- **Current sites**: SEW courses we are offering or need to offer for the interim.
- **Preparation for Waterloo CMS phase**: courses for those areas that are on the list to move over to the Waterloo CMS (perhaps they have 6 months waiting but would like to take some courses beforehand).
- **Waterloo CMS**: for those who will be the early adopters and those who have migrated to Waterloo CMS already. These course titles/content may change as we get more knowledge about Drupal at uWaterloo

Note:
- accessibility touches all courses
- course title name subject to change

Current Sites – fall term
- ❖ Writing for the Web – 2 hours; presentation (future – hands-on?)
- ❖ Contribute Basics – for editors; half day; hands-on; wait for demand?
- ❖ Dreamweaver Web Management CS4 – introduction; 2 half days; hands-on; demand?
- ❖ Accessibility Overview (new); for editors/designers/developers; presentation; 1-1/2 hours
- ❖ Facebook & Twitter – half day; presentation

    Possible:
    - ❖ Template header change – short presentation and/or workshop
    - ❖ Dreamweaver Template and CSS (update) – 2 half days; hands-on (few requests, do we need?)
    - ❖ Search Engine Optimization (SEO) - presentation
    - ❖ Google Analytics and AWStats – presentation

Preparation for Waterloo CMS phase
- ❖ Writing for the Web – 2 hours; presentation (future – hands-on?)
- ❖ Preparing your website content (content analysis) – 2 hours; presentation
- ❖ Accessibility Overview (new); for editors/designers/developers; presentation; 1-1/2 hours
- ❖ Facebook & Twitter – half day; presentation

Welcome to Waterloo CMS – 1 hour; presentation for campus and/or faculty/dept

Waterloo CMS
- ❖ Writing for the Web – 2 hours; presentation (future – hands-on?)
- ❖ Migrating your content (new) – short presentation
- ❖ Content Editors/Authors (new) – hands-on
- ❖ Administrators (new) – presentation
- ❖ Accessibility Overview (new); for editors/designers/developers; presentation; 1-1/2 hours
- ❖ Facebook & Twitter – half day; presentation
- ❖ Images for the web (update) – hands-on
- ❖ Forms (new) – hands-on
- ❖ Snippet courses (new) – how do I delete a page, etc? ... – presentation, hands-on, web videos

- ❖ Workshops, drop-in clinics, brown bag seminars, web videos