

# CMS migration scenarios

	Existing Content State (Time of migration)	Migration into CMS (Pre-Launch Space)	Live in CMS (Live uwaterloo.ca Site)
1	As-is content in Dreamweaver/other	Migrate web-page content to content types in CMS	Launch site in CMS
2	New navigation & content in Dreamweaver/other	Migrate web-page content to content types in CMS	Launch site in CMS
3	New navigation & content in MS Word content kit	Migrate web-page content to content types in CMS	Launch site in CMS
4	No navigation & no content available/ready (e.g., new site)	Create content directly in content types in CMS	Launch site in CMS

Scenario 2 encouraged: update content now before moving to CMS  
 Scenario 1 expected: migration into CMS of existing content without content review

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- **Scenario 2 (Ideal)** - Encouraging areas to improve their content now (as outlined in previous slide); so updated content moved to CMS
- **Scenario 1 (Expected)** - Bracing ourselves to expect areas to not review content prior to migration to CMS, and to just have the CMS team move these sites into the CMS (based on what's really happening at other universities); migration by the CMS team is now possible because web design just updated so move is from vertical navigation to vertical navigation (instead of from vertical navigation to horizontal navigation); this is also the fastest way to execute migration to the CMS (i.e., move sites as-is if required to more quickly reduce costs associated with supporting two tools – Dreamweaver and CMS)
- **Scenario 3 (Non-Technical Editors/Authors)** - Some areas not comfortable updating their content in Dreamweaver – so MS Word templates are available to help these areas write their new web content for migration into the CMS (note that this another reason for the CMS – editing/authoring without having to know code like in Dreamweaver)
- **Scenario 4 (New sites)** – We many have some completely new sites that it makes sense to develop directly in the CMS (so we want to be able to support this)