ATTENDANCE

The following members were present:

- Wu, Richard
- Gerrits, Matthew
- Richardson, Savannah
- O’Sullivan, Elizabeth
- Chen, Junru*
- Cheng, Linyi*
- Small, Jason†
- Arnold, Katie† (EngSoc B representative)
- Saleh, Rana*
- Lee, Alex* (MathSoc representative)
- Velling, Seneca
- Richard, Austin (SciSoc representative)
- Scambia, Miranda (ASU representative)
- Smith, Jessica (ASU vacancy appointment)
- Akhtar, Bilal*
- Hua, Deon*
- Li, Rongzhao*
- Plante, Connor (Co-op Affairs Commissioner)

* remote  † arrived late

The following members were absent:

- MacMillan, Kurt*
- Cadler, Ethan*
- Baik, Vincent*
- Kocko, Chris*
- Ourchane, Yussef
- Mirlees, Carly (ESS representative)*
- SJUSU representative
- Hou, Yu Chen*
- GBDA representative
- SoPhs representative
- Campbell, Oliver*
- Cortes, Amandreo*
- Mohan, Andrew*
• Renison University College representative
  • Shimoda, Mariko (Engineering Society A Representative)
  • Tran, Tomson (AHSUM Representative)
* excused

The following gallery were present and wished to recorded:

• Siemons, Jacob
• Hunte, John
• Margolis, Elisheva

PRELIMINARIES

CALL TO ORDER

A quorum being present for the conduct of business, Elizabeth O’Sullivan called the meeting to order at 10:34 PM. Speaker Elizabeth O’Sullivan directed the Secretary to check attendance. Attendance was recorded in the register.

Secretary’s Note: the meeting on March 17th, 2019 was called by the Speaker due to cancellation and rescheduling of the original March 10th meeting caused by inclement weather.

APPROVAL OF THE AGENDA

Be it resolved that Council approve the March 16th, 2019 Meeting agenda, as presented.

Councillor Deon Hua inquired what the scheduled adjournment time was for the now rescheduled meeting. Speaker Elizabeth O’Sullivan confirmed the scheduled adjournment time had not changed from the prior agenda. Deon proposed an amendment to schedule adjournment at 2 PM.

Be it resolved that Council amend the agenda to set the scheduled time of adjournment at 14:00.

Councillor Deon Hua and Vice President Matthew Gerrits.

Motion carries

With no further opposition, the Speaker adopted the agenda, as amended.

TERRITORIAL ACKNOWLEDGEMENT

Pursuant to Federation Policy 50, Indigenous Engagement and Inclusivity, the Federation of Students’ Council acknowledges:
The University of Waterloo is on the traditional territory of the Neutral, Anishnaabeg, and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, land promised to the Six Nations, which includes six miles on each side of the Grand River.

CONSENT AGENDA

APPROVAL OF THE MINUTES

Be it resolved that Council approve the minutes of the February 10th, 2019 meeting, as presented.

Secretary Seneca Velling and Science Society Designate Austin Richard.

Secretary Seneca Velling noted correction requests received from Councillor Deon Hua and Councillor Jason Small were recorded and would be corrected.

Councillor Linyi Cheng proposed a series of minor amendments:

- Regarding Page 14 — Salary Loophole, third point
  Original Test: "He meant to bring it up in January but there was not time permitting..."
  Suggested: "He initially meant to bring it up in January but later decided that was not the best time to do so..."

- Regarding Page 15 — Safe Pedestrian Policy: 2nd last paragraph
  Original: "...opposed making it a policy..."
  Suggested: "...opposed making it a resolution..."

- Regarding Page 8 — Parkour, Councillor Linyi Cheng proposed replacing the Secretarial Note with the following:
  "Secretary’s Note: to connect a Councillor calling into the conference line, Councillor Jason Small performed parkour maneuvers. In one swift motion, the Deputy Speaker leapt over his desk to reach the phone. Only the Secretary seemed to notice Jason’s stunning display of physical agility but before he could say word — before he could draw Council’s attention to it — the Deputy Speaker had already slithered back to his seat. Councillor Oliver Campbell joined the conference line at 1:26 PM.

Secretary Seneca Velling accepted the first two amendments with friendly consensus of the assembly. Secretary Seneca Velling rejected the third amendment. As no motion was made regarding the final amendment the suggested amendment died on the floor. The Speaker resumed discussion of the approval of the minutes.

Motion carries as amended.
EXECUTIVE REPORTS

PRESIDENT (RICHARD WU)

The President spoke to the last month involving the finalizing of elections and work on associated procedural reforms. In addition, he noted that much of his work recently has been focused on the General Meeting. With respect to elections, President Richard Wu noted that an exit survey for candidates would be going out soon as it was being developed by the Marketing & Communications Department.

Separately, the President informed the assembly that the Winter General Meeting will be occurring at 5 PM in the SLC Great Hall, next Thursday. Breakfast food will be provided. As an attendance incentive, attendees will be awarded a raffle ticket and win. President Richard Wu requested support from Councillors for staffing the check-in desks to relieve the promo team and allow them to promote the event around campus.

As a final update, the President stated that the students on the Committee for Student Mental Health (CoSMH) have met and had a two hour meeting to discuss a PAC-SMH recommendation 20, which addressed “work[ing] on enhancing peer-supports”. The group assessed what a good plan for this looks like. There were additional discussions about how to implement that goal. If Councillors are interested please reach out for further details.

Vice President of Student Life (Savannah Richardson)

Secretary’s Note: Vice President Savannah Richardson made a point to note that she was standing weirdly, so the record shall reflect as much.

Vice President Savannah Richardson apologized for lack of written report, citing that her work had been very hectic recently given the culmination of the year. The Vice President has been working closely with the student experience review with Victoria Lehmann, a project specialist in the Associate Provost, Students’ office. Currently only three undergrads for the focus group on student experience. The review represents a great opportunity to discuss the student experience on campus. Vice President Savannah Richardson encouraged Councillors to reach out to constituents regarding this and to attend the event. In particular, the Vice President emphasized getting outreach to non-actively involved students as being an essential focus of the review panel. Focus groups are scheduled to occur next week. The Vice President, Student Life was unsure what accommodations are being made, but there are some available if you contact Victoria Lehmann.

In addition, the Vice President, Student Life has been working on the Leadership Awards. This year a new partnership with GSA and Office of President to put on a larger scale event with more partners is underway.

Vice President Savannah Richardson Campus Life Advisory Committee has been doing data collection and metrics. The Services manager and Vice President, Student Life will be reviewing a new standardized end of term reporting templates that have been developed. Further to make a more accessible document, the services will provide a summary for Council, but the in-depth review of detailed reporting will occur in Committee. Each services will summarize key wins, challenges, etc...
Vice President Savannah Richardson highlighted work with Roly Webster, the Director of Athletics and Recreation, to support satellite campuses provision of and access to resources and athletics services. Improvement of equipment and access is a focus. In a similar vein, the Vice President is working with Campus Wellness to ensure satellite campuses have better counselling support. Right now looking into how to allocate resources to support that end.

In light of the recent Government of Ontario Post-Secondary Education announcement, the Vice President, Student Life informed Council she has been working with Marketing & Communications department to highlight what services have done/are doing. This currently includes Peer-to-Peer (P2P) support and contact information being publicized more.

Councillor Deon Hua expressed concerns regarding the KeyFob request process, on behalf of Councillor Rongzhao Li and MathSoc. The Councillor expressed that the process is incredibly slow and while that may not be a Feds problem necessarily, MathSoc has to go through Feds to get the Fob and the turnaround time can be substantial. Currently the society requires a event request form and then key fob form to be completed separately and sequentially. Councillor Deon Hua asked if there was way to streamline this or simply the process. Vice President Savannah Richardson that part of the reason there were some of these problems was the current system is a trial that began last Winter, and some problems will need to continue to be ironed out. Feds has a good relation with IST and it’s easier for Feds to handle Fob requests. This was just a trial, if it is not working well Feds can try to review it stated the Vice President. Explaining why Societies were required to book an event form first, Vice President Savannah Richardson explained that there were liability insurance requirements for events. There was no point in ordering a Fob if an event could not even be put on or was being held in a room that wasn’t booked properly.

Councillor Deon Hua said he appreciates the Fob system and understands why we do the event form system, but his concerns were just about improving the process. The Vice President, Student Life encouraged him to reach out via email to improve the process.

Councillor Deon Hua expressed concerns that Committee of Presidents had not met for the last three months. Vice President Savannah Richardson clarified why being that: (1) there were not significant quantity of agenda items submitted from members; (2) due to events out of the Vice President’s control she could not attend some meetings and as Society Presidents had expressed the meetings should not be held without her present, she had cancelled the meetings; (3) lastly, Vice President Savannah Richardson stressed a desire not to waste the time of the Society Presidents. If there is desire for a meeting, please inform Vice President Savannah Richardson. The Vice President highlighted her belief in the strength of the Society Presidents currently, and noted that the upcoming meeting would include discussion and review of the Societies Agreement.

Secretary Seneca Velling inquired about Fob process and if it could be automatic, such that upon filling an event form the Fob request is automatically considered. Vice President Savannah Richardson noted this produces some problems with sub-societies and other groups that fill out such forms but are not permitted access to the Fob by IST.

Secretary Seneca Velling followed up on libel and slander claims from MathSoc regarding a fraternity group that was trying to form as a subsidairy to MathSoc. The Secretary reminded Council that the Society had sought support in taking legal action item. Vice President Savannah Richardson noted she had connected MathSoc President Rongzhao Li with the Director of Campus Life, Dave McDougal, and the situation was being managed.
Councillor Deon Hua expressed they had not yet heard back and wanted to know what actions they could take in terms of legal response. Vice President Savannah Richardson said she was not comfortable speaking to the exact legal response powers because she was not well placed to answer currently. She noted however, that the Director of Campus Life has more experience in risk mitigation and legal response and would be able to provide more support. Secretary Seneca Velling referenced the need to go through proper system with the Campus Life department first, but that if problems remained unaddressed, persisted, or worsened then there was opportunity to go through Board legal proceedings for support too. 

**Secretary’s Note:** The Secretary’s reference to Board procedure was with respect to Procedure 11, Legal Expenditures, §A(3):

"All full members of the Federation of Students as defined by the Bylaws of the Corporation shall be eligible for legal support. Any other persons or organizations deemed appropriate by the Board of Directors shall also be eligible for legal support."

Councillor Linyi Cheng asked why the Feds office moved to basement. Vice President Savannah Richardson clarified that there are a number of office spaces that Feds occupies and renovations were ongoing elsewhere. In addition, she noted that while the front desk had moved downstairs, main office (and Executives) were located in the upstairs wing now.

Last but not least, Vice President Savannah Richardson reminded Councillors that Monday was Volunteer Appreciation, and encouraged attendance from Council.

**Vice President of Operations & Finance (Kurt MacMillan)**

*Secretary’s Note:* Vice President Kurt MacMillan was not in attendance at the meeting. The Secretary recorded questions for the Vice President in the record.

Science Society Designate Austin Richard sought to clarify, with respect to the Bomber update, that with the Students’ Choice Initiative (SCI) announced by the Provincial Government that had become the new focus of the organization, whether Bomber would not be the focus of the Vice President, Operations and Finance’s time. Vice President Savannah Richardson confirmed that Vice President Kurt MacMillan’s time was spent currently restructuring the Feds fee and reviewing how to keep the organization operating with opt-out fee structures. Science Society Designate Austin Richard asked what this meant. Vice President Savannah Richardson responded that the Executive Committee had been working closely with their interpretation of what was to be classified or defended as essential or non-essential. Feds senior management met with other schools to see what they were constituting as essential. Feds is in the process of reviewing what the University is willing to defend on Feds behalf, as the Uni is the party that will be penalized for non-compliance. The Vice President, Operations and Finance is looking to protect the corporation and this has become the priority.

Councillor Deon Hua noted that at an earlier Council meeting this year, the Federation had agreed to help MathSoc set up a mailing list. He had not yet heard back from Vice President Kurt MacMillan. Secretary Seneca Velling asked if Councillor Deon Hua would mind resending the email and carbon copying himself and Vice President Savannah Richardson.
Science Society Designate Austin Richard brought up another point that the Bomber update from student consultations getting pushed to April due to other priorities. Science Society Designate Austin Richard asked if this was really appropriate due to an exam period, which would likely compromise most of the consultations as students were focused on exams. Vice President Savannah Richardson asked Austin to reach out to Vice President Kurt MacMillan via email for this. Science Society Designate Austin Richard stated he would be reaching out shortly. Vice President Matthew Gerrits further stated that the online Bomber feedback form is still open and could also be used at anytime.

Arising from Science Society Designate Austin Richard’s point, Secretary Seneca Velling raised from the table a motion to suspend the rules so as to prevent the VP Operations & Finance from being in non-compliance with a standing Council resolution regarding reporting on consultations.

**Be it resolved that** Council suspends the rules to permit consultations and return of summary report to Council for the beginning of the next Governing Year (by end of June 2019).

*Secretary Seneca Velling and Vice President Savannah Richardson.*

**Motion carries** with two-thirds ($\frac{2}{3}$) voting in the affirmative. As the motion to suspend the rules has been adopted and the consultation period date is extended.

Noting requests from members of the gallery present and asking to speak, the Speaker open the floor to Questions from the Gallery: Member-at-Large and incoming Councillor, John Hunte, wished it noted for the record that the Budget & Appropriations Committee had not yet met in the new year, despite a few requests from the member to review actual expenditures and set the four (4) month transition operating budget. Member Hunte also noted that the Committee was in the process of setting up a meeting, but he had not yet heard back from the Vice President and would like to shortly. Vice President Savannah Richardson informed the assembly that Vice President Kurt MacMillan had set an internal deadline for the departments and offices of the Federation to have their four (4) month and yearly budget requests in by March 25th. Following that, the VP Student Life stated that a meeting would likely be scheduled.

**Vice President of Education (Matthew Gerrits)**

Vice President Matthew Gerrits noted that most of what Councillors would be interested in are in his two reports, but that since those reports were completed, not too much has happened. One recent update of note was the Complimentary Teaching Assessment Team (CPTAT) has kicked into a higher gear in effort to set up a framework for assessments.

The VP Education is looking to set up policies for UCRU for Federal Parties’ campaigns to include with their platforms. UCRU is informal, so currently different schools have been delegated tasks to create single pager white papers on topics. Policy working groups (composed of schools who are interested) will take these papers and trying to distil common asks to lobby for.

The Feds Teaching Award has been awarded, but details are not yet public. Vice President Matthew Gerrits thanked all the Undergraduate Senators and the Undergrad Affairs
Commissioner to participate. The Vice President was incredibly pleased with the wide variety and high quality award submissions and endorsements. Two winners were chosen and one will go to Partners in Higher Education dinner (PIHED) in April.

Things that did not make it into Vice President Matthew Gerrits’s report included reviewing the Stakeholder Relations Manager (SRM) job description and what the role can do. Currently, the Vice President Education and General Manager will go through job description and making sure it’s serving the organization’s needs. Highlights of this week were the academic integrity panel to talk about academic integrity at Waterloo.

On upcoming Monday, there will be a round-table panel with education experts (and former Premier Wynne). Vice President Matthew Gerrits will be a panelist there. The Vice President informed Council that it was hosted by Liberal riding and the Young Liberals, but he was invited there only in a non-partisan capacity and intended only to speak in such a manner. It was pointed out that promotion of the event should be done with the Federation’s own social media (original posts) or re-tweeting individuals rather than party accounts. Going forward this has been implemented. Vice President Matthew Gerrits encouraged attendance of Councillors and other interested parties. The title of the talk is “A Conversation: Future of Education in Ontario”.

Secretary’s Note: EngSoc B President Katie Arnold arrived at 11:16 AM.

Councillor Deon Hua asked about the Town and Gown Committee and Unsanctioned Public Gatherings Task Force, and what if any of their safety-oriented recommendations made it into how the city intends to handle the St. Patrick’s Day Ezra street and other parties. The Councillor sought an update on what students can expect for this Sunday. Vice President Matthew Gerrits replied that it would be much the same as in prior years. The Committee is working to change recommendations in the coming year, but these have not been implemented for this year. This year was communication of student asks and respect for the student community. This is not necessarily going to filter down to the students who cause a lot of the problems (out of town students and high school students typically). Students should not expect fundamental changes in the City or Region’s approach at this point. It was supposed to be a 2-3 year plan, and currently the work has only been under way for 10-11 months.

Councillor Bilal Akhtar inquired about the pilot survey data from Vice President Matthew Gerrits’s report regarding teaching evaluation. Vice President Matthew Gerrits stated that those data were for course evaluations being done last term. After doing course evaluations students might recall there was a second course evaluation for the same course. These are a pilot forms for gathering info on how successful it was. This helps determine if the new system continues to preference gender or anything else in evaluation. See how rankings line up and compare. The Course Evaluation Project Team gave that information to a third party (IAP likely) and has been waiting for report back. Those results should be forthcoming. The results will be used to review campus wide questions and see if changes need to be made or if results are even in expected parameters for gender bias. Councillor Bilal Akhtar clarified if this was similar to the cascade model voted on by Senate, and whether the Senate or Council would see what this cascade looks like. Vice President Matthew Gerrits noted this was indeed the first level of the cascade model, respecting the University wide questions. For clarity, the Vice President, Education explained that the University Senate approved a prior report from the previous Course Evaluation Project Team to have comparable longitu-
dinal data to compare (constant questions across the University, consistent across a Faculty, across a department, and then instructor-selected questions). Questions that went out with the data noted in Vice President Matthew Gerrits’s report were predominantly campus-wide questions. This is a very deliberative process, get things right rather than do it quickly.

**REPORTS FROM THE BOARD OF DIRECTORS**

The Chair of the Board provided an oral report to Council highlighting major aspects of the Board’s work in the last month, beyond what had been addressed by the Executives. The focus of the report was on increases to Federation fees for members to adjust for Consumer Price Index (CPI), Staff Salaries which are not controlled by the Federation but rather by the University, and advocacy funding. Further, the Chair noted that the General Meeting agenda had been approved, and as a result a series of bylaw amendments were approved for GM-ratification regarding strengthening Council’s oversight powers of the Board and of Executives as well as transferring some responsibilities of President to VP Student Life and vice versa to better balance the work load of the Executives.

Councillor Linyi Cheng asked about opt-out fee changes and whether the Board had looked into ways to look into loss of student fees, such as establishing a donations committee, alumni donations option, or leasing the naming rights of the Federation, etc. Secretary Seneca Velling spoke to what has been looked at so far, including fee segmentation, review of other schools, stratified Comm Ops costs for fee-paying and non-fee-paying members, among other things. No further questions were asked.

Secretary Seneca Velling moved an item arising from the Board’s report that would authorize the president to move a motion to segment the federation of students fee at the Board of Governors, in accordance with necessary essential services listing, provided that the sum of all fees does not exceed the current Federation of students fee, and provided ratification of essential and non-essential services occurs by Council by the end of the governing year.

**Be it resolved that** Council authorize the President to move a motion to segment the Federation of Students fee at the Board of Governors, in accordance with necessary essential/non-essential services listing, provided that the sum of all fees does not exceed the current Federation of Students fee, and provided ratification of essential and non-essential services occurs by Council by the end of the Governing Year.

Secretary Seneca Velling and Vice President Savannah Richardson.

Vice President Savannah Richardson asked if the ratification can occur over an e-vote as the break down might not be finalized by then. moves to authorize the Board of Directors to ratify the essential and non-essential listing by the end of governing year:

**Be it resolved that** Council authorize the Board of Directors to ratify the essential and non-essential listing by the end of governing year.

Vice President Savannah Richardson and President Richard Wu.

The Vice President, Student Life noted this was because such a listing might not be prepared in time for the end of the Governing Year. Councillor Linyi Cheng spoke out against this going to the Board rather than letting Council, as a representative
body, do this. The Councillor said it was Council’s duties to represent the needs of students and the Board should not be empowered beyond its mandate. EngSoc B President Katie Arnold stated that the Board is not a representative body and should not be making representative body decisions. Vice President Matthew Gerrits noted that with respect to this being ratified by Council vs. Board, this is just defining what fees are or are not essential and would not affect Council’s autonomy to spend funds, therefore it was likely equally well placed at the Board. Secretary Seneca Velling noted the Board’s interpretation was that this was a Council deliberative matter and without direct referral to the Board of the matter from Council, then it should not be going to the Board. The Chair of the Board disagreed with the VP Education’s interpretation. The VP Education apologized and noted he had forgotten the Board’s interpretation was that this matter was squarely the purview of the Students’ Council. Vice President Savannah Richardson asked is Council voting on what is the breakdown. Secretary Seneca Velling suggested sending this to Campus Life Advisory Committee or Budget & Appropriations Committee instead.

**Point of Information:** Secretary Seneca Velling rose to a point of information to clarify what the motion or vote on the table was, as the Speaker had been unclear. Speaker Elizabeth O’Sullivan noted that she wanted a straw poll for the item on the table to go to the Board. The Speaker noted that the majority of the assembly opposed this going to the Board of Directors.

**Motion was Withdrawn from Consideration by Council**

Vice President Savannah Richardson brought up Secretary Seneca Velling’s suggestion to have the Budget & Appropriations Committee ratify this instead, as they were well placed to do so given their budget preparation role.

**Be it resolved that** Council authorizes the Budget & Appropriations Committee to ratify the essential and non-essential services listing within a sufficient time period for consideration at the June Board of Governors meeting of such an item.

**Vice President Savannah Richardson and Secretary Seneca Velling.**

Richard noted that there are two Board of Governors meetings remaining in the calendar year (April and June).

**Motion carries** and the amendment is adopted.

The main motion now reads:

**Be it resolved that** Council authorize the President to move a motion to segment the Federation of Students fee at the Board of Governors, in accordance with necessary essential/non-essential services listing, provided that the sum of all fees does not exceed the current Federation of Students fee, and provided the ratification of essential and non-essential services listing.

**Be it further resolved that** Council authorizes the Budget & Appropriations Committee to ratify the essential and non-essential services listing within a sufficient time period for consideration at the June Board of Governors meeting of such an item.
Motion carries unanimously.

REPORTS OF THE OFFICERS OF COUNCIL

SPEAKER OF COUNCIL (ELIZABETH O’SULLIVAN)

Not much of an update to give.

Reminded Councillors to please submit documents in PDF format rather than other formats or links to google documents due to agenda formatting and tracked changes problems.

DEPUTY SPEAKER OF COUNCIL (JASON SMALL)

Councillor Jason Small was not present, but the Secretary relayed his requested oral report:

- General reminder to try to not let agenda items drag on longer than they need to.

- The Officers of Council are going to start planning a training session for incoming Councillors and are looking for Volunteers to help deliver training content at the session (date/time TBD). If there’s any aspect of being a Councillor that you think you can pass your knowledge on, whether that be Feds governing structures, how to use your role to effect change, or any other aspect of the job, please let Jason know.

Lastly a motion arising out of Councillor Jason Small’s report is the acceptance of the resignation of Councillor Joshua Mbandi:

Whereas Councillor Joshua Mbandi notified the Officers of Council by email on March 7th of his immediate resignation from Students’ Council.

Be it resolved that Council accept the resignation of Joshua Mbandi as an Arts Councillor.

Science Society Designate Austin Richard and Speaker Elizabeth O’Sullivan.

Vice President Matthew Gerrits expressed that it was generally a good practice to accept resignations.

Motion carries.

SECRETARY OF COUNCIL (SENECA VELLING)

The Secretary noted the lack of rules surrounding cancellation of meetings due to inclement weather and advised a procedural change. The Vice President, Education proposed amending the agenda for immediate consideration of the proposed amendment.

Be it resolved that Council amend the Agenda to add for immediate consideration the approval of amendments to Procedure 9 by the Secretary.

Vice President Matthew Gerrits and President Richard Wu.
Motion carries and the item is added to the Agenda for immediate consideration.

The motion having been approved for consideration on the Agenda proceeded to the floor immediately.

Be it resolved that Council approves amendments to Procedure 9, §C. Meeting Dates, as follows:

Creation of Procedure 9, Section C. Meeting Dates, Clause III. Cancellation, Paragraph (1) to read — "Barring exceptional circumstances, the Speaker shall not cancel a duly scheduled meeting of Council less than forty-eight (48) hours prior to the scheduled meeting time listed on the Agenda. Notwithstanding the foregoing, the Speaker may cancel or delay a meeting that is non-quorate, subject to parliamentary authority."

Secretary Seneca Velling and Speaker Elizabeth O’Sullivan.

Secretary’s Note: Speaker Elizabeth O’Sullivan pulled up the text of the motion for Councillors.

EngSoc B President Katie Arnold asks who controls/defines exceptional circumstances. Speaker Elizabeth O’Sullivan indicated that from the text of the motion it would be her. EngSoc B President Katie Arnold indicated that this would then changes nothing about the problems last weekend with inclement weather causing cancellation of a duly scheduled meeting. Vice President Matthew Gerrits said this gives cause to remove a Speaker for not following these orders.

Councillor Bilal Akhtar stated that forty-eight (48) hours may seem long but it’s necessary so we can plan our weekends around it. He recalled that he had woken up early morning (as well as woke his entire family up so they could drop me him off at Square One) to catch a bus, and only when he was on board that bus did he receive the email notice of cancellation so a cancellation. Two hour notice for cancellation is insufficient.

Secretary Seneca Velling spoke to need for Speaker to have some discretionary authority with respect to cancellation, but the procedure would mean thought about the impact on those Councillors commuting.

Speaker Elizabeth O’Sullivan asked for the motion on the floor to come to a vote.

Motion carries with EngSoc B President Katie Arnold in abstention.

Reports of Councillors

Point of Information: Councillor Linyi Cheng rose to a point of information requesting clarity whether Caucus Reports would be attached to the minutes. Secretary Seneca Velling confirmed they were to be added.
Point of Order: Councillor Linyi Cheng rose to a point of order as to whether the Officers of Council would do something about various reporting persons (Executives, Councillors, etc) not submitting reports on time. Secretary Seneca Velling responded that the Officers' enforcement powers were rather limited and often not proportionate, for instance Officers can either not accept the late reports, thus preventing information getting to Councillors, or note them as late; alternatively, the Officers can penalize parties by removing them from Committees or Chairmanship of those committees, but that was often excessive overkill. The Secretary referred the Councillor to Robert’s Rules 11th Edition Art. XIII. Legal Rights of Assemblies and Trial of Their Members, which stipulates the powers and legal rights of the assembly to discipline their members. Councillor Linyi Cheng asked if the report could be noted as late in the minutes. Secretary Seneca Velling said that can be done going forward, certainly.

Arts Caucus

ASU reported that since the last meeting there has not been a lot of updates. Winter conference council meeting with departments has occurred, which covered a review of the year and future plans.

Nominations for the ASU Executive ended yesterday and campaigning will start Monday, with voting the week after.

The Arts Gala is next week and 65% of tickets have been sold.

ASU is submitting a Student Life Endowment Fund (SLEF) proposal to replace seats in Arts Lecture.

Lastly, the planned changes to constitution to expand the Executive team to include a VP Social are being presented to ASU Council soon.

Engineering Caucus

EngSoc B President Katie Arnold was unable to submit her contribution to the engineering written report because she had been too busy. She noted that the Waterloo Engineering Society had recently hosted Canadian Engineering Competition for schools across Canada.

In addition, the largest career fair in recent history for Engineering was conducted which was chaired by Megan Town.

The VP Teaching for the Faculty of Engineering has spoke with EngSoc’s Council about plans to replace the teaching model. Consultations for a new proposed model are underway. The final meeting of EngSoc Council will ratify the election of the Executive, with the exception of the VP Academic who is facing off in a contested by-election.

EngSoc B President Katie Arnold further raised concerns regarding the inability of the Engineering Society’s Director of Diversity being largely ignored in communications with the University and Federation. Thus far, only RAISE has responded, but many Feds services have failed to reply to outreach efforts.

The Society adopte a new conference hosting policy as a consequence of being in CFES. New activity liability rules changes were adopted by a external organization, so Engineering Society has added policies to address if Waterloo wants to host a conference before just doing so and assuming liability.
VP Academic, Benjamin Beelen, has investigated the work term report marking fee. University central administers the fee and distributes it to Faculties. Engineering gets 100% to mark work term reports, but departments are unaware they are getting it.

Councillor Linyi Cheng noted that the work term report fee has not changed in 20 years and the departments don’t know they are getting the money. The Councillor sought more information on this point. EngSoc B President Katie Arnold noted for the sake of time she would send Councillor Linyi Cheng the report.

Councillor Linyi Cheng referred to his written report and brought up the privacy breach in which confidential student information (banking included) was sent to 2000 students. The Councillor noted he contacted the Feds Vice President, Education and the University Privacy Officer, as well as the Imprint. Councillor Linyi Cheng noted CBC reported on this but Imprint did not, leaving many students still unaware that other students’ private information was leaked. The Councillor stated that the Imprint is not the best of news sources.

Councillor Linyi Cheng further commented about an alarming number of allegations of sexual harassment and contact violation were not being well handled by the Co-op Department. A student was tricked into working in a call centre and the corporation is still hosting jobs on waterlooworks and has not been held to account. Co-op Affairs Commissioner, Connor Plante responded that he did see this post and reached out to the Co-op Department about it. They are currently investigating it. Co-op Affairs Commissioner noted he spoke with the Director of Employment Relations and is working with geographic Region Manager to report on it. A report will be coming in the next week. Vice President Matthew Gerrits noted that if students reach out about co-op issues of this kind, please send an email to coop.affairs@feds.ca so Feds can intervene on the persons behalf.

**Mathematics Caucus**

Councillor Deon Hua noted that a report was submitted but not included with the Agenda. Speaker Elizabeth O’Sullivan indicated this was because it was in a inaccessible format and in the future reminded Councillors to submit all documentation in text or PDF formats.

Councillor Deon Hua reported that the Faculty of Mathematics is considering eliminating joint-degrees due to complexity. He was representing students to the Faculty on that item. In addition, CS is raising tuition (61%) to meet Software-Engineering (SE) tuition. Councillor Deon Hua is reaching out to the Faculty of Mathematics about this to try to change this or at least get transparency surrounding the increase. The Councillor acknowledged little was likely to change as the Board of Governors had already made its decision.

MathSoc Designate Alex Lee noted that the Imprint was replacing 60-70 of the MathNEWS papers in MathNEWS stands with Imprint papers, which amounted at best to misuse and misappropriation of property. Councillors noted this was inappropriate of the Imprint and should be addressed. MathSoc Designate Alex Lee is irritated that this continues to occur (as it has for some time). MathSoc Designate Alex Lee wished the Society’s disapproval of the Imprint and their behaviour with respect to this matter to be noted. EngSoc B President Katie Arnold stated that Imprint does this to the Engineering Society’s Iron Warrior newspaper too. The Engineering Society noted that the Imprint said it was "not their fault if a student moves one paper", however in that conversation EngSoc B President Katie Arnold
noted that she said it was indeed the Imprint’s fault if 50-70 of their newspapers routinely make it into the Iron Warrior stand. EngSoc B President Katie Arnold reported that the Imprint claimed to be working on this, yet had hung up on her during the call. EngSoc B President Katie Arnold and Councillor Alex Eyre asked for the Federation of Students to intervene on their behalf to protect the Societies’ papers and their property from further misuse.

Vice President Matthew Gerrits replied to Councillor Deon Hua’s point regarding joint-degrees within Mathematics Faculty, seeking clarity if the Councillor knew if these new rules were respecting inbound or outbound joint-degrees. i.e., Can a Math Student get a degree with another faculty, is it preventing students outside the faculty getting math degrees, or is it both? Councillor Deon Hua clarified that students inside Math wishing to take joint degrees in other faculties can continue do so.

**SCIENCE CAUCUS**

Secretary Seneca Velling and Science Society Designate Austin Richard noted that there were continued reports of UW Food Services health problems. One student documented (with photographic evidence) ticks and flies in their Pho from the South Campus Hall location.

**SPECIAL ORDERS**

**PRESENTATION ON NEW CO-OP STATISTICS PACKAGE TO COUNCIL**

*Be it resolved that* Council give leave to Connor Plante, Coop Affairs Commissioner, to present the Special Order.

*Secretary Seneca Velling and Vice President Savannah Richardson.*

*Motion carries* unanimously.

*Secretary’s Note:* Please refer to the following link to the Co-operative Education Department’s job status categories assigned through WaterlooWorks.

**Question & Answer Period:**

Councillor Deon Hua noted that a student complained about reneging on a WaterlooWorks match and usually being kicked out of the system, instead this student is being kicked out of the co-op system entirely. This level of penalty is not in the co-op employment policies listing, is there anything the Commissioner can do to address this. Commissioner Plante noted that he did not see this, but based on precedent this is typically a fail since there is no mechanism to apply the US status. Commissioner Plante noted if it was the will of council to change this advocacy stance then he would do so. Councillor Deon Hua noted that this my be the current practice, but it’s not listed in anything students cannot see online or policies. If a student arranged job this complicates things. Deon said he would send the case. Vice President Matthew Gerrits stated that this could come to CSC.
John Hunte, member-at-large, asked that the employment rate here was for co-op students not students in general. Commissioner Plante confirmed this. Member Hunte asked if students who arrange their own job are included in this employment rate (this is ES designation). Why does Co-op go out of the way to make it seem a student wen through WaterlooWorks for their job? Commissioner Plante noted this is the formal way to get a co-op credit for a job you find on your own. It is to get it accredited, presumed Commissioner Plante. So Member Hunte followed up that this would be an employment rate total, rather than the usefulness of Co-op’s office generally. The member asked Council to consider a motion about amending the data set to state/disclaim: “these rates do not reflect what WaterlooWorks does for students in providing jobs, but rather it reflects the percent of students employed who are eligible to receive credit by X period of time.”

Councillor Linyi Cheng thanked Commissioner Plante for delivering the report and for his patience. The Councillor asked for list of acronyms to be included with the minutes. Secretary Seneca Velling noted that it would be. Councillor Linyi Cheng asked how many complaints have been received due to co-op advisor’s behaviours. Commissioner Plante noted he has not kept a formal log of complaints, but ball park estimates would be \( \approx 20 \) student issues for students who reached out regarding complaints on advisors.

Secretary Seneca Velling asked for a “year-in-review” report about use of Co-op Affairs Services, and what broad categories of problems are had.

Councillor Linyi Cheng asked what percentage of student complaints were dealt with satisfactorily for students where the student is content with the final verdict. Commissioner Plante said that’s difficult because it usually ends with Co-op contacting the student directly after he makes the case (unless the student wishes to remain anonymous). But since co-op provides the direct service to them, they typically respond to the students directly after concerns relayed. There have been no cases where a student who went through the system has come back for further support. This leads the Commissioner to believe it is been resolved satisfactorily. Councillor Linyi Cheng asked if the reasons students do not come back because the problems were solved properly or because they feel the process was useless. Speaker Elizabeth O’Sullivan noted the conversation was straying from the scope of the Special Order and requested the discussion to move to csc or for Councillor Linyi Cheng to follow up with Commissioner Plante later.

**GENERAL ORDERS**

**COMMITTEE OF PRESIDENTS**

**Be it resolved that** Council hereby dissolves the President’s Advisory Committee (PAC) and transfers those functions, duties, and outstanding referred tasks of the PAC to the Committee of Presidents;

**Be it further resolved that** Council adopts the amendments to description and function of the Committee of Presidents, as presented;
**Be it further resolved that** the Secretary of Council, in consultation with the Vice President Student Life, shall inform all constituency and society presidents, who are members of the Committee of Presidents, of the forthcoming changes; and

**Be it further resolved that** this decision shall enter into force effective May 1st, 2019.

*Secretary Seneca Velling and Science Society Designate Austin Richard.*

Secretary Seneca Velling spoke to the changes proposed and process of review of the document by members of Committee of Presidents and President’s Advisory Committee as well as the Vice President, Student Life.

EngSoc B President Katie Arnold address concerns regarding the provision in §8(c) promulgation, which read:

"Make decisions on behalf of the Students’ Council between regular meetings of Council, provided:

(c) such decisions are promulgated by the Speaker, signed in writing or electronically, within forty-eight (48) hours of such a decision having been made."

EngSoc B President Katie Arnold asked why this provision existed as it effectively gave far more powers to the Speaker than at any time prior.

Secretary Seneca Velling spoke to current powers of PAC and how this was the current procedural rule and he had simply integrated those rules to best comply with the Committee’s rules. EngSoc B President Katie Arnold inquired then if this should really be a power of the Speaker. The Secretary noted that the Speaker is appointed by Council and so given the Society Presidents serve on Council they have a say in this role.

EngSoc B President Katie Arnold agreed the provision made sense when the responsibilities were held by the President’s Advisory Committee, as that committee was not representative, but with the new changes to Committee of Presidents this makes substantially less sense.

Vice President Savannah Richardson offered an amendment to §A.8(c) to include a provision that the Speaker may not unreasonably withhold promulgation of any item adopted by the Committee:

**Be it resolved that** Council amend §A.8(c) to read:

"Such decisions are promulgated by the Speaker, signed in writing or electronically, within forty-eight (48) hours of such a decision having been made. The Speaker may not unreasonably withhold promulgation of any item adopted by the Committee."

Motion is considered friendly and adopted

EngSoc B President Katie Arnold noted that some edge cases remained, for instance, if Speaker was on vacation and could not promulgate the item, or if the Speaker is awful. She believed this was symbolic and not appropriate. Vice President Matthew Gerrits stated that he wanted discussion if this was valuable or not. Vice President Matthew
Gerrits sees this as being a protection so Committee of Presidents cannot just run amuck counter to Council. The Vice President said that if there wanted to be a restriction like this, there was a potential change:

"Speaker must answer affirmatively or negatively to the implementation of the decision. In default of response, the motion adopted automatically enters into force. If it is rejected, the Speaker shall include it on the next regular Council meeting agenda."

EngSoc B President Katie Arnold asked how much of the membership of this Committee is not Council. Nearly all of the is composed of members of Council, noted Speaker Elizabeth O'Sullivan. EngSoc B President Katie Arnold asked why should the Speaker be able to strike it down, if a committee of Councillors made the decision. Vice President Savannah Richardson noted the major concern seemed to be Speaker, would it be better to send it to Exec Committee to review to enter it into force. EngSoc B President Katie Arnold strongly opposed this given that the Executives serve on the Committee of Presidents as well. It does not solve the problem so much as reduce accountability. EngSoc B President Katie Arnold responded that she was happy to leave it to with Matt’s proposed language.

Member Hunte, noted the issue was on variance of simple majority versus higher threshold. For instance any majority of the Committee might still reflect a vast minority of Council, and hence a decision by the Speaker was warranted.

Vice President Matthew Gerrits introduced his resolution as an amendment:

**Be it resolved** that Council amend §A.8(c) to read:

"Such decisions are promulgated by the Speaker, signed in writing or electronically, within forty-eight (48) hours of such a decision having been made. The Speaker must answer affirmatively or negatively to the implementation of the decision. In default of response, the motion adopted automatically enters into force. If it is rejected, the Speaker shall include it on the next regular Council meeting agenda. The Speaker may not unreasonably withhold promulgation of any item adopted by the Committee."

**Vice President Matthew Gerrits and EngSoc B President Katie Arnold.**

**Motion carries**

The amendment having been dispenses with, the Speaker returned debate to the main motion.

inquired what other committees do not have their decisions going into force immediately. Secretary Seneca Velling noted most all of them, but since this committee could act as Council under select circumstances further regulations were warranted.

MathSoc Designate Alex Lee referenced §B Membership, noting it was unfair that the President of AFSA has a nonvoting seat since AFSA is under ASU. He’s unsure how
to handle this. Similarly, the School of Planning is under ESS noted Vice President Savannah Richardson. The Vice President, Student Life and MathSoc Designate Alex Lee proposed striking §B.7 entirely. The assembly concurred that no subsocieties should be included on Committee of Presidents.

**Be it resolved that** Council strike §B.7 from the procedure.  
*MathSoc Designate Alex Lee and.*

**Motion is considered friendly and adopted**

Vice President Savannah Richardson asked what the point of having two Executives on the Committee was even if the new bylaws did not pass. Secretary Seneca Velling noted that if the bylaws pass the President would serve, but otherwise the assembly cannot remove the President from the committee due to the Societies Agreement.

**Be it resolved that** if the new bylaws pass the procedure shall read: §B.1, 'The President of the Federation of Students, who shall be chairperson;' and  

**Be it further resolved that** in such instance the VP Student Life will be struck from the membership of the Committee.

*Secretary Seneca Velling and Vice President Savannah Richardson.*

**Motion is considered friendly and adopted**

**Motion carries** unanimously with EngSoc B President Katie Arnold, MathSoc Designate Alex Lee, Secretary Seneca Velling, President Richard Wu, Vice President Savannah Richardson, Councillor Deon Huain favour.

**WATERFOWL MASCOT COMMITTEE**

**Be it resolved that** the mandate and existence of the *ad hoc* Waterfowl committee be extended to the 2019-2020 year;

**Be it further resolved that** the Waterfowl committee be included in the Students’ Council Procedures handbook and Council refers writing up this committee task to PPC.

*Councillor Linyi Cheng and Secretary Seneca Velling.*

Councillor Linyi Cheng noted this was an exciting committee created last year by Secretary Seneca Velling, then the Deputy Speaker. The Councillor noted that it appears the Committee did not have time to complete its mandate. The Councillor proposed extending the life time of the Committee.

Secretary Seneca Velling noted that *ad hoc* committees do not get added to procedures, but that otherwise he supported the motion.

*Secretary’s Note: Speaker Elizabeth O’Sullivan asked for advice on the ruling the ruling, Secretary Seneca Velling advised that since ad hoc committees dont go into procedures*
the item is likely out of order, unless the question is split or the second resolution is struck.

**Be it resolved that** Council strike the second resolution.

*Speaker Elizabeth O’Sullivan and Secretary Seneca Velling.*

**Motion is considered friendly and adopted**

Motion on the table now reads:

**Be it resolved that** the mandate and existence of the *ad hoc* Waterfowl committee be extended to the 2019-2020 year.

Vice President Savannah Richardson asked why Councillor Linyi Cheng wanted to extend the mandate. Councillor Linyi Cheng noted that for this fiscal year the committee did not do anything as the President did not meet the committee. It was created, but there was not enough time to do what it was supposed to do. Extending its lifetime might change that. President Richard Wu confirmed the committee met once or twice.

Vice President Matthew Gerrits said this topic was not a good use of the President’s time and so should be eliminated.

**Motion carries** with Councillor Junru Chen in favour.

**AMENDMENTS TO AGENDA ACKNOWLEDGEMENTS**

**Be it resolved that** as long as the “Acknowledgements” section of future Council agendas exist, it be amended to include the following:

“Seneca Velling (Secretary, 2017-2019), for his efforts to increase accountability of Federation governance and budget procedures.”

_Councillor Linyi Cheng and Vice President Matthew Gerrits._

**Point of Order:** Secretary Seneca Velling rose to a point of order that he possessed a conflict of interest and intended to recuse himself from discussion. The Secretary withdrew from proceedings and the Speaker appointed the Vice President, Student Life as the recording secretary to takes minutes.

*Secretary’s Note:* Vice President Savannah Richardson left 'Savannah takes minutes now MUAHAHAHAHA' on the record. The Secretary would like it noted he found no evidence of evilness associated with the evil laugh in any portion of the minutes.

Councillor Linyi Cheng stated that the acknowledgments should be updated as appropriate to include the Secretary for his work.

Vice President Matthew Gerrits agrees with motion. The language says as long as this section exists, and at some point that should be the nature of a discussion on where the acknowledgements are best placed to sit.
Motion carries unanimously.

Secretary’s Note: Speaker Elizabeth O’Sullivan requested Science Society Designate Austin Richard to have Secretary Seneca Velling return to the room. Secretary Seneca Velling took over records from Vice President Savannah Richardson.

ADVOCACY POLICY ON MANDATORY MEAL PLANS

Be it resolved that Council gives leave to introduce the Proposed Advocacy Policy for Mandatory Meal Plans for first reading, and refer it to the Policy and Procedures Committee for revisions, to be returned to Council at the next meeting.

Councillor Deon Hua and Councillor Bilal Akhtar.

Councillor Deon Hua spoke to first year in residence. Students in most residences with meal plans get a 50% discount but provided that 50% of their money is taken away to begin with. At the end of the year this money was lost so just half of your money was taken. Councillor Deon Hua had forgotten about this until some first years complained about it. Not a good feeling to have to rush to spend this money or lose it.

Councillor Junru Chen agrees that looking into this would be good, as the meal plan is necessary and mandatory for many residences. So it’s effectively theft.

Point of Information: Secretary Seneca Velling inquired which motion was on the floor as the item included in the agenda was not in fact the item that was received (which was to refer the matter to committee). Councillor Bilal Akhtar and Councillor Deon Hua confirmed the motion had whereas clauses and was a policy. It was first reading and should go to PPC.

Vice President Savannah Richardson noted that it may not be feasible or legally allowed for Feds to collect this data if it was not possible. She offered that it should not be a mandate if it is not feasible. The spirit of this item Councillor Deon Hua noted was that this would be a voluntary submission of survey. Councillor Deon Hua referred to Councillor Linyi Cheng for consideration of this. He agreed it was strong. Councillor Linyi Cheng stated the University would be against this because they are the ones stealing money from students, this would be for collection of the data if the UWFS was not providing collected information publicly to Feds. The Councillor noted that the premise of this motion is that for the University to conduct such a survey, they would first need to acknowledge the problem which they will likely not want to do because it means they cannot continue their theft. Councillor Linyi Cheng noted that Feds might not be able to get a full picture, could do voluntary data collection or poll Dons and try to collect some information.

Vice President Savannah Richardson responded to Councillor Linyi Cheng that she agrees that this as an issue, but she is concerned that the language setting up the Federation for failure/non-compliance with Council’s orders.

EngSoc B President Katie Arnold noted that if being hamstrung was related to privacy rules, that would be simply solved by the Executives informing Council about inability to comply due to such rules.
Secretary Seneca Velling expressed concern on interpretation but stated if the movers’ interpretation would permit some data but not all data to be collected then the current language was alright. Councillor Deon Hua and Councillor Linyi Cheng agreed it was only for a use-able sample size, rather than necessarily completeness.

Seneca Velling joked that he hoped Councillor Linyi Cheng and Councillor Deon Hua were okay with a $p \geq 0.05$.

**Be it resolved that** Council amends the motion to refer the policy draft to EAC not PPC.

*Secretary Seneca Velling and EngSoc B President Katie Arnold.*

**Motion is considered unfriendly** to Vice President Matthew Gerrits.

Secretary Seneca Velling spoke to workload of PPC and how this was an advocacy policy and was more appropriate sitting at EAC.

**Point of Information:** Vice President Matthew Gerrits rose to a point of information as to whether this was a resolution or a policy.

Vice President Matthew Gerrits stated that while this could go to EAC, the specifics should go through the Vice President, Operations and Finance who works more closely with UW Food Services.

Councillor Deon Hua upon hearing debate opposed the motion to send this to EAC.

**Motion was Withdrawn from Consideration by Council**

**Be it resolved that** Council refer adoption to Executive Committee.

*President Richard Wu*

Without a second the motion dies on the floor.

Secretary Seneca Velling offered that if there was no real opposition, that Council just vote on it directly provided a two-thirds majority.

**Be it resolved that** Council invoke Procedure 9, §F. *Classes of Motions, I. Policies,*

that notes any "member of Council may call for a vote on any policy or procedure submitted to Council for first reading,... [and] in such an instance, the threshold for policy approval shall be two-thirds (2/3rd) of the properly constituted Students’ Council voting in the affirmative; and

**Be it further resolved that** Council adopts the advocacy policy for immediate effect.

*President Richard Wu and Councillor Deon Hua.*

**Motion carries** unanimously.

Pursuant to procedure, this policy was adopted at first reading. The Secretary shall ensure the policy shall be included with the policy manual.
**PROBLEMS & SOLUTIONS COMMITTEE CREATION PROPOSAL**

**Be it resolved that**  Council gives leave for first reading the creation of a Problem Solutions Committee, and refers it to PPC.

*Councillor Linyi Cheng and Councillor Deon Hua.*

Councillor Linyi Cheng stated that the premise was that there are so many things Feds can do that could be better, *e.g.*, the Governance review, there are a lot of problems to fix. The purpose of this committee is to look into these problems, why they haven’t been addressed, and to address the problems.

Secretary Seneca Velling spoke to the mandate of this being that of other committees. In addition, the Secretary spoke against the proposal for creation of yet more bureaucratic layers and time commitments to manage where, as the intent/spirit of this was agreeable, that the current problem was committees failing to adequately address their mandates. He suggested strengthening current committee governance structures and Council holding conversation how how to improve committee governance rather than create new committees.

President Richard Wu agreed with Secretary Seneca Velling, this committee represented a duplication of efforts. The President stated that in most cases this committee might be able to help solve, there’s already a body, Officer, staffer, or Council who is tasked with working on such things.

Vice President Matthew Gerrits built on Secretary Seneca Velling’s comments, noting this was a broadly scoped committee and that many things can be termed a problem. While he does agree there is room for process improvement in Feds, there are committees that have jurisdiction already and with the changes adopted to the Committee of Presidents now, there was less need for this specifically. Vice President Matthew Gerrits noted the membership was president and councillors, who are already stretched thin on time and commitments. Adding yet another committee would continue to divide capacity up that would be dealing with the problem.

Councillor Linyi Cheng note that in the work place it is standard to hire a consultant to identify problems and address them. Without such action by the Federation, how might this be solved? Councillor Linyi Cheng noted the proposed committee was to do just this.

Secretary Seneca Velling responded to some examples provided by Councillor Linyi Cheng that for matters pertaining to Staff or Executives the body that deals with that is the Board, and when the Board is not well placed they hire consultants or seek expert advice from UW Human Resourced department.

Speaker Elizabeth O’Sullivan moved to call the question.

**Be it resolved that**  the question be called for a vote.

*S Speaker Elizabeth O’Sullivan and Secretary Seneca Velling.*

**Motion carries**

Councillor Linyi Cheng asked for roll call vote. Secretary Seneca Velling informed Councillor Linyi Cheng that per procedure, he required a one-fifth threshold for roll call vote
(i.e., 3 persons for this meeting).

A roll call vote was requested by Councillor Deon Hua, Councillor Linyi Cheng, Councillor Junru Chen.

- EngSoc B President Katie Arnold— In abstention
- Vice President Matthew Gerrits— In opposition
- President Richard Wu— In opposition
- Vice President Savannah Richardson— In opposition
- ASU President Jess Smith — In opposition
- Councillor Miranda Scambia — In opposition
- Science Society Designate Austin Richard— In opposition
- Councillor Deon Hua— In favour
- MathSoc Designate Alex Lee— In abstention
- Councillor Junru Chen— In favour
- Councillor Linyi Cheng— In favour
- Speaker Elizabeth O’Sullivan— In opposition
- Secretary Seneca Velling— In abstention

Motion fails

PPC Motion Regarding Policy 36

Be it resolved that Council adopts amendments to Policy 36, Campus Wellness, recommended for adoption by the PPC and re-enacts the policy effective at the conclusion of the meeting;

Be it further resolved that Council renames Policy 36, Campus Wellness, as Student Mental Health and Wellness;

Be it further resolved that Council adopts amendments to Procedure 10, Committees of Students’ Council, to implement the Student Wellness Advisory Committee as a standing committee of Council effective at the beginning of the 2019-2020 Governing Year;

Be it further resolved that the Vice President Student Life and Vice President Student Life elect for the 2019-2020 Governing Year shall inform all Societies of the existence of the Committee, the Societies’ role on the Committee, and details surrounding the first meeting of the Committee.

Science Society Designate Austin Richard and Vice President Savannah Richardson.

Science Society Designate Austin Richard noted it was more appropriate for Vice President Savannah Richardson to speak to the item. Vice President Savannah Richardson
noted that a subcommittee of PPC had been working on this with herself. This is the revamped wellness policy and procedure.

Vice President Savannah Richardson noted she had concerns about reviewing Societies and University provision of services.

President Richard Wu noted that this was brought up at PPC but he agreed with Vice President Savannah Richardson, as it pertained to the assessment of University services, because there’s been movement at the University for a focus group on the University’s provision of services already.

Seneca Velling spoke in support of the item and language to include at minimum Societies. The Secretary noted himself as a member of the PAM-SMH subcommittee on Student Services, and this oversight and review was considered essential. The review of University practices in addition is a good role of an external body, so as to keep the University accountable. The Federation is better placed for independent review of what the University does.

**Point of Information:** Science Society Designate Austin Richard rose to a point of information as to which version of the document was being viewed because the PDF version in the agenda failed to include edits. Speaker Elizabeth O’Sullivan again highlighted the need for Councillors to submit documentation accessibly.

Vice President Savannah Richardson suggested maybe tabling the item for the next meeting if Councillors did not have time to review it.

EngSoc B President Katie Arnold noted that she may have missed it because she had a difficult term, but she did not think it was reviewed by Committee of Presidents.

**Be it resolved that** Council refers the item to the Committee of Presidents.  
*EngSoc B President Katie Arnold and ASU President Jess Smith.*

**Motion carries** the item is referred to Committee.

*Secretary’s Note:* Committee of Presidents cannot adopt this item under the new procedure, and so it must return to Council for ratification of the amendments made by Committee of Presidents. The motion regarding Committee of Presidents and President’s Advisory Committee merger comes into force on May 1st, 2019.

**RECESS**

**Be it resolved that** Council recesses for 15 minutes.  
*Vice President Matthew Gerrits and President Richard Wu.*

**Motion carries**

**SECURE AND PROTECT FEDS ELECTION INTEGRITY**

**Be it resolved that** Council adopts the following amendments to Procedure 8, Election and Referenda Procedures;
**Be it further resolved that** Council refer to ERAC to develop policies and frameworks to assist candidates in declaring, navigating, and ultimately avoiding actual or apparent conflicts of interest.

_Councillor Deon Hua and MathSoc Designate Alex Lee._

Councillor Deon Hua noted that this motion is crafted to address the concerns in the prior election. MathSoc Designate Alex Lee, Councillor Deon Hua, and Councillor Rongzhao Li looked through point violations, currently violations have no appropriate penalties for real impact on the candidates. Procedural violations should be taken more seriously.

**Point of Privilege:** Councillor Deon Hua rose to a point of privilege that a Councillor Rongzhao Li wished to join the conference line but was unable to do so.

_Secretary’s Note: _Councillor Jason Small arrived at Council at 2:09 PM. Councillor Rongzhao Li joined the call at 2:13 PM.

MathSoc Designate Alex Lee noted that purposefully or significantly misrepresenting the statements of another candidate or committee should carry more weight. He thinks this is a major violation. The replacement with willful and material misrepresentation at 8 points better represents that.

**Point of Information:** President Richard Wu rose to a point of information for clarity of which item was on the floor as two similar items were in submitted General Orders under the Agenda. Councillor Linyi Cheng noted that Council was reviewing the document entitled "secure and protect elections integrity".

President Richard Wu followed up asking about ERC. New committees document does not relate to this. Councillor Jason Small noted that was not part of the motion on the floor.

President Richard Wu noted himself, the RPO, and elections events coordinator is being handled. Requests for the item to be tabled. Without a second for the motion, it died on the table.

Vice President Matthew Gerrits (finished swallowing his sandwich) and stated that "Engaging in conduct that . . . conflict of interest” was problematic, since candidates do not have fidelity over anything. Eg. giving more power to societies could appear as a conflict of interest, this though seems like a platform regarding Feds. He does not see where the conflict of interest arises.

Councillor Rongzhao Li responded that points were assigned to a team campaigning using their role at Turnkey. This is a serious item and ERAC should develop stronger policies/guidelines to navigating such procedures so candidates do not accidentally violate the rules.

Councillor Rongzhao Li spoke to the motion on the floor. He noted the penalty was to seal the gaping holes in elections and referenda procedures. ERAC seriously needs to rework the entire procedure noted the Councillor. Councillor Rongzhao Li spoke to how he developed a set of penalties so as to have two categories of penalties — those that immediately disqualify a candidate and those that just demerit a candidate. EngSoc
B President Katie Arnold noted that she was unsure an amendment would solve her concerns with the motion on the table, but there were a few cases where the ERO’s decision was appealed and there was never a response from the ERO or ERAC. Often messages would go unresponded to by both the Committee and the ERO. The Councillor expressed concern that if you cannot appeal to the appeals committee then to whom do you appeal? President Richard Wu responded to EngSoc B President Katie Arnold that from the sounds of it the ERO was fairly swamped all season. This speaks to the larger problem that the structure is not set up to handle the capacity of elections issues. In the same spirit as inviting Councillor Rongzhao Li, Councillor Deon Hua, and MathSoc Designate Alex Lee to meetings, the President extended and invitation to EngSoc B President Katie Arnold to come and offer advice on how to improve processes.

Secretary Seneca Velling asked if it was ERAC was not doing its job since such appeals do not go through the ERO. EngSoc B President Katie Arnold’s case seems to be respecting failures on ERAC’s part not on the ERO’s.

Councillor Deon Hua asked if ERO was paid. Richard confirmed the role was paid part-time. Councillor Deon Hua asked what the weekly pay rate was. RPO restricted payment to the ERO for 13 hours per week. Councillor Linyi Cheng asked how much the the hourly wage of the ERO position was. President Richard Wu stated that it was approximately 14-15 $/hour. Councillor Linyi Cheng asked why ERO was the final authority on elections. President Richard Wu confirmed ERAC was the final authority on elections, not the ERO.

Councillor Linyi Cheng expressed concern that half of the complaints were not online even still. President Richard Wu noted that it was a capacity problem. The system currently cannot address the shear quantity of requests.

Councillor Jason Small state he opposed the structure provided and preferred demerit point equivalent vote deductions or other forms of penalty. The Councillor cited the discussion as being well beyond the context of the system, and moved to call the question.

**Be it resolved that** the question be called.

*Councillor Jason Small and President Richard Wu.*

**Motion carries** with two-thirds, Secretary Seneca Velling opposed.

**Motion carries** with Councillor Jason Small and EngSoc B President Katie Arnold in abstention.

**Legality of the Question, Reconsideration, and Rules of Order:** Secretary Seneca Velling noted he had voted in favour of the item, but expressed concern with the legality of the motion on the table and moved to reconsider the item to as to enable it to be tabled or referred to Committee.

**Be it resolved that** Council reconsider the question so as to table the item or refer it to Committee.

*Secretary Seneca Velling and EngSoc B President Katie Arnold.*

**Motion fails**
Point of Order: The motion to reconsider having failed, Secretary Seneca Velling rose to a point of order regarding the legality of the item thus adopted and asked for the Speaker to strike the motion and prohibit the item going into force and effect. Speaker Elizabeth O’Sullivan requested clarity on the Secretary’s point. Secretary Seneca Velling pointed to the Article 11, §3(3), Elections and Referenda Procedure of the bylaws:

"No procedure established by Council relating to elections and referenda may be established, rescinded, or otherwise amended during the interim, campaign, or polling period of any election or referendum.'

The Secretary noted, and requested the President to confirm (who responded in the affirmative), that the Federation was administering a Senatorial by-election currently. As such the Secretary noted that the consideration and approval of the resolution was out of order with the provision of the bylaws, and as such the Speaker should prohibit enforcement and order the Officers not to comply with the resolution of Council in this instance.

EngSoc B President Katie Arnold argued that the Secretary’s point was not cogent because, pursuant to Robert’s Rules, the Parliamentary Authority of the Federation of Students, if the problem was not brought forth before the item was voted upon then it cannot be used after the adoption of the item to strike it down. Secretary Seneca Velling rebutted that the rules of order were inconsequential as the bylaws reigned supreme under conflict. The Secretary pointed to:

- Article 1, §3, Parliamentary Authority which states that,

  'The rules contained in the current edition of Robert’s Rules of Order shall govern the Corporation in all cases to which they are applicable and in which they are consistent with the law, the bylaws, and any special rules of order the Corporation may adopt.'

  and

- Article 1, §4(1), Resolution of Conflicts which states that,

  'In the event of a conflict between the Corporation’s governing documents, preference shall be assigned to each type of document from most to least significant as follows:
  b) The Bylaws;
  c) The Procedures;
  d) The Parliamentary Authority.'

Speaker Elizabeth O’Sullivan ruled that the item was not enforceable and violated the bylaws of the Corporation. Secretary Seneca Velling suggested that, due to the fact that it was formally adopted at this point, ruling it out of order would likely not be possible. The Secretary asked for the Speaker to prohibit enforcement, reconsider and enter into the record the question, and order himself and the other Officers not to comply with the resolution of Council in this instance. Speaker Elizabeth O’Sullivan concurred with the Secretary’s assessment.
Be it resolved that the question be reconsidered and entered into the record. 
Secretary Seneca Velling and Speaker Elizabeth O’Sullivan. 

Secretary's Note: If the motion to reconsider and enter into the record a question is not called up before adjournment of the next meeting, the objectionable act then goes into effect upon adjournment. To reconsider and enter is out of order when its purpose is obviously dilatory. Such a motion only requires a second and no vote until the next regular meeting of the assembly.

The motion has been reconsidered and entered into the record.

The motion shall be reconsidered at the next regular meeting due to legal compliance respecting the actions of Council in conflict with the bylaws during the conduct of a by-election\(^1\). Debate on the motion will resume and reconsideration will occur at the next regularly scheduled meeting of Council.

ADJOURNMENT

ORDERS OF THE DAY

Orders of the Day: Councillor Rongzhao Li called orders of the day. Secretary Seneca Velling objects to ending the meeting and requests a vote to continue.

Be it resolved that Council amend the adjournment time until 3 PM (an additional half-hour). 
Secretary Seneca Velling and Speaker Elizabeth O’Sullivan. 

Secretary's Note: to suspend the orders of the day and proceed with the agenda requires a two-thirds vote.

Motion fails the Speaker confirmed the vote count.

The meeting having surpassed the 14:00 deadline for adjournment and a motion to extend the adjournment time having failed, the Speaker adjourned the meeting.

Secretary’s Note: The next scheduled meeting of Council shall occur at 12:30 PM on March 31\(^{st}\), 2019.

ITEMS NOT DISPENSED WITH

Secretary’s Note: the following items were not dispensed with due to the adjournment of the meeting prior to their consideration.

\(^1\)A Senate by-election is currently underway for the University of Waterloo Senate. Per Elections & Referenda Procedures and agreements with the University, the Federation of Students administers, regulates, and conducts undergraduate senatorial elections.
GENERAL ORDERS: SPECIAL MEETING FOR OUSA DEBRIEF

Whereas I have been approached on multiple occasions from numerous delegates both from Waterloo and other institutions with information detailing disturbing misconduct by other member institutions of Ontario Undergraduate Student Alliance (OUSA) delegates from the most recent General Assembly (GA) between the days of March 1st to March 3rd,

Whereas much of this information is substantiated and shown to be truthful in the live recording of the plenary session of the OUSA GA on March 3rd,

Whereas Feds was the host organization for this most recent OUSA GA and as a host seeks to provide an open and friendly environment for policy writing and healthy debate to allow for robust exchange of ideas and ensure disagreement may be expressed fairly,

Whereas it would be in the best interest of Students’ Council to hear from the delegates who attended the most recent OUSA GA,

Be it resolved that a special meeting of Council be held to conduct a debriefing, with a time and place chosen at the discretion of Speaker prior to the next Council meeting, subject to established procedures;

Be it further resolved that the summoned persons are to be all Waterloo delegates of the Winter 2019 OUSA GA; attendance shall be compulsory for all delegates who were also Officers, Executives, Councillors, or Directors of the Federation at the time of their tenure as a delegate, with the attendance of all other Waterloo delegates being requested but voluntary;

Be it further resolved that the summoned persons will be asked to give their testimony to characterize what constituted egregious behavior, unfair actions, or unethical actions conducted by delegates from the McMaster Student Union or the OUSA Steering Committee (SC);

Be it further resolved that that all SC members and the LGBTQ+ Students paper authors will be requested for a written report of what happened, so long as such a report does not negatively impact their health or wellness;

Be it further resolved that that the VP Education work with other SC members to review relevant OUSA bylaws or policies that may pertain to GA procedures and rules;

Be it further resolved that the spirit of this investigation is to determine how to improve the GA process in the future to avoid the possible issues that arose.

Submitted by: Science Society Designate Austin Richard.

GENERAL ORDERS: STATEMENT ON ALLEGATIONS OF MARXISM

Be it resolved that Council categorically rejects any claims or comments that itself or Feds as a whole supports or follows Marxist ideologies.

Submitted by: Councillor Bilal Akhtar.
NEW BUSINESS: ADVOCACY POLICY ON OPPOSITION TO CLASS-G UNIVERSITY POLICIES

Be it resolved that Council refers the advocacy policy on Opposition to and Reform of University Class G Policies to the Education Advisory Committee (EAC) for review and further amendment;

Be it further resolved that the EAC shall return the amended policy by the March 31st Meeting of Council with a recommendation on the adoption of the policy;

Be it further resolved that Council appoint member-at-large Jacob Siemons to the EAC as a pro tem. member during discussion of this policy.

Submitted by: Secretary Seneca Velling, on behalf of Jacob Siemons.

Secretary’s Note: At the discretion of the Speaker the above items may be carried forward to the next meeting under Business Arising, however in default of such action the items shall not be considered by the assembly at a future date unless Councillors resubmit the items in accordance with procedural requirements.
Kurt MacMillan
Vice President Operations & Finance
Report

March 10, 2019

Federation of Students
University of Waterloo
1.0 General Update

Board Related

- No update from my portfolio

Day-to-Day

- Had multiple meetings with department managers from the areas that fall under my portfolio including:
  - Marketing
    - Discussed digital and permanent signage
  - Commercial Operations
    - Discussed new ideas and concepts for our businesses
    - Finalizing layout and food options at SOPhs Dispensary
    - Tested new product for new commercial outlooks
  - IT
    - Installed Front Desk Reception POS systems
  - Accounting
    - Updates on accounting periods with invoices and purchase orders

Bomber Update

- With government changes, focus has been pushed to the student choice initiative
- Having reference checks with expert consultants on new concept creation
- Student consultations from experts will be pushed to April due to higher priorities within the organization

Miscellaneous

- Working on part-time staff appreciation party for end of March

2.0 Committee Updates

Budget Committee

- Nothing to update as we did not meet in February.
Matthew Gerrits
Vice President Education
Report

March, 2019

Federation of Students
University of Waterloo

www.feds.ca
0.0 Announcements

**OUSA Human Resources:** OUSA currently is in a state of hiring for Research and Policy Officers, with one recently being promoted to Executive Director and another leaving to join OCUFA. Hiring for a spring intern should soon be underway as well, and I will be sharing when it opens.

1.0 University-Related Activities

1.1 Feds Committees:

**Education Advisory Council**  
**Responsibilities:** To advise the Vice President Education on academic issues facing Waterloo students.  
**Synopsis:** For various scheduling reasons, I have not convened a meeting of this committee, but likely will early in the week of the 18th.

**Co-op Students Council**  
**Responsibilities:** To advise the Vice President Education on co-op related issues, and to serve as an opportunity to interface with the Co-op Experience Staff.  
**Synopsis:** Has had a meeting since the last report, attended by leadership of Waterloo Co-op.

1.2 University Committees:

**Co-operative Education Council**  
**Responsibilities:** A forum to review and to advise Co-op at UW.  
**Synopsis:** Had a meeting discussing the Talent framework, and an in depth exploration of student satisfaction and Rate My Workterm data.

**Senate Undergraduate Council**  
**Responsibilities:** To consider questions involving academic quality and undergraduate studies and provide recommendations to go forward to Senate  
**Synopsis:** Nothing of note to report from the last SUC meeting.

**CEPT2/CTAPT**  
**Responsibilities:** Investigating how course evaluations are done and how to improve them, and how to develop complementary methods.  
**Synopsis:** CTAPT is developing a Waterloo framework for assessing teaching quality, recent developments have included creating a framework for evaluating effective teaching. CEPT2 is waiting for results from the Fall 2018 pilot survey data, and is having discussions on where a cascaded model database should be hosted, and how results should be framed by department chairs. At this time CEPT2 is currently focusing on technical requirements for systems processes.

**Co-op Comprehensive Review Committee**  
**Responsibilities:** Study and develop recommendations surrounding process with regards to the Co-op Fee.  
**Synopsis:** Had its first phase 2 meeting, and is pursuing a Fee Governance Model and communications clarity above looking at graduate coops.

**Provost Advisory Committee on Timetabling**  
**Responsibilities:** Look into scheduling and in particular the new scheduling system.  
**Synopsis:** Has not met since last report.
Teaching and Learning Spaces Committee
**Responsibilities:** Look into improving teaching and learning spaces on campus
**Synopsis:** Is currently on hiatus while waiting to hear reactions to our three year plan.

VIF Review Committee
**Responsibilities:** Implement new processes to comply with PAC-SMH recommendations
**Synopsis:** Had kickoff meeting to review terms of reference.

### 2.0 External Activities

#### 2.1 Municipal/Regional-level

**Town & Gown Steering Committee, City of Waterloo**
**Responsibilities:** Bring together a smaller group of municipal stakeholders to assist with direction-setting for the broader Town & Gown Committee. **Synopsis:** Has met but Ben was not able to attend.

**Unsanctioned Public Gatherings Task Force, City of Waterloo (Benjamin Easton)**
**Responsibilities:** Represent UW students in ongoing discussion about large unsanctioned gatherings happening in the City of Waterloo
**Synopsis:** Has met and is discussing the psychology behind student participation in UPGs, to try and better understand what measures may induce students to partake in alternative programming to UPGs. Recently saw a development where universities got together without student representation to realign homecoming schedules.

#### 2.2 Provincial-level

**Ontario Undergraduate Student Alliance (OUSA)**
**Responsibilities:** Represent UW students to the provincial government through an alliance of like-minded undergraduate student associations. For more information on OUSA visit: [www.ousa.ca](http://www.ousa.ca).

**Synopsis:** OUSA had its General Assembly, as well as a recent steering committee meeting where we reviewed details for the spring campaign as well as for the Partners in Higher Education Dinner.

#### 2.3 Federal-level

**UCRU**
**Responsibilities:** To advocate on behalf of students to the Federal Government. UCRU is made up of student leaders from U15 schools across Canada.
**Synopsis:** Has had a committee meeting to discuss federal advocacy priorities in the leadup to the election. Is currently having meetings regarding what structure could be put around the current loose coalition.

### 3.0 Other Stakeholder Meetings

#### 3.1 University-level:

**SSO Advisory Group:** Attended along with Richard to talk about recent results for SSO programs, as well as future plans.

**Portal Steering Committee:** Attended a meeting to learn about the proposed rollout for Portal 2.0.
3.2 Municipal/Regional-level:

None of Note.

3.3 Provincial-level:

None of note.

3.4 Federal-level:

None of Note.

3.5 Other:

**Ontario Loud:** As Council has asked me to include information about media engagement, I participated in a podcast hosted by former OUSA Home Office Staff, most of whom also served stints as staffers in the former Liberal government. Myself and MSU VP Ed Stephanie Bertolo talked about changes to ancillary fees and to OSAP, and relayed what we had heard students saying about changes.

5.0 Upcoming Activities

**Future of Education Panel:** I will be joining the former Premier Kathleen Wynne, as well as post-secondary and other educators to talk about the integration and future of education in Ontario. The event is hosted by the local Young Liberals, who invited me to participate in a non-partisan capacity.
Introduction

This report will contain the various issues and events that appeared during the Feds Elections of 2019 for both the executive, student council and senate elections from the perspective of the Elections and Referenda Officer (ERO). Recommendations are presented following the report and provide suggestions to overcome challenges seen throughout this election cycle.

Referendum Purpose

i.) Legal Protection Services

As many students are unable to afford private representation when faced with legal challenges, a referendum was brought forward to implement a Legal Protection Service at the cost of less than $30 per year. During the voting period, University of Waterloo students voted to implement such legal services at 78.21% (17.88% voted “No”, 3.91% declined their vote).

ii.) UPass Referendum

Due to the Grand River Transit’s (GRT) electronic fare system being updated, tap validation is now needed to determine student eligibility for the service. Currently, the UPass only covers students who are enrolled in three or more on-campus courses, students on co-op or student between two academic terms, meaning that part-time students as well as full-time students with fewer than 3 on-campus courses are unable to participate in the UPass program. Through this referendum, Feds is looking to revisit the issue on whether part-time students would like to be a part of the next UPass agreement through expansion of the system to include all students who are in at least one on-campus course. This fee would be compulsory and non-refundable. During the voting period, University of Waterloo students voted to make changes with the
current UPass agreement (contingent on negotiations with the GRT during the next renewal of the UPass agreement) at 84.12% (12.78% voted “No”, 3.11% declined their vote).

There were no significant issues during both referenda for the 2019 cycle.

**Pre-Campaign Period**

Although the pre-campaign period progressed quite smoothly, during the All-Candidates meeting, there were many questions pertaining to budgeting for campaign expenses. As all candidates running for a seat must provide a detailed budget of their campaign expenses, many were confused on how to state homemade campaign materials, such as videos. In the future, more information (such as templates and examples) should be provided to candidates to avoid such confusion.

In addition, there were accusations of slander before the campaign period officially began (specifically on Reddit). As all of these pre-campaign issues were anonymous, a possible solution would be reminding candidates to “play nice” during the All-Candidates meeting. Students should be directed towards University policies pertaining to harassment and bullying.

**Campaign Period Issues**

During the campaign, there were many issues that arose dealing with allegations and appeals. Firstly, many candidates were unaware of the fact that allegations are not confidential unless specifically noted. Many candidates believed that all allegations should be treated anonymously, however in light of the high number of frivolous allegations sent forward this cycle, this may lead to a lack of accountability from students. To combat confidentiality issues in
future election cycles, I recommend that Feds puts an option to remain anonymous in the form of a ticker box.

As there were an extremely high number of frivolous allegations submitted to the ERO, remaining organized with appeals and allegation was difficult using the Zimbra mail system. In the future, I suggest a template/google drive that is accessible by both the ERO and ERAC to update all parties on the allegation and appeals process whilst remaining organized.

Lastly, procedures regarding a conflict of interest should be implemented. Many questions from opposing teams came up during this season, accusing each party of breaching article 6.12 (RE: Special Rules Concerning Incumbents). As per article 6.12.1, “Executive, councillors, and all others holding positions within the Federation are expected to continue their duties during elections and referenda.”. Many interpreted this as any position within Feds, including part-time, full-time and volunteer services workers. As these rules only concern incumbents, I recommend Feds look into clarifying article 6.12.1 and implementing another article concerning those involved in Feds who could potentially use their platform/authority to sway election results. All Feds services should remain neutral during elections, and while there is no explicit policy prohibiting Feds services from endorsing a candidate, it perceives a poor image of said service and ultimately undermines the public perception and fairness of the Feds election process.

Post-Campaign Issues

An issue that arose after the campaign period was the lack of information on budgeting for candidates. Candidates were told that both digital or physical receipts were acceptable,
however accounting later told candidates that only physical receipts are accepted. Candidates should be notified during the All-Candidates meeting of what receipts are acceptable when submitting final budgets.

**Recommendations**

1.) Candidates should be provided templates of budgets and expenses during the All-Candidates meeting to avoid future confusion.

2.) Candidates should be reminded of the current policies regarding bullying and harassment before the official campaign period.

3.) The process regarding allegations and appeals should explicitly ask allegers if they want to remain anonymous before submitting potential allegations and appeals.

4.) An organized database for allegations and appeals should be implemented to keep both the ERO and ERAC organized.

5.) Article 6.12.1 should be clarified to explicitly state that only incumbents are affected.

6.) It is suggested that another article preventing part-time, full-time and/or volunteer service workers running for a position do not use their position(s) to gain advantage in elections.
Engineering Caucus Report - March 10, 2019
Jason Small and Lenny Cheng

Recent Activities of Caucus Members

Jason:
- Was primarily occupied with the work of the GM Task Force and the Director Candidate Screening Panel.
- Briefly communicated with incoming EngSoc B President Ellen McGee to inform her about council.

Lenny:
- Assisted in drafting the Proposed Advocacy Policy: Mandatory Meal Plans with Deon and Bilal
- Thought about all the problems with Feds. There were so many and it was hard to keep track...
  - Submitted proposal for a new committee (“Problem-Solving Committee”) whose purpose would be to investigate problems with the Federation’s effectiveness and how to solve those problems
- Responded to an online post titled “Experienced sexual harassment on coop and school didn't do anything” and PMed user offering support
- Requesting from RPO the past mandate of “Elections and Referenda Committee” (the precursor to ERAC)
Report to Feds Council
10 March 2019

Deon Hua
Math Councilor & MathSoc Vice President, Academic

Committees/Councils
Senate Undergraduate Council (SUC)
Senate Undergraduate Council is a committee of the University Senate that deals with matters related to Undergraduate studies, typically additions, modifications, or deletions of courses, academic plans, etc.

- The February meeting was cancelled due to a snow day

Co-op Education Council (CEC)
Co-op Education Council provides oversight and advice to the University for matters related to co-operative education.

- Received updates on the Future Ready Talent Framework (as discussed at CSC)
  - Draft definitions would be provided at the March CEC meeting
- “Dependability” on the Student Performance Evaluation (follow-up from Jan)
  - Review of the Student Performance Evaluation development process
  - Wording is being changed up, students will be consulted for approval by CE leadership for the W19 term
- Fall Coop Student Experience Survey
  - Using the survey data, focus groups, building action plans.
  - Surveys are expected to go out termly.
- Rate my Work Term
  - Filled out by ~ 76% of students
  - Students are generally more satisfied in their later work terms
  - Math students were the most satisfied by work terms at 8.55/10
  - Overall satisfaction mostly correlated w/ developing skills + meaningful contributions
- Coop Fee Review pt. 2
  - A handful of working groups struck and working on implementation
Co-op Students Council (CSC)

Co-op Students Council is a committee of Students’ Council which advises Co-operative and Experiential Education (CEE) and the Feds VP Education on matters pertaining to co-operative education.

- Coop Update
  - Rate my Work Term: Start development in Spring, new build in August,
    - Students answer this in WW, 9 questions, collected since W17, needs at least 5 results per employer
    - Employer termination - there’s a monitoring process/remediation before an employer is terminated.
    - Planned for Fall 2019 - ~ 13% of employers will have data
  - Student Safety Update - Committee working to build out a policy to support students throughout the process
    - New Website will provide student-friendly information to Rights in various jurisdictions
    - Building out policy for staff to better support students who have filed incident claims
  - Employment Rates
    - New calculation method, to provide more transparency - about 1.5-2% variance
    - Continuous matches are just on Friday, might've contributed to better employment
  - Cannabis
    - 20 students hired over the last 2 years in all fields
    - No issues at border/subsequent work terms at the moment
- New Website!
  - Currently... not optimized for mobile, 2600+ pages
  - Launch in June 2019 (planned)
  - Testing in May

Education Advisory Council (EAC)

The Education Advisory Council is a committee of Students’ Council and advises the Feds VP Education on matters pertaining to academics, external relations, and government and university affairs.

- EAC has not met since the previous Council meeting

Undergraduate Academic Plans Committee (UAPC)

The Undergraduate Academic Plans Committee is responsible for the undergraduate curriculum for the School of Computer Science and manages the various School majors, minors, options, and specializations.

- The February UAPC meeting was cancelled
Undergraduate Affairs Committee (UAC)

The Undergraduate Affairs Committee is a subcommittee of Faculty Council, responsible for issues surrounding undergraduate studies in the Faculty of Mathematics, eg. admissions, academic policy and standings, courses, curriculum, etc.

- We approved a number of course additions / changes in various programs
- Faculty is considering eliminating Joint programs
  - Departments are split over whether to eliminate/keep them
- Advocated to keep Joint programs in the interest of student choice, arguing that low student enrollment was due to lack of understanding of a Joint vs double major vs major/minor
  - Earlier, I consulted with students in Joint programs to provide feedback
  - *If you know any students in Joint programs*, please ask them what they think about this / have them reach out to me!

Faculty Council

The Faculty of Mathematics Council (Faculty Council) is responsible for matters related to the Faculty and setting standards for academic study, admission, and continuation in the Faculty.

**Note:** Motions approved at Faculty Council (ie. course/plan changes) may be subject to approval at other bodies and are not guaranteed to go in effect.

- Math 4 building has been approved at the previous Board of Governors meeting
- CS International Tuition is rising to SE International Tuition in Fall 2019
  - But public documents said otherwise, but President argued that Board decided on implementation
  - First year tuition will be per the original schedule, will rise to match SE after first year.
Working Group on Undergraduate Education

*The Working Group on Undergraduate Education is tasked with recommending undergraduate education initiatives in support of the Faculty of Mathematics’ Strategic Plan.*

- Potential delays for funding due to the Government’s changes to University funding
- Brainstormed various ideas for improving undergraduate education:
  - 5 year Bachelor/Masters programs
  - Online/VR-based learning
  - Virtual tutorials, record tutorials and post online
  - Better support for students (ie. making professors/office hours more accessible)
  - Prevent struggling in isolation (eg. First-year cohorts!)
  - Preassess students before arriving at UW and provide more options for first-year classes (ie. some sections w/ more support)
- Caps on First-Year Communication Courses likely rising from 25->40, due to Provincial funding cuts

Meetings

WatPD

Met with Jamieson from WatPD
- Brought up student concerns with the usefulness of PD courses
- Raised concerns about the usefulness of PD1 Resumes, received the Resume Rubric and will be providing feedback
- Suggested producing PD content about students’ rights (eg. protection from bad employers, legal rights, compensation, etc.)

Cooperative & Experiential Education

Met with Brent and Stephanie from CEE
- Raised suggestions about Work Term Reports as a blog-post, and flexibility in letting students choose different formats of work term reports.
- Discussed employer “info sessions” outside of CEE events
- Suggested consulting on Reddit for PD or CE feedback
I’m scheduling a meeting with Brent to discuss some suggestions/concerns around:

- Pre-departure training for Coop
- Networking events + concerns around student groups running these
- Improvements to CCA Workshops
- Conditions for failing Work Terms

Associate Dean, Co-op

Met with Lori Case, Associate Dean, Coop, regarding Work Term Reports

- Brought up a student concern about WKRPT grades not appearing up on transcripts
- Advocated for blog-style work term reports (like SE) + flexibility in type of Work Term Reports
- Math is overhauling the Work Term Report over the next 2 years, focusing on learning outcomes. Surveys and Focus Groups to come.

Associate Dean, Undergraduate Studies

Met with Francis Poulin, Associate Dean, Undergraduate Studies, regarding a student project to help with degree requirements, WatsMyMajor, and student concerns about Advisors

- WatsMyMajor
  - UW Flow, but with degree planning
  - Visualization around degree planning
  - Future plans to integrate with ADFS (UW auth)
  - Currently supports individual majors - future functionality to verify multiple degrees together
    - Different years of “Plans” is coming up
  - I will be following up with Raphael about maintenance over the long-term

- Advisor Concerns
  - Assistant Dean David Harmsworth - formal grievance (public naming)
  - General concerns if email transcripts are acceptable as well (paper trail)
  - Student protections are available by complaints
  - Concern: Students should not be scared of an instructor - this might result in subconsciously doing worse in the course.
Events

Cover Letter Workshop/Critique
- Tiana (EA) ran a Workshop with ActSci Club on Wednesday, 27 February

Resume Critique
- Tiana (EA) organized a Resume Critique for the Continuous Round which ran on Wed, 6 March

Mock Interviews
- Ran two evenings (Weds, 29 Jan + Thurs, 6 Feb) of mock interviews in TC, booked with the help of CEE
  - Tiana (EA) helped out with the second night of interviews
- Interviews were scheduled + the schedule distributed, interviewees mostly 1st year MATH/CS/SE
- Really good attendance the first night, many students did not show the second night
  - Around 50 showed up, both nights combined.
  - Unsure of why a large number (8) students didn't show the second night - weather? Was the event scheduled too late?

Tax Workshop
- Run collaboratively with SE Soc.
- We provided info on US/Canadian taxes
- About 60 attendees in person, with 25-30 on Facebook Live.

Professional Photoshoot
- Arunika (EA) organized a photoshoot for Thurs, March 1 in collaboration with FARMSA

Upcoming Events
- Mental Health Paint Nite with the VPI and Engsoc
- WatsMyMajor feedback event!
- Study Party with the VPI
- MathSoc Election (Council for S19 + VPA - you should consider running!)
Academic Resources

Textbook Library
- Got some updated copies of course notes for the Winter term
  - We have an agreement in place to get updated copies every term
- Purchased copies of *Cracking the PM Interview*, *Cracking the Coding Interview*, and *Robert's Rules* due to demand.

Exam Bank
- I've received F2018 exams for CS135, which have been uploaded to the exam bank.
- Spoke to Associate Dean Poulin about long-term exam bank agreements

Mock Interviews (ongoing)
- Helping out with Mock Interviews during office hours

Advocacy
- Spoke with a number of students regarding Student Advisors, relayed concerns to Associate Dean Poulin
- Relayed a concern regarding assessments during Reading Week to Associate Dean Poulin
  - A reminder will be given to Instructors for F19 due to the pilot extended reading week
- Raised the issue of the Work Term Report marking fee with Associate Dean Case. The fee is pro-rated over students’ 8 terms here (fewer for students with 4 coop terms).
  - The EngSoc VPA, Benjamin Beelen, is investigating on the Engineering side as well - it appears the money is directed to the Faculties and then to the Departments.
BIRT Council gives leave to introduce the Proposed Advocacy Policy for Mandatory Meal Plans for first reading, and refer it to the Policy and Procedures Committee for revisions, to be returned to Council at the next meeting.

Deon Hua & Bilal Akhtar, Math Councillors  
Lenny Cheng, Engineering Councillor

**Proposed Advocacy Policy: Mandatory Meal Plans**

WHEREAS students living in Claudette Millar Hall (CMH), Ron Eydt Village (REV), Village 1 (V1) are required to purchase a “Mandatory Meal Plan”¹,

WHEREAS Mandatory Meal Plans are subject to a mandatory Overhead Deduction which, as of Winter 2019, is larger than the Meal Plan portion,

WHEREAS UW Food Services (UWFS) states that the Overhead Deduction is “withheld at the beginning of the term to cover costs of labour, repairs, programming extended hours and other fixed costs. It also contributes to capital improvement and resident program enhancement”,

WHEREAS the 50% food price reduction is only valid during the term students purchased the meal plan,

WHEREAS many students do not use the entirety of their meal plan dollars before moving out of Residence and so forfeit half of the remaining meal plan balance to the University;

BIRT the Federation of Students shall advocate to UWFS and other relevant University Bodies or Persons to examine the necessity of the Overhead Deduction,

BIFRT if the Overhead Deduction is required, the Federation of Students shall advocate for the elimination of the time limit on the 50% food price reduction,

BIFRT the Federation of Students shall advocate to UWFS to collect data on the number of students who have not used the entirety of their meal plan by the end of the term and the dollar amount that remains unused,

BIFRT if the UWFS does not collect the aforementioned data, then the Federation of Students shall collect it and make its collected data publicly accessible.

¹ [https://uwaterloo.ca/food-services/meal-plans/mandatory-meal-plans](https://uwaterloo.ca/food-services/meal-plans/mandatory-meal-plans)
PPC motion to Students' Council regarding Policy 36 and associated procedure:

**BIFRT** Council adopts amendments to Policy 36, *Campus Wellness*, recommended for adoption by the PPC and re-enacts the policy effective at the conclusion of the meeting;

**BIFRT** Council renames Policy 36, *Campus Wellness*, as *Student Mental Health and Wellness*;

**BIFRT** Council adopts amendments to Procedure 10, *Committees of Students’ Council*, to implement the *Student Wellness Advisory Committee* as a standing committee of Council effective at the beginning of the 2019-2020 Governing Year;

**BIFRT** the Vice President Student Life and Vice President Student Life *elect* for the 2019-2020 Governing Year shall inform all Societies of the existence of the Committee, the Societies’ role on the Committee, and details surrounding the first meeting of the Committee.
Student Mental Health and Wellness

WHEREAS the Federation of Students supports the definition of health as the “resource for everyday life, not the objective of living. Health is a positive concept emphasizing social and personal resources, as well as physical capacities” (World Health Organization, 1986).

WHEREAS the Federation of Students supports the definition of wellness as “the capacities of each and all of us think, feel, and act in ways that enhance our ability to enjoy life and deal with the challenges we face. It is a positive sense of spiritual and emotional well-being that respects the importance of culture, equity, social justice, interconnections, and person dignity” (Government of Canada, 2006).

WHEREAS the Federation of Students supports the definition of positive mental health as “the capacity of each and all of us to feel, think, act in ways that enhance our ability to enjoy life and deal with the challenges we face. It is a positive sense of emotional and spiritual well-being that respects the importance of culture, equity, social justice, interconnections and personal dignity” (Government of Canada, 2014).

WHEREAS the Federation of Students recognize wellness is not simply the absence of illness, but also the capacity of the campus community to support one another and promote a healthy lifestyle.

WHEREAS the Federation of Students continually strives to create a healthy, vibrant campus community, and acknowledges that this is, in part, made possible by the overall positive wellbeing of undergraduate students.

BIRT the Federation of Students will continue to partner with the university administration, including but not limited to Campus Wellness, to advocate for health and wellness change throughout campus including but not limited to better utilization of and access to resources, reducing the stigma around mental health, and to ensure students’ mental health is adequately supported by their physical health.

BIFRT the Federation of Students will continue to advocate for the implementation of the President’s Advisory Committee on Student Mental Health (PAC-SMH) recommendations and those of the supporting panels, released in 2018.

BIFRT the Federation of Students will continue to advocate to Campus Wellness for more mental health training to be offered and available to students, faculty, and staff.

BIFRT the Federation of Students will continue to offer peer-to-peer support as a mental health resource available to all undergraduate students.

BIFRT the Federation of Students will continue to advertise existing Federation of Students’ wellness resources available to students.
BIFRT the Federation of Students will work with the University of Waterloo to ensure better advertisement and communication of University wellness resources, including but not limited to communicating with student groups, such as the student societies, regarding opportunities available to coordinate trainings with Campus Wellness.

BIFRT the Federation of Students will aim to actively enhance the student experience using a wellness framework where possible.

BIFRT the Federation of Students, to the best of its ability, will ensure adequate opportunity for resource sharing including but not limited to during Orientation week, and student-run service trainings and events.

BIFRT a standing committee operating under the umbrella of wellness, to be referred to as the Student Wellness Advisory Committee, shall exist as a committee of Students’ Council.
XII. Student Wellness Advisory Committee

a. Responsibilities

1. Review the effectiveness of existing wellness and mental health services provided by Feds, the University of Waterloo, the Kitchener-Waterloo community, and the Province of Ontario;
2. Consult with students on where gaps in wellness-related services exist and how existing services can be improved;
3. Deliver a triennial report on the status of Feds, including but not limited to current offers, areas of success, and opportunities for improvements; Propose wellness advocacy goals, subject to the approval of council.

b. Membership

The voting membership of the Committee shall be

1. The Vice-President, Student Life, who shall be chair;
2. Two (2) Councillors;
3. Two (2) students at-large;
4. The Vice-President Internal, Student Life, or a designate of:
   a. Applied Health Studies Undergraduate Members,
   b. Arts Student Union,
   c. Engineering Society A or B, whichever is "on" term,
   d. Environment Students’ Society,
   e. Mathematics Society,
   f. Science Society,
   g. Conrad Grebel Students’ Council,
   h. Global Business and Digital Arts Society,
   i. Renison Academic Student Council,
   j. St. Jerome's Union,
   k. Society of Pharmacy Students,
   l. Waterloo Architecture Student Association.

The non-voting membership of the Committee shall be

1. Any Feds FTS can act as a resource member when needed.
2. The Vice-President Student Life of Engineering Society A or B, whichever is "off" term;

   c. Meetings

1. This committee shall meet at least once a month, or as needed to fulfill their duties.
2. Quorum shall be a ⅓ of committee.
3. Meetings of the Committee shall normally be open. Notwithstanding, the Chair may, from time to time, when topics discussed are of a sensitive nature, determine that a meeting or part thereof be conducted in confidence.

   d. Term of Office

1. The term of office for at-large and Councillor membership shall be one (1) governing year, ending April 30 of the year of service. All other members' membership is contingent on retaining their position.
Committee of Presidents

A. Responsibilities

1. To maintain and promote communication, liaison, and coordination among the Federation of Students and Faculty Student organizations.
2. To maintain, uphold, and review the November 1968 Federation-Societies Agreement or any such statement to follow afterwards.
3. To establish new sub-committees, and abolish or merge old sub-committees, as required.
4. To formulate its own policies and procedures in accordance with the Federation of Students policies and bylaws. Notice of policies or procedures approved by the Committee to enter into force shall be provided to both the Speaker and Secretary of Students’ Council who shall ensure records of the same are included in the appropriate manuals.
5. To fulfil such duties as may be requested from time to time.
6. To encourage and develop student representation in all sectors of the University of Waterloo and to advise the President on decisions made regarding University representation including the business of the University Senate and Board of Governors.
7. Provide advice on or approval of student appointments made by the President, in accordance with the procedure.
8. Make decisions on behalf of the Students’ Council between regular meetings of Council, provided:
   a. Such decisions do not justifiably warrant the consideration of the Students’ Council, in the opinion of the Committee;
   b. The scope of decisions are not already the purview or charge of another standing, select, or ad hoc committee of or a joint committee established by Council; and
   c. Such decisions are promulgated by the Speaker, signed in writing or electronically, within forty-eight (48) hours of such a decision having been made.

The Speaker and Secretary shall bring all such decisions to the attention of Council for information and such decisions be appealed, abrogated, or otherwise amended or dispensed with by Council as it may see fit.
9. Make recommendations to the Students’ Council pertaining to the governance structures of the Federation of Students.

B. Membership

1. The chairperson, who shall be the Vice President, Student Life, Internal of the Federation of Students, who shall be chairperson;
2. President of the Federation of Students;
3. Society Relations Commissioner
4. Presidents of the following organizations:
   a. Waterloo Architecture Students Association,
   b. Arts Student Union,
   c. Engineering Society A or B,
   d. Environment Students Society
   e. Math Society,
   f. Science Society;
   g. Applied Health Sciences Undergraduate Members;
   h. Society for Independent Study;
   i. Society of Pharmacy Students; and
   j. University of Waterloo Optometry Student Society (UWOSS).
5. Presidents of the Student Associations of the Federated and Affiliated Colleges and of St. Jerome’s University.
6. The following shall be non-voting members of the Committee of Presidents:
   a. President of the Graduate Students' Association;
   b. Presidents of any other organization which may be recognized by Students' Council as solely representing students in a particular academic area.
7. The Society Presidents of the following professional schools shall be invited to be non-voting members:
   a. The School of Accountancy;
   b. The School of Optometry; and
   c. The School of Planning.
8. The Speaker (or Deputy Speaker) of Students’ Council, as an \textit{ex officio} non-voting resource member.
9. Those other parties as determined by the voting membership of the Committee.

C. Term of Office

1. The term of office of the Committee of Presidents shall correspond to that of the Students' Council, except:
   a. The term of office of members of the Committee shall terminate with the election or appointment of their successor.

D. Meetings

1. The Committee of Presidents must hold meetings at least once every two to three to four (3-4) weeks in accordance with the following orders:
   a. Seventy-two (72) hours advance notice must be given in writing of any meeting unless all members of the Committee are present and do not object to the special meeting being convened;
b. A quorum at an official meeting shall consist of a simple majority of the voting members or their recognized proxies; 

c. Any voting member of the Committee may appoint a voting proxy to the Committee for one meeting at a time with one hours written notice to the Chairperson of the Committee; and

d. All decision issues shall be carried settled by a $\frac{3}{4}$-majority vote in the affirmative majority vote, except for any amendments to the Societies Agreement which shall require unanimous approval of all members of the Committee within 5 business days of notice having been provided, except in the event of a tied vote, in which the Chairperson shall cast the deciding vote.

2. Special meetings of the the Committee may be called, with at least forty-eight (48) hours of notice by any of the following:
   a. The Chairperson;
   b. The President of the Federation of Students;
   c. The majority vote of the Students’ Council; and
   d. Any two voting members of the Committee.

3. The Chairperson of the Committee shall appoint a recording secretary who shall record any authoritative deliberation or decisions made and prepare such minutes. The Chairperson shall normally append such records in their written report to Council for information, in accordance with procedure.
Problem & Solutions Committee

Spirit: Feds can become a more effective organization (take a look at the Governance Reviews Those aren’t grades you’d want on your transcript). There are many things Feds doesn’t do well. What are they? This proposed committee seeks to determine areas of improvements (aka, problems with this organization) and how to implement solutions.

Responsibilities
1. Identify problems that prevent Feds from upholding its mission statements and advocating on behalf of students. Possible problems with Feds include, but are not limited to:
   a. not knowing what issues students want Feds to advocate for
   b. not having a protocol for escalating student complaints against staff members to university administration
   c. not holding ‘elected’ representatives to the highest standards of accountability, which includes proper student outreach and paying attention during Council meetings
   d. not being sufficiently transparent, especially on areas related to fiscal responsibility and justifiable uses of students’ ancillary fees
   e. not having proper mechanisms to increase student engagement
2. Create metrics-of-success to quantify what it means to solve problems. (eg, if we come up with a plan to improve student engagement, how do we show this plan is working?)
3. Collect data to support or refute which problems warrant the most attention
4. Research and understand the causes of these problems
5. Propose ideas to solve these problems, or delegate to other members to solve these problems
6. Create written reports containing the above subjects

Membership
1. The President, who shall be the Chair
2. Three(3) voting members of Students’ Council
3. Three(3) student-at-large
4. The Office of the RPO, the General Manager, Marketing Department, Speaker of Students’ Council, Chair of the Board as non-voting resource members

Meetings
1. Meetings shall be held at least once a term
2. Subsequent meetings are held at the discretion of the Chair

Term of Office
1. The term of office shall be for one (1) year
Election and Referenda Committee

From a 2007-2008 Policies and Procedures manual, I found the Elections Committee:

The Election Committee shall be comprised of the following distinct people:

i. A chief electoral officer, who must be the member of the Federation of Students and is the chair of the committee;
ii. A chief returning officer, who does not have to be a member of the Federation of Students
iii. One member of the Federation of Students who has been or is a member of the Bylaws, Policies and Procedures Committee;
iv. One member of Students’ Council; and
v. One undergraduate student at-large

The Election shall committee shall:

i. Strive to ensure the election is fairly run;
ii. Decide whether a candidate has violated the election rules;
iii. Remain impartial and unbiased on election issues or candidates and make no public statements concerning the election except in respect to election procedural matters;
iv. Ensure that an election web site is created and updated;
v. Strive to record the proceedings at all public forums; and
vi. Within sixty (60) days of the end of the polling period, submit a report to Students’ Council that details its decisions during the election, summarizes the results of the election, including voter turnout by faculty, and recommends improvements for future elections.

Let me know if you need anything else
Secure and Protect Feds Election Integrity
Rongzhao Li, Deon Hua, Alex Lee

Whereas a significant number of successful, serious campaign procedure violation allegations has been made in the 2019 Feds election,

Whereas many of the alleged procedure violations significantly undermines the integrity of the democratic process,

Whereas the penalties for a number of campaign procedure violations are inadequate to properly deter and underscore the seriousness of such violations,

Whereas the Elections and Referenda Procedures does not penalize at all serious violations such as bribery and conflict of interest,

Be it resolved that Council adopts the following amendments to Procedure 8, Election and Referenda Procedures:

ELECTION AND REFERENDA PROCEDURES

4.4.5 The following shall be used to determine demerit points applied

<table>
<thead>
<tr>
<th>Violation</th>
<th>Penalty</th>
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<tbody>
<tr>
<td>Spending over their allotted budget</td>
<td>1 point for every $10 over budget, rounded up</td>
</tr>
<tr>
<td>Purposefully and significantly misrepresenting the character or statement(s) of another candidate or committee</td>
<td>3 points</td>
</tr>
<tr>
<td>Wilful, material misrepresentation</td>
<td>8 points</td>
</tr>
<tr>
<td>Campaigning outside of campaign period</td>
<td>2 points</td>
</tr>
<tr>
<td>Speak to or email a class without the permission of the instructor</td>
<td>2 points</td>
</tr>
<tr>
<td>Directly providing a method of voting to voters during polling period, or campaigning to a voter while voting</td>
<td>5 points</td>
</tr>
<tr>
<td>Offense</td>
<td>Points</td>
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<tr>
<td>Distribute money, <strong>goods of value</strong>, or alcohol for campaign purposes</td>
<td>5 points</td>
</tr>
<tr>
<td><strong>Bribery</strong></td>
<td>11 points</td>
</tr>
<tr>
<td>Enter into contractual obligations with any groups on or off campus that may affect the Federation of Students during their term in office</td>
<td>5 points</td>
</tr>
<tr>
<td>Lying to the ERO, or ERAC regarding matters pertaining to their role(s)</td>
<td>5 points</td>
</tr>
<tr>
<td><strong>Interfering or obstructing ERO or ERAC investigations</strong></td>
<td>11 points</td>
</tr>
<tr>
<td>Make public allegations that other candidates or committees have violated the rules until a decision has been delivered by the ERO or the ERAC</td>
<td>3 points</td>
</tr>
<tr>
<td>Engaging in conduct that demonstrates an actual or apparent conflict of interest</td>
<td>8 points</td>
</tr>
<tr>
<td><strong>Serious breach of democratic process</strong> (e.g. intentionally compromising ballots, etc.)</td>
<td>11 points</td>
</tr>
<tr>
<td>Minor** violation of these procedures or bylaws</td>
<td>3 points</td>
</tr>
<tr>
<td><strong>Major</strong> violation of these procedures</td>
<td>5 points</td>
</tr>
</tbody>
</table>

**Be it further resolved that** council refer to ERAC to develop policies and frameworks to assist candidates in declaring, navigating, and ultimately avoiding actual or apparent conflicts of interest;
WHEREAS I have been approached on multiple occasions from numerous delegates both from Waterloo and other institutions with information detailing disturbing misconduct by other member institutions of Ontario Undergraduate Student Alliance (OUSA) delegates from the most recent General Assembly (GA) between the days of March 1st to March 3rd,

WHEREAS much of this information is substantiated and shown to be truthful in the live recording of the plenary session of the OUSA GA on March 3rd,

WHEREAS Feds was the host organization for this most recent OUSA GA and as a host seeks to provide an open and friendly environment for policy writing and healthy debate to allow for robust exchange of ideas and ensure disagreement may be expressed fairly,

WHEREAS it would be in the best interest of Students’ Council to hear from the delegates who attended the most recent OUSA GA,

Be it resolved a special meeting of Council be held to conduct a debriefing, with a time and place chosen at the discretion of Speaker prior to the next Council meeting, subject to established procedures;

Be it further resolved the summoned persons are to be all Waterloo delegates of the Winter 2019 OUSA GA; attendance shall be compulsory for all delegates who were also Officers, Executives, Councillors, or Directors of the Federation at the time of their tenure as a delegate, with the attendance of all other Waterloo delegates being requested but voluntary;

Be it further resolved the summoned persons will be asked to give their testimony to characterize what constituted egregious behavior, unfair actions, or unethical actions conducted by delegates from the McMaster Student Union or the OUSA Steering Committee (SC);

Be it further resolved that all SC members and the LGBTQ+ Students paper authors will be requested for a written report of what happened, so long as such a report does not negatively impact their health or wellness;

Be it further resolved that the VP Education work with other SC members to review relevant OUSA bylaws or policies that may pertain to GA procedures and rules;

Be it further resolved the spirit of this investigation is to determine how to improve the GA process in the future to avoid the possible issues that arose.
Motion for Council:
BIRT Council refers the advocacy policy on Opposition to and Reform of University Class G Policies to the Education Advisory Committee (EAC) for review and further amendment;

BIFRT the EAC shall return the amended policy by the March 31st Meeting of Council with a recommendation on the adoption of the policy;

BIFRT Council appoint member-at-large Jacob Siemons to the EAC as a pro tem. member during discussion of this policy.

Proposed Advocacy Policy: Opposition to and Reform of University Class G Policies
On behalf of Science constituent: Jacob Siemons

WHEREAS the highest level of university administration cannot see students from the top of their ivory tower,

WHEREAS Class G Policies are a policy classification of the University of Waterloo that devolve power directly from the Board of Governors to the President,

WHEREAS Class G Policies are incredibly broad in scope, being those “University policies that concern the use of buildings, grounds and physical plant, the conduct of persons (students, staff, faculty and visitors) on University premises, and other matters of a general nature…”

WHEREAS this vague and very broad definition encompasses university policies regarding student discipline, alcohol use and smoking, accessibility, appeals and grievances, and most recently freedom of expression and sexual violence response and prevention, many of which are topics that considerably involve, influence, or affect undergraduate students regularly,

WHEREAS the initiation, development, and approval of Class G policies has been devolved to singularly the President of the University, who has the power to unilaterally initiate, refer, and approve all Class G policies,

WHEREAS, no university policy classification exists for matters pertaining to student affairs or those matters that impact students and thus there is minimal consultation and consideration given to students in policy development,

WHEREAS the Federation of Students recognizes that a policy class encompassing things of a general nature is useful, but easily subject to abuse,
AND WHEREAS the university’ Secretariat has improved drastically in referral of policies to undergraduate committees for review prior to approval by the President, student input is often not a priority in policy development,

BIRT the Federation of Students opposes the expansive regulatory power and lack of accountable process for initiation, development, and approval of Class G policies.

I. Reforms to Class G Policies

BIRT the scope of Class G policies should be severely limited so as to exclude matters regarding the conduct and regulation of students;

BIFRT the development of Class G policies should include consultation with any relevant stakeholders, in particular graduate and undergraduate students or their elected representatives, before being approved;

BIFRT where a Class G Policy is to be used the initiating party (eg. President), or a designate thereof (eg. University Secretary), must be able to prove the policy does not reasonably fall under an alternate class of policies; in the event that such a policy does fall under an alternate class, no Class G policy should be capable of being issued;

BIFRT notwithstanding the foregoing, the Federation of Students' believes that where reasonably warranted due to legal compliance, urgency, or other extenuating circumstance that Class G policy should be capable of being issued; in such event, notice should be provided in writing to the President of the Federation of Students¹ that reasonably justifies the exemption from ordinary policy mechanisms;

BIFRT where a Class G policy is used due to legal compliance, urgency, or other extenuating circumstance in lieu of other policy mechanisms ordinarily required, once such circumstances or urgency is addressed, the policy should be referred to the appropriate committee for immediate amendment and review;

BIFRT the approval of Class G policies should rest not with the President of the University, but should rest with the Board of Governors’ Executive Committee or the Board of Governors as a whole; and

BIFRT if the power of the President to unilaterally issue Class G policies is not to be reduced, then the University Senate should be provided the authority by the Board of Governors to revoke Class G policies approved by the President where, in the opinion of the Senate, such policies have been abused, are no longer necessary, or reasonably fall within the purview of

¹ Such written notice should carbon-copy the membership of the Students’ Council and “Undergraduate Student Relations Committee”, or equivalent.
another policy classification and no legal compliance, urgency, or other extenuating circumstance continue to apply.

II. Creation of A New University Policy Class

BIRT the Federation of Students’ seeks the establishment of a new and independent policy classification under University of Waterloo Policy 1, *Initiation and Review of University Policies*, styled as a “Class UG: Undergraduate and Graduate Student Policies” that shall be dedicated to policies affecting undergraduate and graduate students,

BIFRT the aforementioned class of policies should be structured to require consultation with student leadership and students-at-large to bring accountability to University decision-making,

BIFRT all policies affecting undergraduate students should normally be brought before the “Undergraduate Student Relations Committee”, or equivalent, for amendment and review;

BIFRT all policies affecting graduate students should normally be brought before the “Graduate Student Relations Committee”, or equivalent, for amendment and review; and

BIFRT all policies affecting undergraduate students should normally be provided to the Federation of Students’ Council, or a committee thereof tasked with matters pertaining to education and university affairs, for information and discussion prior to review by the “Undergraduate Student Relations Committee”, or equivalent.

III. Rules for Public Consultation

BIRT if the “Undergraduate Student Relations Committee”, or equivalent, or the Students’ Council feels a policy is contentious or broad enough in scope so as to considerably impact or harm undergraduate students, then those bodies should be empowered to table the approval or review of such a policies pending public consultation;

BIFRT all public consultations on policy should include notice to students via the mailing-list, the Secretariat’s website, the Federation of Students’ website, and social media of both the University and the Federation of Students;

BIFRT all public consultations on policy should be open for commentary from students for a period of note less than 14 business days;

BIFRT the University should partner with the Federation in attempting to conduct town halls, public consultations sessions, or similar on policy which is likely to substantially affect students; and
BIFRT The Federation, and in particular Students' Council, should be provided access to the results of consultation (to ensure that such consultation is being used in policy development to the furthest extent possible).