

Federation of Students' Council Agenda

Regular Meeting

ONLINE MEETING

Chair: ABBIE SIMPSON *Secretary:* ALANA GUEVARA

Until further notice, all meetings will be held fully online through the Microsoft Teams platform. All students are welcome to connect to the meeting in order to listen or participate; connection information to be distributed in advance through the Council mailing list or may be requested by contacting speaker@wusa.ca

ATTENDANCE

Please convey regrets to the Speaker of Students' Council at speaker@wusa.ca.

Attendees:

- Simpson, Abigail (Abbie) (President)
- Guevara, Alana (VP Operations and Finance)
- Town, Megan (VP Education)
- Abouelnaga, Nada (VP Student Life)
- Jolicoeur-Becotte, Marie
- Fatima, Aiman
- Ghuwalewala, Vidyut
- Singh, Jainet
- Yanez, Jairo
- Narang, Aryan
- Dragusin, Rebecca
- Manas, Suri
- Couzens, Nathaniel (President, ASU)
- Yang, Eumin (Edward)
- Souza, Angela
- Hallen, Frances
- Gondosiswanto, Evelyn
- Ma, Joseph
- Lindstrom-Humphries, Delainey (President, EngSoc A)
- McGee, Ellen (President, EngSoc B)
- Ye-Mowe, Stephanie
- Dhillon, Jaskaran
- Shi, Victoria (President, ESS)
- Schwarze, Matthew
- Dong, Catherine
- Hunte, John

- Sharma, Kanan
- Ukrani, Mahaveer Jai
- Zhu, Karl
- Wang, Yuqian (Ina) (President, MathSoc)
- Azam, M. Sikandar
- Dosen, Nick
- Macci, Sumayyah
- Parmar, Mokhash
- Roxas, Nikka (Niks) Ysabella
- Surdi, Julian (President, SciSoc)
- Chen, Jason
- Helka, Amanda Nicole
- Ahmed, Mehida
- Ikeno, Victoria (Vicky) (Designate, RASC)
- Easton, Benjamin (Chair of the Board)

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1 PRELIMINARIES

Adding items to the agenda requires a two-thirds vote, although new items of business can still be raised without needing that vote once the entire agenda is complete.

1.1 Call to order

Be it resolved that the Speaker calls the meeting to order at 12:30 PM.

1.2 Territorial Acknowledgement

Pursuant to Federation Policy 50, *Indigenous Engagement and Inclusivity*, the Federation of Students' Council acknowledges:

The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.

1.3 Election of the Officers

In accordance with Council Procedure 9, the Election of Officers shall supersede all other business. As such this item cannot be rearranged. Council may not adjourn or proceed with the agenda until a Speaker is elected.

Speaker:

Be it resolved that Council elects _____ as Speaker.

Secretary:

Be it resolved that Council elects _____ as Secretary.

Deputy Speaker:

Be it resolved that Council elects _____ as Deputy Speaker.

Assistant Secretary:

Be it resolved that Council elects _____ as Assistant Secretary.

1.4 Ratification of Society & *Pro Tem.* Designates

Pursuant to Policy 55, Society Presidents and Designates on Council, the selection of a designate or appointment of a pro tempore councillor to fill a temporary vacancy by a constituency Society must be ratified by the Students' Council at the first regular meeting following such selection. Ratification may not be unreasonably withheld by Council.

Be it resolved that Council ratifies Victoria (Vicky) Ikeno as designate for the Renison Academic Students Council for the Spring 2020 term.

1.5 Approval of the Agenda

Be it resolved that Council approve the Agenda, as presented.

The Speaker assumes the motion to adopt the Agenda, as presented or amended

2 APPROVAL OF THE MINUTES

The minutes of a meeting are the official record of what happened at that meeting, and contain the authoritative versions of the actions taken at the meeting. If there are significant reservations about the minutes, the approval may be dispensed with, and the minutes will be returned at the subsequent meeting for approval.

Be it resolved that Council approves the minutes, as presented, of following meetings:
(draft minutes to be distributed through the mailing list in advance of the meeting)

1. July 14, 2019
2. August 17, 2019
3. September 15, 2019
4. November 3, 2019
5. December 1, 2019
6. January 19, 2020
7. February 9, 2020
8. March 8, 2020
9. April 19, 2020

3 ITEMS FOR ADOPTION BY CONSENT

In accordance with Council Procedure 9, items on the consent agenda will be considered in gross, without debate or amendment. Items will be moved from the consent agenda to the regular agenda upon the request of any member. The purpose of the consent agenda is not to suppress debate but to allow Council to quickly consider and approve uncontroversial items.

No items have been placed on the consent agenda.

4 REPORTS

Motions arising directly out of a report, including to adopt recommendations in the report, may be considered immediately after the report without having to wait until later in the meeting. No action is required to receive a report. If Council decides to adopt or accept a report, then it is endorsing the entire report and not just the recommendations.

4.1 Executive Reports

Each executive will highlight key aspects of their written reports in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes per executive. The written reports can be found in Appendix A.

1. **President (Abbie Simpson)**
2. **Vice President of Operations and Finance (Alana Guevara)**
3. **Vice President of Education (Megan Town)**
4. **Vice President of Student Life (Nada Abouelnaga)**

4.2 Board of Directors Report

The Chair of the Board (Benjamin Easton) will highlight key aspects of their written report in an oral report that lasts no longer than 2 minutes, to be followed immediately by a question period lasting no longer than 10 minutes.

4.3 Representative Reports

To be delivered orally or in writing by Councillors or the Constituency Caucus. Any questions relating to the report or any other matter may be asked following the oral report.

1. **Applied Health Sciences Caucus**
2. **Arts Caucus**
3. **Engineering Caucus**
4. **Environment Caucus**
5. **Mathematics Caucus**
6. **Science Caucus**
7. **Cambridge**
8. **Kitchener**
9. **Stratford**
10. **St. Jerome's**
11. **Renison**

4.4 Officers of Council Reports

To be delivered orally. Any questions relating to the report or any other matter may be asked following the oral report.

1. **Speaker**
2. **Deputy Speaker**
3. **Secretary**

4.5 Standing Committees or Commissioners Reports

To be delivered orally or in writing by the Committee chair or Commissioner. Any questions relating to the report or any other matter may be asked following the oral report.

4.5.1 REPORT OF THE POLICIES AND PROCEDURES COMMITTEE

4.5.1.1 Amendments to Procedures 25 and 26

Be it resolved that Council amends Procedures 25 and 26, as recommended by the Policies and Procedures Committee in Appendix B.

Submitted By: *Abbie Simpson.*

4.5.2 RATIFICATION OF COMMISSIONERS FOR FY2021

Be it resolved that Council ratifies the commissioners selected for FY2021 as shown in Appendix C.

Submitted By: *Abbie Simpson.*

5 SPECIAL ORDERS

A special order is an item of business that will take precedence over all other business at the designated time for the special order. As it suspends the normal rule that each item must be disposed of before another can be brought up, setting or removing a special order requires a two-thirds majority vote unless originally included in the agenda.

There are no special orders.

6 BUSINESS ARISING FROM THE MINUTES

Business arising from the minutes is business carried on to a meeting from a previous meeting.

There is no business arising.

7 GENERAL ORDERS

A general order is an item of business that is ordered to be taken up at a meeting. Time limits to discussions indicate the point at which the Speaker will end the discussion unless Council directs otherwise.

7.1 Election of Committees

Speaker's Note: In accordance with Procedure 10, any seats on these committees remaining vacant after the approval of this motion may be filled by that committee, subject to subsequent ratification by Council.

Standing Committees of Council

Be it resolved that Councillors _____ and _____ as well as members-at-large _____ and _____ be elected to the Policies and Procedures Committee (PPC).

Be it further resolved that Councillors _____ and _____ as well as members-at-large _____ and _____ be elected to the Campus Life Advisory Committee (CLAC).

Be it further resolved that Councillors _____ and _____ as well as members-at-large _____ and _____ be elected to the Internal Administration Committee (IAC).

Be it further resolved that Councillors _____, _____, and _____ as well as members-at-large _____, _____, and _____ be elected to the Education Advisory Council (EAC).

Be it further resolved that Councillors _____, _____, and _____ as well as members-at-large _____ and _____ be elected to the Co-op Students Council (CSC).

Note: All councillors and at-large members on CSC must be enrolled in a co-operative education program.

Be it further resolved that Councillors _____, _____, and _____ as well as members-at-large _____ and _____ be elected to the Internal Funding Committee (IFC).

Be it further resolved that Councillor _____ as well as member-at-large _____ be elected to the Budget and Appropriations Committee (BAC).

Be it further resolved that members _____, _____, _____, and _____ be elected to the Elections and Referenda Committee (ERC).

Note: Normally, at least two of elected members of ERC should be at-large members. Under no circumstances shall any member of ERC be a candidate for an active election or by-election, join a referendum committee, or endorse or campaign on behalf of any candidate, team or referendum position.

Board Committees

Be it further resolved that Councillors _____ and _____ as well as member-at-large _____ be elected to the Strategic and Long Range Planning Committee.

Be it further resolved that Councillor _____ as well as member-at-large _____ be elected to the Planning, Student Spaces, and Works Committee.

Submitted By: *Abbie Simpson.*

7.2 Scheduling of Meetings

Be it resolved that the remaining regular meeting of Council for the Spring term be scheduled for June _____, July _____, and August _____, each starting at 10:30AM.

Submitted By: *Abbie Simpson.*

8 NEW BUSINESS

*Any Councillor may raise any item of concern during new business by proposing a motion or topic of discussion. A **two-thirds (2/3) majority vote** is required for consideration of the item to proceed.*

9 ANNOUNCEMENTS

Any Councillor may make an announcement not exceeding 1 minute in duration, which may be followed by up to 2 minutes of follow-up questions. No motions may be introduced from an announcement.

Next Meeting

The next regular meeting of Council is scheduled for June _____ (see item 7.2 above), starting at 10:30AM, in the SLC MPR.

10 ADJOURNMENT

Be it resolved that the Chair adjourns the meeting no later than 4:30PM.

APPENDICES

Appendix A - Executive Reports



President

Abbie Simpson

10 May 2020

Waterloo Undergraduate Student Association
Formerly known as *Federation of Students, University of Waterloo*

wusa.ca

200 University Ave W, Student Life Centre, Room 1116, Waterloo, ON N2L 3G1



1.0 Monthly Summary

May marks the beginning of the governing year. Over the next few weeks the Board of Directors will have their first meeting, committees will start back up again, and the Executive team will begin working on our Annual Plan. Last Sunday Councilors were invited to attend a training session to learn more about their roles and become familiar with our governing documents. Information was shared with the council mailing list for those who were unable to attend. If you attended training and you have feedback, please remember to fill out the [Councilor Training Feedback Form](#).

1.1 Committee on Student Mental Health (CoSMH)

My first meeting of this committee will take place on Friday, May 8th. Over the coming weeks I will be working with the Recommendation 12 working group.

1.2 Volunteer Discounts

As volunteers for WUSA, Councilors, Directors, and Society Executives are eligible for discounts at our Commercial Operations. Go to request.feds.ca, click on IT Requests, and then Customer Discount. Once you fill in your information, the discount will go to me for approval and you will get 10% off at International News.

2.0 Initiatives and Objectives

2.1 Long Range Plan

The Long Range Plan will start back up in the coming weeks. The Strategic and Long Range Plan Committee will be working to create a timeline for the completion of the plan before the August deadline. More updates to come.

3.0 Committee Updates

3.1 Committee of Presidents (COPs)

The first meeting of the Committee of Presidents (COPs) will take place in the coming weeks.

3.2 Policies and Procedures Committee

The first meeting of the Policies and Procedures Committee (PPC) will take place in the coming weeks.



Vice President, Operations & Finance Council Report

Alana Guevara

May 10, 2020

wusa.ca

200 University Ave W, Student Life Centre, Room 1116, Waterloo, ON N2L 3G1



1.0 Monthly Summary

Hey everyone, welcome to the new fiscal year! I am very excited to get to know you all and see what the year brings.

I have been working very closely with ex-Vice President, Operations & Finance (Seneca Velling) and General Manager (Suzanne Burdett) in transitioning all items related to my position and I look forward to reporting on these over the Spring term.

If anyone has any questions, comments, or concerns, please do not hesitate contact me via email (vpof@feds.ca), phone (ext. 33880), or Teams.

2.0 Transition

- 2.1 Board of Directors and Student's Council Transition Training have been completed. Executive and Committee Transition will continue on into the coming weeks.
- 2.2 Transition of Vice President, Operations & Finance continues throughout May with many meetings scheduled, including:
 - Secretary of the Corporation Transition
 - Departmental Meetings
 - Committee Meetings/Transition
 - SLC/PAC Expansion Budget Meeting
 - Social Media/Communications Training
 - Financial Authority Transition Items
 - StudentCare Transition
 - Other Organizational Items that will undoubtedly arise
- 2.3 I welcome any questions if anyone wants clarity on specific items.



3.0 Committee Updates

3.1 Budget & Appropriations Committee (BAC)

This committee assists with the preparation and approval of the WUSA Operational budgets. Director positions for this Committee have been filled. The following seats remain open:

- 1 Councilor (For the fiscal year 2020/2021)
- 1 Student At-large

3.2 Internal Funding Committee (IFC)

This committee assesses and approves the funding requests for the Student Life Endowment Fund (SLEF) and the Enterprise, Opportunity, and Innovation Fund (EOI). The following seats remain open:

- 3 Councilors
- 2 Students At-large

3.3 For more information on these Committees, please feel free to reach out to me (vpof@wusa.ca) or read up on them in the [Council Procedures](#).

Appendix B - Procedural Amendments

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 L L 3 R V ~~R H D Q~~ ~~Q I O Y~~ ~~V S U L R Q~~ ~~S F F W E M H R Q~~ I R U P ~~F H W L R L Q~~ J V
 V R F L ~~D W K H D Q R G~~ ~~U N Y H~~ Q W V
 L L L \$ Z D U H ~~Q B~~ ~~R M~~ ~~H H~~ ~~X K L~~ ~~D K I~~ ~~R F X R~~ ~~R G~~ ~~J K O L Y~~ ~~R W L R X I V~~
 W K H P H V
 L Y 2 I H U L ~~Q H R U M~~ ~~O H F W~~ ~~Q R I Q W Z E K M L U N K N~~ G L Y L ~~D W K H O~~
 R S ~~W M R Q F R~~ ~~S W~~ ~~Q K O~~ \ ~~E Q~~ ~~G L~~ ~~R M L~~ ~~W D Q~~ ~~G L R Q~~
 Y \$ Q R W ~~K I H~~ ~~F U X E P W~~ ~~W K G H~~ ~~G H~~ ~~D S~~ ~~U R S~~ ~~W L K H F~~ ~~3 U~~ H V L G H Q W
~~, Q W H U X Q D O I G W~~ ~~H U Y~~ ~~O B~~ ~~E D~~ ~~D O W~~ ~~K I H U~~ ~~H R M~~ ~~B U N~~ ~~H D W L Q~~ ~~J~~
 & R P P X Q L F D W L R Q V

' L V F L S ~~B U C H R~~ & ~~L F R H U~~ G L ~~Q B~~ ~~F R M D O C B I O~~ X Q W H H U V

D \$ O G L V F L ~~S O F L W O Z R A B~~ ~~O F F R U~~ ~~Z I D W K~~ ~~H I G H U D O B I O R Y~~ H U V L W \
 R I D W H U X ~~O P R O~~ ~~V R X S~~ ~~F O H V D O B U~~ R F H ~~G X O H~~ ~~L G H O L Q H V~~
 E 7 K ~~B I L~~ ~~F 3 U~~ H V L ~~C W G W~~ ~~X D O I G W~~ ~~K D~~ ~~O W~~ ~~I G H~~ ~~V L J~~ ~~Q X P A D H G~~
 5 H V R X U ~~F S H U~~ ~~V H R M O D~~ ~~W E Y~~ ~~B L O V~~ ~~X D U~~ ~~V M R R Y~~ ~~W U E~~ ~~L W K W~~
 3 H U V ~~R Q R I P O R W W~~ ~~K H R~~ ~~D R U~~ ~~G U H F~~ ~~U Q B U~~ ~~F R U~~ ~~Z I D O B~~ ~~S B O L F D E O H~~

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H 7KISWRFLQVWLVWPKZRH NZLQWVLLQUYK&VWRQ\ RQH
 ZKRRLRQV&XQVQVGS LUMWVHHUYLFH

Appendix C - Commissioners to be Ratified

FY2021 Commissioners

Vice President, Education

AVP Experiential & Co-op Affairs

Laura Kwan

AVP Academic Affairs

Matthew Gerrits

AVP Provincial & Federal Affairs

Muriuki Njonjo

Vice President, Student Life

AVP Equity

Victoria Rodney