WCMS Training/Support Update

Our first WCMS 3 site has launched!

We're excited to share with you the first site to launch in the new WCMS 3! Take a look at the <u>Hagey Lectures website</u> to see some of the new features and design! You can also visit the <u>WCMS 2 Hagey Lectures website</u> for a side-by-side comparison. This site was manually migrated by a WCMS co-op student.

WCMS 3 information on Web Resources site

WCMS 3 migration and user information is now available! Wondering where to start?

- Take a look at our <u>migration resources</u> and answers to some common <u>migration</u> and technical questions on the Web Resources website
- Read information on the migration process and requesting a WCMS 3 site
 - o WCMS 3 site request intake web forms opened on June 29, with those links shared via a campus-wide communication
 - o The web form will automatically create a corresponding RT, where all further communications about your migration will occur
- Keep an eye on our <u>WCMS 3 training and support page</u> WCMS 3 LEARN courses are not yet available, but this page will be updated on an ongoing basis as WCMS 3 development continues
- Get an early look at WCMS 3! Take a look at our <u>WCMS 3 for site maintainers YouTube playlist</u> for two new WCMS 3 videos with more to come!
- See the list of the functionality from standard WCMS 2 FDSU sites that will and will not be available in the <u>initial release of WCMS 3</u> is also a helpful resource to review often
- Stay up-to-date with our post-launch development work and project timeline information

IST co-op training/early rebuild WCMS 3 opportunities

Are you interested in having a <u>co-op student rebuild an existing WCMS 2 site</u> in WCMS 3? We would like to continue to identify "simple" WCMS 2 sites that the co-ops can use as examples to get more hands-on experience with WCMS 3. "Simple" sites in this case would constitute sites:

- That are stock "FDSU" theme in WCMS 2, with no custom modules installed and are not behind authentication; and
- That have 10 pages or less in total

The site owner can submit sites that fit our criteria for a "simple" site. If you would like to submit a site for this exercise, please **submit an RT** (<u>rt-ist-wcms@rt.uwaterloo.ca</u>) with:

- A subject line of "WCMS 3 IST co-op site submission"
- The site name
- The site URL

Sites completed during this exercise could launch to production after June 29 with site owner approval. We will assign sites to our co-ops on a first-come, first-serve basis according to requests in RT.

If you have any questions at all feel free to message Andrea Jennings.

WCMS 2 site information

Reminder: Deadline for launching WCMS 2 sites on pilots

All WCMS 2 FDSU pilots sites must be launched/moved to production by Tuesday, August 31, 2021. This does not impact sites using single page, publication or conference templates.

If a site is not ready to move to production at that time, the site may:

• Be culled (deleted), with recommendation for the site owner to recreate the site in the WCMS 3 staging area

Requests to keep WCMS 2 sites on pilots after August 31 should be sent to <u>Joe Kwan</u>. Requests will be reviewed on a per-site basis; there is no guarantee an exclusion will be granted.

Creating new WCMS 2 sites

WCMS 2 FDSU sites are no longer being built as of June 29, 2021. Site maintainers requiring a new WCMS site will need to build the site in the new WCMS 3 environment.

Site requests for single page, publication or conference templates will continue to be supported until the functionality is available in WCMS 3.

Drop-in lab

Have a question, or need some help with your website? A <u>virtual Drop-in lab</u> will be open every Tuesday and Thursday afternoon from 1-4 p.m. to provide WCMS content maintainers one-on-one website and training support. Please reach out to Charlotte Armstrong, via <u>email</u> or Microsoft Teams, to schedule an appointment.