Employer Toolkit  
WIL Student Interview Template

|  |  |
| --- | --- |
| **Position:** | **Date:** |
| **Candidate Name:** | **Interviewer(s):** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | Does not meet criteria | 2 | Partially meets criteria | 3 | Meets criteria | 4 | Exceeds criteria |

|  |  |  |
| --- | --- | --- |
| {criteria} | Answer Notes | Positive/Negative Indicators |
| {question}  {related questions} |  |  |
|  |  | Score: |
| {question}  {related questions} |  |  |
|  |  | Score: |

|  |  |  |
| --- | --- | --- |
| {criteria} | Answer Notes | Positive/Negative Indicators |
| {question}  {related questions} |  |  |
|  |  | Score: |
| {question}  {related questions} |  |  |
|  |  | Score: |

|  |  |  |
| --- | --- | --- |
| {criteria} | Answer Notes | Positive/Negative Indicators |
| {question}  {related questions} |  |  |
|  |  | Score: |
| {question}  {related questions} |  |  |
|  |  | Score: |

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| --- | --- | --- |
| {criteria} | Answer Notes | Positive/Negative Indicators |
| {question}  {related questions} |  |  |
|  |  | Score: |
| {question}  {related questions} |  |  |
|  |  | Score: |

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| --- | --- | --- |
| {criteria} | Answer Notes | Positive/Negative Indicators |
| {question}  {related questions} |  |  |
|  |  | Score: |
| {question}  {related questions} |  |  |
|  |  | Score: |
| General Comments | | Total Score (out of XX) |
|  | |  |