shall have no vote, unless the Council be equally divided. The President shall serve in this role until such time as Council elects a Speaker or the President resigns this station.

2. The Speaker is required to carry out their duties as presiding officer in an impartial manner and with the objectives of fairness, transparency, and democracy in mind. To that end, the Speaker should temporarily step down from the chair in situations where their impartiality is in question. Such situations include, but are not limited to:
   a. When the Speaker has a conflict of interest with the matter on the table, as declared in accordance with Procedure 30;
   b. If the Speaker is under removal proceedings;
   c. If the Speaker wishes to debate the motion on the floor with the exception of an initial speech and the direct answering of questions on a motion moved by them; and
   d. If the President is serving as the Speaker:
      i. during their reports as President to the Assembly (including during questions and motions arising from the report); and
      ii. during the impeachment proceedings of any Executive.

**Section B.III (Officers, Deputy Speaker)**

*Purpose: As Deputy Speaker, I chose to take on this role of overseeing remote participation during meetings. It seemed to work well and I think that future Deputy Speakers should do similarly whenever they are physically present at meetings.*

4. The Deputy Speaker shall assist the Speaker in fulfilling his or her duties. When possible, this should include monitoring the conferencing system during meetings to ensure that councillors remotely participating in meetings are fully included in deliberations and voting.

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1 For the purposes of this clause, the Speaker advising the assembly on historical, organizational, or procedural matters relevant to the matter on the table shall not be considered debating.
Section B.IV (Officers, Secretary)
Purpose: Accounts for the change of making Recording Secretary a paid part-time position reporting to the Secretary of the Corporation and responsible for, among other things, recording minutes for Council meetings.

1. The Secretary of the Corporation, determined by the Board of Directors, shall be the Recording Secretary of the Council or shall cause to be named a Recording Secretary to serve as the same, until such time as Council elects a Secretary. As it pertains to their duties on Council, the Secretary shall serve at the pleasure of the Speaker and may be dismissed at the recommendation of Speaker by approval from Council.

Section C.I (Meeting Dates, Regular Meetings)
Purpose: Adjusting to reflect actual practice.

1. Students' Council shall regularly meet at least four times in each academic term. It is recommended that no two regular meetings shall be fewer than at least three weeks apart. No regular meeting shall be held during the final exam period (not including the study days preceding it) of a term.
2. After consulting with Councillors and before the end of each term, the Speaker shall submit to Council recommended dates of meetings for the next term. Spring term meeting dates shall be set by the incoming President before the end of the Winter term following consultation with incoming Councillors and the outgoing Officers of Council.

Section C.II (Meeting Dates, Special Meetings)
Purpose: Adjusting to account for a recent bylaw amendment on who can call a special meeting.

1. The President shall call a special meeting of Council when requested to do so by the President, Board of Directors, or one-third (1/3) of the members of Council, and in addition may do so at their discretion.

Section D.II (Agenda, Order of Business)
Purpose: Various adjustments, some of which are reflecting actual practice.

1. The order of business for regular meetings of Council shall be as follows:
   a. Ratification of Society & Pro Tempore Designates (when applicable)
   b. Approval of the Agenda
   c. Reading and Approval of the Minutes & Proceedings
   d. Adoption of the Consent Agenda
   e. Reports
      i. Executives

2 In accordance with the Bylaws, the first meeting of the Spring term must occur within the first two weeks of May.
Section D.III (Agenda, Content of the Agenda)

Purpose: To prevent meetings from going on for many hours while still ensuring that every submitted item on the agenda can be considered.

5. When the Speaker prepares the agenda, the Speaker shall allocate time limits of debate to each motion and discussion within the Special Orders, Business Arising, and General Orders sections. At least ten (10) minutes must be allocated to each such item, but the Speaker may allocate more time to an item at their discretion.

6. The adjournment time on the agenda must be at least late enough from the start time to allow for the full time allocation to be used for each time-limited item in addition to a general allocation of sixty (60) minutes to allow for preliminaries, reports, and new business items.

Section E.I (Conduct of Business, Adoption of the Agenda)

Purpose: To ensure that spending more time on one item doesn’t reduce the amount of time available for later items.

B.3. Changing the order of items, changing the adjournment time (provided that §D(III)(6) is not violated), changing the time limit of debate for an item, or adding, changing, or removing a time set for an item, requires a majority vote. Any increase to a time limit of debate shall by default result in the adjournment time being shifted by the same amount as the increase.

Section E.II (Conduct of Business, Adoption of the Consent Agenda)

Purpose: same as above

2. The Speaker shall ask if any members of Council wish to have an item removed from the consent agenda. If any member requests that an item be removed, then it shall be moved to an appropriate place on the rest of the agenda. Each moved item shall automatically be given a time limit of ten (10) minutes and the adjournment time shall be shifted accordingly.

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Special Orders items with a set start time will be heard at that time, regardless of what point of the agenda is reached at that point, provided that the agenda has been approved.
Section E.III (Conduct of Business, Debate & Discussion)

Purpose:
for 1: Making speaking turn limits more reasonable (and reflecting the fact that in practice many short statements from a person is more common than one really long speech).
for 3: same as above sections
for 4: Reflecting that, under the Corporations Act (Ontario), Council is an “meeting of delegates” and is therefore required to allow any Feds members to participate in discussions.

1. Each member of Council is entitled to two (2) turns of debate on each motion. The first turn may be no more than four (4) minutes long, and any subsequent turns may be no more than two (2) minutes long each.

3. The subsidiary motions Limit or Extend Limits of Debate, Previous Question, and Lay on the Table may be applied to a discussion, as well as the motion to Take from the Table. If the Previous Question is adopted, its effect is to end the discussion. Any extension to a time limit of debate shall result in the adjournment time being shifted by the same amount as the increase.

4. Non-members may be Members at-large of the Federation are permitted to debate a motion or participate in a discussion upon the request of any member of Council, with the agreement of recognition by the Speaker or the yielding of time by a member of Council.

Section E.IV (Conduct of Business, New Business)

Purpose: same as above sections

2. The Speaker shall then ask Council if it agrees to consider the motion or hold the discussion. The question is not debatable and requires a two-thirds (2/3) vote. If it is defeated, then the motion or discussion shall not be by default considered. If it passes, the motion or discussion shall by default be allocated a time limit of ten (10) minutes and the adjournment time shall be shifted accordingly.

Section I.I (Attendance Requirement, Absences)

Purpose: Making attendance standards more realistic and making it more clear that advance notification of an absence doesn’t guarantee that the absence will be excused.

1. A Councillor is considered to be absent from a meeting if they either miss the meeting, arrive 30 or more minutes late, or leave before the meeting adjourns or the scheduled adjournment time in the distributed agenda, whichever is earlier; but not if they live outside the Region of Waterloo, were incapable of participating in the meeting through electronic or telephonic communication, and their travel costs could not be reimbursed by the Federation, as decided by the Board of Directors.
2. Committee attendance of Councillors shall constitute general absence. Councillors shall be considered generally in attendance if they have attended two-thirds (2/3rd) of their committee obligations. Councillors shall be considered absent if they have missed more than one-third (1/3rd) of their committee obligations, but not if they either live outside the Region of Waterloo
and their travel costs could not be reimbursed by the Federation, as decided by the Board of Directors are incapable of participating through electronic or telephonic communication or are engaged in co-operative education and committee obligations unreasonably interfere with employment.

3. Pursuant to the bylaws, Councillors shall be considered absent if they fail to attend or proxy their vote for any General Meetings of the Corporation.

5. The Speaker shall not excuse a Councillor who does not notify the Speaker of their absence in advance for missing or arriving late to a meeting unless extenuating circumstances prevented the Councillor from doing so or that Councillor contacted the Speaker before the meeting’s start to inform the Speaker of their absence.
Procedure 9 Amendments (Online Votes)

Rationale: During the past year, there have been several online votes held for matters that were deemed unsuitable to decide during a meeting. Some of these votes were preauthorized, some were not. As it seems like a need to sometimes have online votes will continue to exist, these proposed standards will allow for uniformity in the process and a clear understanding of what can and cannot be done. These standards were primarily drafted to reflect current practice while generally incorporating the spirit of the Resolution on Electronic Approval Processes (passed September 16th, 2018).

NEW Section J (Voting Outside of Meetings)

1. A vote of Council to be conducted outside of a meeting may be pre-authorized by a motion passed during a meeting by a simple majority (regardless of the threshold to be required on the vote itself). Unless specified in the authorization motion, the Officers of Council shall be responsible for formulating the exact motion to be voted on and setting the timeline for voting.

2. In addition to the above, the Officers of Council may at their sole prerogative authorize a vote of Council to be conducted outside of a meeting on any of the following matters:
   a. Approval of minutes
   b. Referral of an item of business or delegating of a decision to a committee of Council
   c. Setting the dates for a by-election
   d. Any other matter (except for a motion to suspend the rules) if emailed permission is first received from two-thirds (⅔) of Councillors.

3. Under no circumstances may a vote to expel a Councillor, impeach an Executive, or reconsider a previously passed motion be conducted outside of a meeting. This rule cannot be suspended.

4. A vote to approve the General Operating Budget, any other budget exceeding $250,000 funded out of membership dues, or an increase in dues or fees cannot be conducted outside a meeting unless the proposed budget/increase has first been discussed during a meeting.

5. All votes outside of meeting shall be conducted through an online medium that allows for the following:
   a. The collection of votes of an extended period of time.
   b. The ability for councillors to choose to have their votes noted and, if they so choose, for them to submit comments for the record.
   c. The ability for the Speaker and Secretary of Council to directly monitor and observe the individual votes cast (including the ability to pair each vote with the person who cast that vote).
6. While reasonable measures should be taken to prevent impersonation or voting of non-councillors from occurring, it is not necessary that the voting system employ full authentication of voters.

7. Announcing the start of the vote must occur over email. If the vote was not pre-authorized at a meeting or if the details of the item being voted on was not fully known at the time of the pre-authorization (for example, due to supporting materials not being ready at the time), then notice (accompanied with the full motion(s) and any supporting materials) of at least ninety-six (96) hours must be given before the voting period begins.
   a. If advance notice is required, then such notice must be accompanied with the full motion(s), any supporting materials, and the following text: “Councillors are invited to use this notice period of ninety-six (96) hours to discuss the motion within this email thread. This electronic vote will be converted to an Special Meeting if a request to do so is received by email from at least one-third (⅓) of Councillors during the notice period. Alternatively, the motion to be voted on can be amended within its original scope if a request to do so is received by email from at least two-thirds (⅔) of Councillors during the notice period, although it is recommended that Councillors seeking to make changes request that a Special Meeting be called to debate them instead.”
   b. Requests during the notice period to convert the vote to a Special Meeting or amend the motion to be voted on shall be processed according to the text above. Requests to have a Special Meeting shall always take precedence.

8. The voting period must last at least forty-eight (48) hours.

9. For each motion to be voted on, Councillors must vote for, against, or abstaining from:
   a. The motion itself;
   b. A motion to order a roll call vote on the motion; and
   c. A motion to order the destruction of the electronic ballots following the successful completion of the voting process. A motion to destroy ballots shall only remain valid if the motion to order a roll call vote fails. If the motion to destroy ballots is successful, destruction shall only occur following the ratification of the electronic vote at the next regular meeting.

10. Participation (or failure to participate) in the electronic vote shall count towards the attendance record of councillors. Notwithstanding normal attendance standards, an excused absence shall be granted by the Speaker at their discretion if and only if the Councillor informs them of their inability to participate due to technical or health reasons prior to the start of the next regular meeting of Council.

11. Following the closing of the voting period, the Speaker and Secretary shall jointly count and certify the results. The outcome of the vote shall be announced to Councillors in an reasonably expedient manner.

12. The Secretary shall produce an Electronic Vote Record which shall serve as the official minutes of the vote and shall, at minimum, contain the following:
   a. The names of the voting Councillors who participated and who did not participate in the vote.
b. The manner through which the vote was authorized.

c. The timeline during which the vote took place (including any applicable notice periods).

d. For each motion voted on:
   i. The full text of the motion, including any supporting materials (or hyperlinks to where such materials can be accessed).
   ii. The number of votes for, against, and abstaining from the motion.
   iii. A list of all noted votes and any accompanying comments.
   iv. The number of votes for, against, and abstaining from ordering a roll-call.
   v. If the roll call vote passed (per the necessary one-fifth (⅕) threshold), the full list of the names of people that voted for, against, and abstaining from the motion.
   vi. If the roll call vote failed, the number of votes for, against, and abstaining from ordering that the ballots be destroyed.

13. The *Electronic Vote Record* shall be included as a draft document in the agenda for the next regular meeting.

14. The approval of the *Electronic Vote Record* (and therefore ratification of the vote) shall occur at the next regular meeting during approval of minutes.

15. Once approved, the *Electronic Vote Record* shall be published alongside meeting minutes.